

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JULY 14, 2020**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 11, 2020 and on July 10, 2020.

Pursuant to N.J.S.A. 10:4-8(b), this meeting will be live-streamed using Zoom conferencing service and the public is restricted from attending in-person. To join Zoom Meeting Join Zoom Meeting <https://us02web.zoom.us/j/81098527732> ; Meeting ID: 810 9852 7732; One tap mobile +16465588656,81098527732# US (New York) +13017158592,,81098527732# US (Germantown) Dial by your location +1 646 558 8656 US (New York) +1 301 715 8592 US (Germantown) +1 312 626 6799 US (Chicago) 1 669 900 9128 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) Meeting ID: 810 9852 7732

FLAG SALUTE

ROLL CALL:

Members of Council: Dewees, Korngut, Madden, O’Neill, Smith, Utts, Perri
Mayor: Chau

APPROVAL OF MINUTES – June 16, 2020

COMMITTEE REPORTS

Councilman O’Neill - Inspections, Code Enforcement, Housing/Zoning; Court/Violations; FAN

Councilman Utts – Bike Path, 1st Street Playground, Veterans Park; Planning Board; Economic Development / Chamber of Commerce

Councilwoman Korngut – Technology/MRHS Channel; Library; Municipal Alliance; Shared Services

Councilman Dewees - Buildings/Grounds; Birch Grove Park;

Councilman Smith– Finance/Collections; Little League/Babe Ruth; Cultural Committee; Northfield Community School

Councilwoman Madden – Fire Department / EMS; Insurance and Safety, Mainland Regional

Council President – Public Works, Roads, Engineering, Sewer Operations, Senior Citizens

MAYOR’S REPORT

CITY ENGINEER’S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

All matters listed under the consent agenda are considered to be routine in nature, and having been reviewed by Council, will be enacted by one motion. Any item may be removed from the Consent Agenda at the request of any Council Member and if so removed, will be treated as a separate matter. Any items requiring expenditure are supported by a Certification of Availability of Funds.

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JULY 14, 2020**

- 112-2020** Inserting an Item of Revenue in the 2020 Municipal Budget
- 113-2020** A Resolution to Cancel Grant Balances
- 114-2020** Authorization to Create Municipal Lien for Property Maintenance Costs
- 115-2020** A Resolution for Approval to Submit a Grant Application and Execute A Grant Agreement with the New Jersey Department of Transportation for the Project Known as ‘MA-2021 Reconstruction of Merritt Drive and a Portion of Ridgewood Drive – 00608’
- 116-2020** Work Change Order No. 1 – Final 2018 Local Road Program
- 117-2020** To Reject All Bids and Authorize Re-Advertisement of Request for Bids for ADA Improvements at the Rear Entrance to the Municipal Building
- 118-2020** To Authorize the Sale of Surplus Property No Longer Needed for Public Use on an Online Auction Website
- 119-2020** Resolution of the Common Council of the City of Northfield, County of Atlantic, New Jersey Authorizing the Mayor to Execute a License Agreement
- 120-2020** Governing Body Certification of the Annual Audit

ORDINANCES

- 10-2020** An Ordinance Amending and Supplementing the Code of the City of Northfield: Section 215, Article VB, Entitled “Housing Element And Fair Share Plan” and Article XI, Entitled “Zoning And District Regulations”
2nd Reading / Public Hearing / Final Consideration 07/14/2020
- 11-2020** An Ordinance Amending Article XIV, Section 111-27, Schedule I, of the City of Northfield Municipal Code, Titled ‘No Parking’
*Introduction / No Public Input / Published in the Press of AC 07/15/2020
Public Hearing / Final Consideration 08/11/2020*
- 12-2020** Bond Ordinance Appropriating One Million Seventy Thousand Dollars (\$1,070,000) And Authorizing the Issuance of One Million Sixteen Thousand Five Hundred Dollars (\$1,016,500) in Bonds or Notes of the City of Northfield for Various Improvements or Purposes Authorized to be Undertaken by the City of Northfield, in the County of Atlantic, New Jersey
*Introduction / No Public Input / Published in the Press of AC 07/15/2020
Public Hearing / Final Consideration 08/11/2020*

PAYMENT OF BILLS \$ 3,154,753.16

MEETING NOTICES

City Council	August 11 th	6pm Work Session Regular Session immediately following
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ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 112-2020**

INSERTING AN ITEM OF REVENUE IN THE 2020 MUNICIPAL BUDGET

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount; and

WHEREAS, the City of Northfield has been awarded a \$18,102.96 Grant from the State of New Jersey, Department of Environmental Protection, Clean Communities Grant and wishes to amend its 2020 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2020:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State of New Jersey Department of Environmental Protection
Clean Communities Grant

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$18,102.96 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

State of New Jersey Department of Environmental Protection
Clean Communities Grant

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 14th day of July, 2020.

Mayor, Erland Chau

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 113-2020**

A RESOLUTION TO CANCEL GRANT BALANCES

WHEREAS, certain Grant balances remain on the City's balance, and it has been determined that they are no longer required; and

WHEREAS, it is necessary to formally cancel said balances.

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, County of Atlantic that the following unexpended appropriation and receivable balances of the Grant Fund be cancelled:

Grant	Receivable	Appropriation
NJDOT 2017 Cresson Avenue	\$4,112.55	\$4,112.55

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 14th day of July 2020.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 114-2020**

**AUTHORIZATION TO CREATE MUNICIPAL LIEN
FOR PROPERTY MAINTENANCE COSTS**

WHEREAS, the City of Northfield Inspections Department has notified the owner of the property listed below of violations of the City Property Maintenance Code:

Block	Lot	Property Address	Amount
40	18.08	18 Jack Sloan Court	\$192.65

WHEREAS, pursuant to Article II, Chapter 268-6 of the City of Northfield Municipal Code entitled “Property Maintenance”, notice of the violations and the need to abate them was served to the property owner as listed above; and

WHEREAS, the property owner listed above has failed to comply with said notices; and

WHEREAS, the Public Works Department of the City of Northfield was instructed to remedy the violations and submit the associated costs of bringing the property into compliance with the Article II, Chapter 268-6 of the City of Northfield Municipal Code, concerning Property Maintenance; and

WHEREAS, the Superintendent of the Public Works Department of the City of Northfield submitted bills to the Tax Collector in the amounts listed above for the property.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, New Jersey that the Tax Collector is directed to attach a lien on the property for the costs associated with bringing the property into compliance with the City’s Property Maintenance Code.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 14th day of July, 2020.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 115-2020**

**A RESOLUTION FOR APPROVAL TO SUBMIT A GRANT
APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE
PROJECT KNOWN AS MA-2021 RECONSTRUCTION OF MERRITT
DRIVE AND A PORTION OF RIDGEWOOD DRIVE – 00608**

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Northfield formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as ‘MA-2021 Reconstruction of Merritt Drive and a portion of Ridgewood Drive – 00608’ to the New Jersey Department of Transportation on behalf of the City of Northfield.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the City of Northfield and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 14th day of July, 2020.

Erland Chau, Mayor

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 116-2020**

**WORK CHANGE ORDER NO. 1 - FINAL
2018 LOCAL ROAD PROGRAM**

WHEREAS, pursuant to Resolution of Council No. 151-2019, the City of Northfield did award a contract for the “2018 Local Road Program” and did enter into a contract with Arawak Paving Company, Inc., (“Contractor”), for the amount of \$651,500.00; and

WHEREAS, during performance of the project, the contract quantities were adjusted as required to meet the actual amounts used during the construction, with the adjusted quantities attached hereto as Exhibit A; and

WHEREAS, the net effect of these changes is a total decrease in the amended contract price of \$26,057.71 (-3.99%)

NOW, THEREFORE, BE IT RESOLVED that the Contract for the “2018 Local Road Program” be and is hereby amended from \$651,500 to \$625,442.29.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a Regular meeting of the Common Council of the City of Northfield, held this 14th day of July, 2020.

Mary Canesi, RMC, Municipal Clerk

CONSTRUCTION CONTRACT
2018 LOCAL ROAD PROGRAM

CHANGE ORDER NO. 1 - FINAL

Change Order No.: 1 Final

Dated: June 25, 2020

Owner's Project No.: _____ (if applicable)

Engineer's Project No.: NF13-39 (if applicable)

Project: 2018 Local Road Program

Owner: City of Northfield, New Jersey

Contractor: Arawak Paving Co., Inc.

Contract Date: July 19, 2019

Contract for the 2018 Road Program located in the City of Northfield, New Jersey

To: Arawak Paving Co., Inc., Contractor

You are directed to make/note the changes noted below in the subject contract, i.e. the 2018 Local Road Program

Owner:
City of Northfield, New Jersey

By: _____
Erland V. Chau, Mayor

Date: _____

Nature of change: Change in Contract Amount due to the as built quantity being less than Bid Quantities, fuel and asphalt price adjustments.

Enclosures:

Changes resulting in the following adjustment of contract price and contract time: Change in Contract in the amount of -\$26,057.71. No change in Contract time.

Contract price prior to this change order: \$651,500.00

Net contract price change (+/-) resulting from this change order: -\$26,057.71

Current contract price including this change order: \$625,442.29

Contract time prior to this change order: No Change.

Net Contract Time change resulting from this change order: None.

Additional Changes (if any):

The above REVISED changes are approved on the ____ day of July, 2020.

To the extent that the terms and conditions of this Change Order are inconsistent with the terms and conditions of the underlying Contract, the terms and conditions of this Change Order shall control. All other terms and conditions of the underlying Contract including but not limited to insurance, hold harmless and indemnification provisions are ratified and confirmed.

City Engineer:
Schaeffer Nassar Scheidegg Consulting Engineers, LLC

Contractor:
Arawak Paving Co., Inc..

By: 
Rami Nassar, P.E.

By: 
Anna Rivera, Contract Administrator

Date: 6/26/2020

Date: 6/26/2020

CITY OF NORTHFIELD
2018 ROAD PAVING LOCAL ROAD PROGRAM
CHANGE ORDER - Final
NF13-39

BASE BID				Arawak Paving Company		Change Order		
ITEM #	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL	QUANTITY	TOTAL	
1	A) Mobilization	1	LS	25,000.00	\$ 25,000.00	-	-	
	B) Site Clearing	1	LS	2,434.00	\$ 2,434.00	-	-	
	C) Final Restoration/Cleanup	1	LS	1.00	\$ 1.00	-	-	
2	Sawcut Existing Paving	620	LF	0.01	\$ 6.20	(620.00)	(6.20)	
3	Mill/Remove Existing Asphalt (4" thick)	19,400	SY	8.71	\$ 168,974.00	150.00	1,306.50	
4	Hot Mix Asphalt (HMA), 9.5M64, Surface Course, 2" Thick	19,400	SY	11.00	\$ 213,400.00	150.00	1,650.00	
5	Hot Mix Asphalt (HMA), 19M64, Base Course, 2" Thick	8,400	SY	5.50	\$ 46,200.00	(7,875.00)	(43,312.50)	
6	6" Dense Graded Aggregate	720	SY	1.00	\$ 720.00	(670.00)	(670.00)	
6A	Leveling Course (HMA 9.5 M64)	2,560	SY	1.00	\$ 2,560.00	-	-	
7	Concrete Curb NJDOT Class B, 6" x 8" x 18"	430	LF	35.00	\$ 15,050.00	433.00	15,155.00	
8	Concrete Sidewalk, NJDOT Class B, 4" Thick	100	SY	60.00	\$ 6,000.00	84.50	5,070.00	
9	Concrete Driveway Apron, Reinforced NJDOT Class B, 6" Thick	80	SY	110.00	\$ 8,800.00	36.00	3,960.00	
10	Asphalt Driveway Apron, HMA 12.5M64, 3" Thick	100	SY	30.00	\$ 3,000.00	-	-	
11	Concrete ADA Ramp, Reinforced NJDOT Class B, 4" Thick	80	SY	90.00	\$ 7,200.00	(4.00)	(360.00)	
12	ADA Detachable Ramp Warning Surface, Safety Red (2' x 4')	5	EA	300.00	\$ 1,500.00	2.00	600.00	
13	12" Concrete Gutter, NJDOT, Class B, 8" Thick	175	SY	200.00	\$ 35,000.00	(16.00)	(3,200.00)	
14	24" Concrete Gutter, NJDOT, Class B, 6" Thick	20	SY	200.00	\$ 4,000.00	(12.00)	(2,400.00)	
15	Reset Existing Casting	4	UNIT	350.00	\$ 1,400.00	-	-	
16	Traffic Markings, LL, 24" Wide Thermoplastic Stop Bar	100	LF	11.00	\$ 1,100.00	69.00	759.00	
17	Traffic Markings, LL, 6" Wide Thermoplastic Crosswalk Lines	400	LF	2.75	\$ 1,100.00	19.00	52.25	
18	Traffic Control Signs (includes relocating existing or provide new)	2	UNIT	251.06	\$ 502.12	-	-	
19	Topsoil & Seed	200	SY	6.00	\$ 1,200.00	450.00	2,700.00	
20	As Built Survey for ADA Ramps (by Contractor)	1	LS	750.00	\$ 750.00	-	-	
	Traffic Control and Protection				\$ -	-	-	
	A. Breakaway Barricades w/ Construction Signs				\$ -	-	-	
21	1. W-20-41 "Road Work Ahead"	3	UNIT	0.01	\$ 0.03	-	-	
22	2. R11-4 "Road Closed Local Traffic Only"	5	UNIT	0.01	\$ 0.05	-	-	
23	3. R11-2 "Road Closed"	20	UNIT	0.01	\$ 0.20	-	-	
24	B. Traffic Drums	60	UNIT	0.01	\$ 0.60	-	-	
25	C. Traffic Cones	60	UNIT	0.01	\$ 0.60	-	-	
26	D. Traffic Director - Flagger	120	HR	0.01	\$ 1.20	(120.00)	(1.20)	
27	Asphalt Price Adjustment (as per NJDOT Guidelines)	1	%	2,000.00	\$ 2,000.00	(3,541.75)	(9,082.95)	
28	Fuel price Adjustment (as per NJDOT Guidelines)	1	%	800.00	\$ 800.00	(4,585.138)	(4,468.11)	
					TOTAL	\$ 548,700.00	TOTAL	\$ (32,248.21)

ALT #2 - SECOND ST. (DAVIS TO ROOSEVELT)

ITEM #	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL	QUANTITY	TOTAL	
2	Sawcut Existing Paving	200	LF	0.01	\$ 2.00	(200)	(2.00)	
3	Mill/Remove Existing Asphalt (4" thick)	2,900	SY	6.00	\$ 17,400.00	-	-	
4	Hot Mix Asphalt (HMA), 9.5M64, Surface Course, 2" Thick	2,900	SY	11.00	\$ 31,900.00	-	-	
5	Hot Mix Asphalt (HMA), 19M64, Base Course, 2" Thick	2,900	SY	10.00	\$ 29,000.00	-	-	
6	6" Dense Graded Aggregate	55	SY	1.00	\$ 55.00	(55)	(55.00)	
6A	Leveling Course (HMA 9.5 M64)	585	SY	1.00	\$ 585.00	(585)	(585.00)	
7	Concrete Curb NJDOT Class B, 6" x 8" x 18"	145	LF	35.00	\$ 5,075.00	179.50	6,282.50	
11	Concrete ADA Ramp, Reinforced NJDOT Class B, 4" Thick	110	SY	90.00	\$ 9,900.00	(25)	(2,250.00)	
12	ADA Detachable Ramp Warning Surface, Safety Red (2' x 4')	7	EA	349.00	\$ 2,443.00	-	-	
13	12" Concrete Gutter, NJDOT, Class B, 8" Thick	30	SY	200.00	\$ 6,000.00	1	200.00	
16	Traffic Markings, LL, 24" Wide Thermoplastic Stop Bar	40	LF	11.00	\$ 440.00	-	-	
					TOTAL Alt 2	\$ 102,800.00	-	\$ 3,590.50

ITEM #	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL	QUANTITY	TOTAL
S1	Emergency Drainage Pipe Repair (Concrete)	4	HR	650.00	\$ 2,600.00	4	2,600.00
					TOTAL S1	-	\$ 2,600.00



Rami N. Nassar, PE, PP
NJPE Lic #34902
25-Jun-20

Total Contract \$ 651,500.00
Total As-Built \$ 625,442.29
\$ (26,057.71)

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 117-2020**

**TO REJECT ALL BIDS AND AUTHORIZE RE-ADVERTISEMENT OF
REQUEST FOR BIDS FOR ADA IMPROVEMENTS AT THE REAR
ENTRANCE TO MUNICIPAL BUILDING**

WHEREAS, as authorized by Resolution of the Common Council No. 105-2020, the City of Northfield did properly advertise a request for bids for this project which consisted of ADA Compliant improvements to the rear of City Hall, and the repaving of the parking areas at City Hall and the municipal library; and

WHEREAS, on July 7, 2020, the Deputy Municipal Clerk did receive and open sealed bids for this project, known as “City Hall ADA Compliance and Parking Area Repaving and City Library Parking Area Repaving”, as follows:

Bidder	City Hall ADA & Library Parking	Alternate Bid 1 - Parking Area	Alternate Bid 2 - Automatic Door	TOTAL
Arthur Henry, Inc.	\$ 388,820.00	\$ 35,780.00	\$ 8,800.00	\$ 433,400.00
Diamond Construction	\$ 398,001.90	\$ 21,000.00	\$ 30,000.00	\$ 449,001.90

WHEREAS, the bids received substantially exceed the cost estimate for the project, as well as the amount of funds appropriated for the project; and

WHEREAS, pursuant to N.J.S.A. 40A:11-13.2 (a) and/or (b) which provide that a (a) contracting unit may reject all bids if the lowest bid substantially exceeds the cost estimates for the goods or services, and (b) the lowest bid substantially exceeds the contracting unit’s appropriations for the goods or services, the City of Northfield desires to reject the bid and re-advertise the project.

THEREFORE BE IT RESOLVED by the Common Council of the City of Northfield that both bids received on July 7, 2020 for the ‘City Hall ADA Compliance and Parking Area Repaving and City Library Parking Area Repaving’ be and hereby are rejected.

BE IT FURTHER RESOLVED that the project shall be re-advertised for bids in accordance with N.J.S.A. 40A:11-23, and that at the recommendation of the Municipal Engineer, the ADA improvements shall be separated from the paving portions of the project, and that each be subject to its own public bidding process.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 14th day of July, 2020.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 118-2020**

**A RESOLUTION OF THE CITY OF COMMON COUNCIL OF THE CITY
OF NORTHFIELD AUTHORIZING THE SALE OF SURPLUS
PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON
AN ONLINE AUCTION WEBSITE**

WHEREAS, the City of Northfield has determined that the personal property described herein is no longer needed for public use; and

WHEREAS, the property to be sold is described as five (5) lots of bicycles, each consisting of ten (10) bicycles per lot; and

WHEREAS, the City of Northfield intends to utilize the online auction services of GovDeals, Inc., located at govdeals.com; and

WHEREAS, the sales are being conducted pursuant to N.J.S.A. 40A:11-36 and the guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield in the County of Atlantic, State of New Jersey, that the *City* is hereby authorized to sell the surplus personal property as identified herein on an online auction website entitled govdeals.com; and

BE IT FURTHER RESOLVED, that the terms and conditions of the agreement entered into between GovDeals, Inc. and the City of Northfield are available at govdeals.com and in the office of the Municipal Clerk; and

BE IT FURTHER RESOLVED, that the City of Northfield reserves the right to reject all bids pursuant to N.J.S.A. 40A:11-36(5).

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 14th day of July, 2020.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 119-2020**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF
NORTHFIELD, COUNTY OF ATLANTIC, NEW JERSEY AUTHORIZING
THE MAYOR TO EXECUTE A LICENSE AGREEMENT**

WHEREAS, the City of Northfield and its employees, public works and otherwise, require temporary rights of pedestrian access, ingress and egress over and upon private Block 92, Lot 36 in order to maintain City owned Block 92, Lot 31; and

WHEREAS, the owner of private Block 92, Lot 36 has verbally granted the City of Northfield with temporary rights of pedestrian access, ingress and egress over and upon private Block 92, Lot 36 in order to maintain City owned Block 92, Lot 31; and

WHEREAS, the City and the owner of private Block 92, Lot 36 want to memorialize, in writing, the grant of permission to the City of Northfield of temporary rights of pedestrian access, ingress and egress over and upon private Block 92, Lot 36 in order to maintain City owned Block 92, Lot 31 by way of the License Agreement attached hereto; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield in the County of Atlantic, New Jersey, duly assembled in public session, that the Mayor is hereby authorized and directed to execute the License Agreement attached hereto on behalf of the City of Northfield.

I, MARY CANESI, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 14th day of July, 2020.

Mary Canesi, RMC, Municipal Clerk

LICENSE AGREEMENT

This License Agreement (the "License ") is made this 14th day of July 2020, by and between the City of Northfield ("City"), by and through Erland Chau, and Brigid Pellicano.

WITNESSETH:

WHEREAS, the City is the owner of that certain parcel of real property known and designated as Lot 31 in Block 92 on the Tax Map of the City of Northfield, Atlantic County, New Jersey (the "City Property"), which property is presently unimproved but requires periodic maintenance; and

WHEREAS, Pellicano is the owner of that certain parcel of real property known and designated as Lot 36 in Block 92 on the Tax Map of the City of Northfield, Atlantic County, New Jersey (the "Pellicano Property"), which property is adjacent to the City Property; and

WHEREAS, the City requires, and Pellicano agrees to provide, temporary rights of pedestrian access, ingress and egress over and upon the Pellicano Property in order to maintain the City Property.

WHEREAS, it is Pellicano's independent desire to grant to the City temporary rights of and pedestrian access, ingress and egress over and upon the Pellicano Property in order to maintain the City Property;

NOW, THEREFORE, in consideration of the foregoing, and other good and valuable consideration, Pellicano agrees that the City is hereby granted temporary rights of pedestrian access, ingress and egress over and upon the Pellicano Property in order to maintain the City Property starting on July 15, 2020 and ending on September 14, 2020.

The parties covenant for themselves, and all of their successors in right, title and interest, as follows:

1. GRANT OF LICENSE. Pellicano hereby grants to the City temporary rights of pedestrian access, ingress and egress over and upon the Pellicano Property in order to maintain the City Property a temporary license to use the Pellicano Property.

2. PERMITTED USE. The City is hereby permitted temporary rights of pedestrian access, ingress and egress over and upon the Pellicano Property in order to maintain the City Property a temporary license to use the Pellicano Property. Use shall commence no earlier than 8:00 a.m. and shall cease no later than 5:00 p.m.

3. TERM OF LICENSE. The term of this License is for 60 days commencing on on July 15, 2020 and ending on September 14, 2020. On September 14, 2020 this license agreement shall automatically terminate and the City shall immediately cease any permitted use hereunder, repair all damage resulting from the City's use of the Pellicano Property and reasonably restore the Pellicano Property to its good condition as it existed prior to the date of this agreement.

4. FEE & PAYMENT. The consideration of this agreement shall be \$1.00 and other good and valuable consideration, receipt of which is acknowledged.

5. ENTIRE AGREEMENT. This agreement constitutes and contains the entire agreement between the parties with regard to the use of the Pellicano Property. There are no other understandings or agreements between the parties other than are set forth in this written document. The parties may not change, amend or modify this agreement unless the change, amendment or modification is in writing and signed by both parties.

6. SIGNATURES. The parties agree that this agreement may be transmitted and delivered between them by facsimile machine (fax). The parties intend that faxed signatures constitute original signatures and that a faxed agreement containing the signatures (original or faxed) of all parties is binding on all parties.

July 14, 2020

LICENSOR:

BRIGID PELLICANO

July 14, 2020

LICENSEE:

The CITY OF NORTHFIELD, NJ

By: _____

ERLAND CHAU

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 120-2020**

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty- five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Common Council of the City of Northfield, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 14th day of July, 2020.

Mary Canesi, RMC, Municipal Clerk