

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
MAY 26, 2020**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 11, 2020 and on May 23, 2020.

Pursuant to N.J.S.A. 10:4-8(b), this meeting will be live-streamed using Zoom conferencing service and the public is restricted from attending in-person. To join Zoom Meeting <https://us02web.zoom.us/j/86072231972>; Meeting ID: 860 7223 1972; One tap mobile +13126266799,86072231972# US (Chicago); +16465588656,86072231972# US (New York); Dial by your location +1 312 626 6799 US (Chicago); +1 646 558 8656 US (New York); +1 301 715 8592 US (Germantown); +1 346 248 7799 US (Houston); +1 669 900 9128 US (San Jose); +1 253 215 8782 US (Tacoma); Meeting ID: 860 7223 1972

FLAG SALUTE

ROLL CALL:

Members of Council: Dewees, Korngut, Madden, O’Neill, Smith, Utts, Perri
Mayor: Chau

APPROVAL OF MINUTES – May 12, 2020

COMMITTEE REPORTS

Councilman O’Neill - Inspections, Code Enforcement, Housing/Zoning; Court/Violations; FAN

Councilman Utts – Bike Path, 1st Street Playground, Veterans Park; Planning Board; Economic Development / Chamber of Commerce

Councilwoman Korngut – Technology/MRHS Channel; Library; Municipal Alliance; Shared Services

Councilman Dewees - Buildings/Grounds; Birch Grove Park;

Councilman Smith– Finance/Collections; Little League/Babe Ruth; Cultural Committee; Northfield Community School

Councilwoman Madden – Fire Department / EMS; Insurance and Safety, Mainland Regional

Council President – Public Works, Roads, Engineering, Sewer Operations, Senior Citizens

MAYOR’S REPORT

CITY ENGINEER’S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 104-2020**

AUTHORIZING REFUND OF CONSTRUCTION PERMIT FEES

WHEREAS, the Northfield Building Department did collect fees from and issue permit number 20200112 to Sun Up Zero Down for the installation of a rooftop solar system at 526 Jackson Avenue; and

WHEREAS, the property owner has opted not to pursue the installation, and Sun Up Zero Down has requested refunds of applicable fees collected by the City for the job that has been canceled; and

WHEREAS, the Building Department did collect fees in the amount of \$544.00 for the job that has been canceled; and

WHEREAS, the \$544.00 in fees collected shall be reduced by the nonrefundable \$54.00 Department of Community Affairs fee, and a review fee of \$98.00, for a total refund due of \$392.00.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Common Council of the City of Northfield authorizes the refund of \$392.00, to Sun Up Zero Down, 6105 West Jersey Avenue, Suite 3, Egg Harbor Township, NJ 08234.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 26th day of May, 2020.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 105-2020**

**APPROVAL OF SPECIFICATIONS AND AUTHORIZATION TO
PROCEED WITH PUBLIC BIDDING
FOR THE PROJECT KNOWN AS ADA IMPROVEMENTS AT THE
REAR ENTRANCE TO MUNICIPAL BUILDING**

WHEREAS, pursuant to Resolution No. 97-2017 and 104-2017, the Common Council did authorize the City engineer to proceed with the project known as “ADA Improvements at Rear Entrance to Municipal Building”, and

WHEREAS, said specifications were prepared by Rami Nassar, of Schaffer, Nassar, Scheidegg, Consulting Engineers, and have been reviewed by the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, New Jersey that the aforesaid specifications are hereby approved and the City Engineer is authorized to proceed with public bidding for this project.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 26th day of May, 2020.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 106-2020**

**AUTHORIZING SCHAEFFER, NASSAR, SCHEIDEGG CONSULTING
ENGINEERS TO PROCEED WITH ENGINEERING SERVICES
FOR THE PROJECT KNOWN
AS RECONSTRUCTION OF SHEPHERD DRIVE**

WHEREAS, Schaeffer, Nassar, Scheidegg Consulting Engineers LLC have submitted expenditure requests outlining professional engineering services that will be provided to the City of Northfield; and

WHEREAS, copies of said expenditure requests have been provided to the City Council for their review; and

WHEREAS, City Council has deemed it appropriate to authorize the expenditure of these monies as follows:

<u>Project Description</u>	<u>Estimated Purchase Order Amount</u>
Engineering services as related to bidding, construction inspection, material testing and contract administration for the Reconstruction of Shepherd Drive (FY2019 NJDOT Municipal Aid Program)	
Total	\$25,000.00

WHEREAS, certification of funds has been received from the Municipal Finance Officer.

THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that this Project is approved as submitted by Schaeffer, Nassar, Scheidegg Consulting Engineers.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 26th day of May, 2020.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 107-2020**

**APPROVAL OF SPECIFICATIONS AND AUTHORIZATION TO
PROCEED WITH PUBLIC BIDDING FOR RECONSTRUCTION OF
FUAE AVENUE, FY2020 NJDOT MUNICIPAL AID PROGRAM**

WHEREAS, on July 23, 2019, the Common Council of the City of Northfield did adopt Resolution No. 160-2019, authorizing the Municipal Engineer to prepare the bid specifications for the project known as *Reconstruction of Fuae Avenue, FY2020 NJDOT Municipal Aid Program*, and funds are available for this purpose; and

WHEREAS, said specifications were prepared by Rami Nassar, of Schaffer, Nassar, Scheidegg, Consulting Engineers, and have been reviewed by the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, New Jersey that the aforesaid specifications are hereby approved and the City Engineer is authorized to proceed with public bidding for this project.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 26th day of May 2020.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 108-2020**

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that a refund for overpaid taxes pursuant to the following is hereby authorized:

REFUND TO	BLK	LOT	PROPERTY ADDRESS	REFUND AMOUNT
HILTON, ROSEMARY 4106 DOLPHIN AVENUE NORTHFIELD, NJ 08225	179.02	47 C4106	4106 DOLPHIN AVE	\$683.22
Total Amount of Refund:				\$683.22

BE IT FURTHER RESOLVED, that the Chief Financial Officer and other appropriate officials be and they are herewith authorized to sign the checks to accomplish the refunds authorized.

Michele L. Kirtsos, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 26th day of May, 2020.

Mary Canesi, RMC, Municipal Clerk