

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JULY 24, 2012**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL: Brown, Dewees, O'Neill, Perri, Polistina, Vain, Carew

7PM VETERAN HONOREE FOR THE MONTH OF AUGUST Paul Newman

CERTIFICATES OF APPRECIATION -

- Julia and Alexis Massari
- Carlo Citera, Carluccio's Coal Fired Pizza

READING AND APPROVAL OF MINUTES - May 8, 2012; May 22, 2012; June 6, 2012

COMMITTEE REPORTS

MAYOR'S REPORT

CITY ENGINEER'S REPORT

RESOLUTIONS

- | | |
|-----------------|--|
| 113-2012 | Refund of Overpayment of 2012 Taxes Block 179.02 Lot 47 C4309 |
| 114-2012 | Authorizing Issuance of a Raffle License for the Sodality of St Gianna |
| 115-2012 | Authorizing Issuance of a Bingo License to St Gianna Beretta Molla Parish |
| 116-2012 | Authorizing Issuance of a Raffle License to St Gianna Beretta Molla Parish |
| 117-2012 | Authorizing Doran to Proceed |
| 118-2012 | Confirming the Appointment of Mitchell Waldman as Municipal Court Judge for the City of Northfield |
| 119-2012 | Authorization to Extend the Due Date for 3 rd Quarter Tax Payments |
| 120-2012 | Award of Contract for the Purchase of a Backhoe Loader |
| 121-2012 | Rejection of All Bids for Walkways at Birch Grove Park Phase III |

ORDINANCES

- | | |
|---------------|---|
| 7-2012 | Amending Chapter 194 of the Municipal Code of the City of Northfield Entitled Games of Chance
<i>2nd Reading/Public Hearing/Final Adoption
Published in the Press July 28, 2012</i> |
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**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JULY 24, 2012**

8-2012 An Ordinance Amending the Municipal Code of the City of Northfield to Establish the Position of Purchasing Agent
*2nd Reading/Public Hearing/Final Adoption
Published in the Press July 28, 2012*

9-2012 An Ordinance Amending the 1986 Land Use and Development Ordinance, as Amended, and Amending the City's Zoning Map and Schedule of District Regulations
*Introduction/No Public Input/Published in the Press July 28, 2012
2nd Reading/Public Hearing/Final Adoption August 28, 2012*

RESOLUTION

122-2012 Appointing a Qualified Purchasing Agent for the City of Northfield

PAYMENT OF BILLS \$ 1,300,574.39

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

MEETING NOTICES

City Council

August 28th

6:00pm Work Session
Regular Meeting Immediately Following

ADJOURNMENT

RESOLUTION NO. 113-2012

**TO AUTHORIZE A REFUND OF OVERPAYMENT OF 2012 TAXES FOR
BLOCK 179.02 LOT 47 c4309**

WHEREAS, the owner of Block 179.02 Lot 47 c4309, Louise Wilson, has submitted to the City of Northfield Tax Office a request for a refund of an overpayment of 2012 property taxes in the amount of \$235.01;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that a refund of 2012 taxes be authorized for Louise Wilson, 4309 Dolphin Ave., Northfield, NJ 08225 in the amount of \$235.01.

Cindy Ruffo, CTC, Tax Collector

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 24th day of July, 2012.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 114-2012

**TO AUTHORIZE ISSUANCE OF A RAFFLE LICENSE
TO THE SODALITY OF ST GIANNA**

WHEREAS, an application for a Raffle License has been filed on behalf of the Sodality of St Gianna, requesting a license for a calendar raffle to be held during the months of January, February, and March, 2013; and

WHEREAS, the application form has been completed and reviewed by the Municipal Clerk.

THEREFORE IT IS HEREBY RESOLVED by the Council of the City of Northfield that a Raffle License shall be issued the Sodality of St Gianna for the purpose specified within the application.

IT IS FURTHER RESOLVED that this license is issued with the understanding of compliance with all applicable State Statutes and Local Ordinances.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 24th day of July, 2012.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 115-2012

**AUTHORIZING ISSUANCE OF A BINGO LICENSE TO
THE ST GIANNA BERETTA MOLLA PARISH**

WHEREAS, a Bingo License application has been filed on behalf of the St Gianna Beretta Molla parish, requesting a license to conduct games of bingo at specified dates and times beginning September 1, 2012, through August 31, 2013, all of which have been set forth within the application; and

WHEREAS, the application form has been completed and reviewed by the Municipal Clerk.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Governing Body of the City of Northfield agrees a Bingo License shall be granted permitting games of Bingo at the specified premises by the St Gianna Beretta Molla parish, 1421 New Road, Northfield, New Jersey 08225, on the dates and at the times specified within the application form with prizes to be offered and given as specified in the application form.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 24th day of July, 2012.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 116-2012

**TO AUTHORIZE ISSUANCE OF A RAFFLE LICENSE
TO ST GIANNA BERETTA MOLLA PARISH**

WHEREAS, an application for a Raffle License has been filed on behalf of the St Gianna Beretta Molla Parish, requesting a license for a raffle to be held on Sunday, August 19, 2012; and

WHEREAS, the application form has been completed and reviewed by the Municipal Clerk.

THEREFORE IT IS HEREBY RESOLVED by the Council of the City of Northfield that a Raffle License shall be issued the St Gianna Beretta Molla Parish for the purpose specified within the application.

IT IS FURTHER RESOLVED that this license is issued with the understanding of compliance with all applicable State Statutes and Local Ordinances.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 24th day of July, 2012.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 117-2012

**AUTHORIZING DORAN ENGINEERING
TO PROCEED WITH CERTAIN PROJECTS**

WHEREAS, Doran Engineering has submitted expenditure requests outlining professional engineering services that will be provided to the City of Northfield; and

WHEREAS, copies of said expenditure requests have been provided to the City Council for their review; and

WHEREAS, City Council has deemed it appropriate to authorize the expenditure of these monies as follows:

<u>Project Description</u>	<u>Estimated Purchase Order Amount</u>
Engineering services for the design, inspection and contract management for the project known as "2012 Paving Project"	\$ 96,900.00
Total	\$ 96,900.00

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that these Projects are approved as submitted by Doran Engineering.

BE IT FURTHER RESOLVED that the acceptance of this resolution is contingent upon certification of the availability of funds from the Chief Financial Officer.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 24th day of July, 2012.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 118-2012

**A RESOLUTION CONFIRMING THE APPOINTMENT
OF MITCHELL WALDMAN AS THE MUNICIPAL COURT JUDGE
FOR THE CITY OF NORTHFIELD**

WHEREAS, as provided by N.J.S.A. 2B:12-4, the Shared Court Agreement between the City of Northfield and the City of Linwood provides that there shall be a shared Municipal Court Judge; and

WHEREAS, there is a vacancy for the unexpired three year term of the Municipal Court Judge by reason of the resignation of Michael J. Blee; and

WHEREAS, the Mayor of the City of Linwood has appointed Mitchell Waldman as Municipal Court Judge of the City of Linwood for the remainder of the unexpired three year term and said appointment was confirmed by Linwood City Council on July 11, 2012; and

WHEREAS, said appointment shall become effectively as of July 11, 2012 and shall continue through December 31, 2012; and

WHEREAS, the Council of the City of Northfield is desirous of confirming said appointment.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that the appointment of Mitchell Waldman as Municipal Court Judge for the City of Northfield through December 31, 2012 is hereby confirmed in accordance with the Shared Court Agreement.

BE IT FURTHER RESOLVED, that the rate for a substitute Judge shall be set at a maximum rate of \$300.00 per session, and should a substitute be utilized for more than two sessions for each calendar year, said rate of \$300.00 shall be deducted and paid from the salary of the Municipal Judge.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 24th day of July, 2012..

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 119-2012

**AUTHORIZATION TO EXTEND THE DUE DATE
FOR 3RD QUARTER TAX PAYMENTS**

IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that no interest shall be assessed for late payment of the third quarter of 2012 tax bill, as authorized by N.J.S.A. 54:4-67, as amended by the Office of the Northfield Tax Collector, if paid by August 20, 2012. No ten (10) day grace period will be granted.

Cindy Ruffo, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 24th day of July, 2012.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 120-2012

**TO AUTHORIZE AWARD OF CONTRACT
FOR THE PURCHASE OF A BACKHOE LOADER**

WHEREAS, the City of Northfield is desirous of purchasing a new backhoe loader; and

WHEREAS, the Municipal Clerk solicited, received, and opened sealed proposals as follows:

Bidder	Base Bid
Trico Equipment Services LLC	\$75,500.00
Cherry Valley Tractor Sales	\$82,538.00

WHEREAS, it is the recommendation of the Council Chair to the Road Department, Councilman Carew, and the Certified Public Works Manager, Jim Clark, to accept the bid from Trico Equipment Services, 551 North Harding Highway, Vineland, New Jersey, 08360 in the amount of \$75,500.00.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey that the bid from Trico Equipment Services, 551 North Harding Highway, Vineland, New Jersey, 08360 in the amount of \$75,500.00 be accepted.

BE IT FURTHER RESOLVED that the acceptance of this resolution is contingent upon certification of the availability of funds from the Chief Financial Officer.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 24th day of July, 2012.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 121-2012

**TO REJECT ALL BIDS FOR THE PROJECT KNOWN AS WALKWAYS
AT BIRCH GROVE PARK, PHASE III**

WHEREAS, bids were properly advertised for the project known as Walkways at Birch Grove Park, Phase III; and

WHEREAS, on July 20, 2012 sealed bids were received and opened from the following bidders:

Contractor	Base Bid	Alt.#1	Alt #2
TC Landscaping	\$57,790.00	\$7,700.00	\$7,700.00
L. Feriozzi Concrete Comp	\$68,219.00	\$14,367.00	\$14,367.00
J. Daly and Company	\$287,500.00	\$18,500.00	\$18,500.00

WHEREAS, the engineer's cost estimate for the base bid was \$50,000; and

WHEREAS, the engineer's cost estimate for each of the two alternate bids was \$5,000.00; and

WHEREAS, the lowest bid substantially exceeded the engineer's cost estimates as well as the funds appropriated for the project; and

THEREFORE BE IT RESOLVED by the Council of the City of Northfield, Atlantic County, New Jersey, that in accordance with NJSA 40A11-13.2, all bids submitted on July 20, 2012 for the project known as Walkways at Birch Grove Park, Phase III are hereby rejected.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 24th day of July, 2012.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 122-2012

**RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT
FOR THE CITY OF NORTHFIELD**

WHEREAS, the City of Northfield is desirous of appointing a Qualified Purchasing Agent (QPA); and

WHEREAS, the Mayor and Council have selected Dawn M. Stollenwerk, a certified "QPA", to fill the position of a Qualified Purchasing Agent for the City of Northfield.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Northfield, County of Atlantic, and State of New Jersey as follows:

1. That Dawn M. Stollenwerk, a certified "QPA", be and is hereby appointed as the Qualified Purchasing Agent for the City of Northfield effective as of July 24, 2012.
2. The bid threshold for the City of Northfield shall be \$36,000.00
3. That a certified copy of this Resolution be filed with the Division of Local Government Services in the Department of Community Affairs.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 24th day of July, 2012.

Mary Canesi, RMC, Municipal Clerk