

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
FEBRUARY 23, 2016**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

**FLAG SALUTE**

**ROLL CALL:** Dewees, Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline

**APPROVAL OF MINUTES** – February 4, 2016; February 9, 2016

**COMMITTEE REPORTS**

**Councilman Perri** - Sewer Inter Local, Planning Board, Senior Citizens

**Councilman O'Neill** - Court/Violations, FAN, Library, Shared Services

**Councilman Piergiovanni** – Insurance and Safety, Chamber of Commerce, Municipal Alliance, Northfield School

**Councilman Dewees** - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1<sup>st</sup> Street Playground, Birch Grove, Public Works, Roads, Engineering, Little League/Babe Ruth, Sign Sub Committee

**Councilman Murray** - Finance/Collections, Mainland Regional, Economic Development, Traffic Safety

**Councilman Lischin** – Fire Department/EMS, Inspections, Code Enforcement, Housing/Zoning, Technology/MRHS Channel 2, Cultural Committee, Green Team, Sign Sub Committee

**Council President Travagline** – Sign Sub Committee

**MAYOR'S REPORT**

**CITY ENGINEER'S REPORT**

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**RESOLUTIONS**

- |                |   |
|----------------|---|
| <b>65-2016</b> | Authorizing Refunds of Overpayment of Taxes           |
| <b>66-2016</b> | Final Work Change Order No. 1, Broad Street Phase III |

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
FEBRUARY 23, 2016**

- 67-2016** Adopting the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan Update as the Official Plan for the City of Northfield
- 68-2016** Amending Resolution No. 37-2016, Authorizing a Municipal Lien for Property Maintenance Costs
- 69-2016** A Resolution to Endorse and Support Atlantic County Centralized Dispatch
- 70-2016** A Resolution to Endorse and Support Atlantic County Tax Assessment Program
- 71-2016** To Approve An Application For Use of Facilities MRHS Softball
- 72-2016** Approval of Specifications and Authorization to Proceed with Public Bidding for Reconstruction of Bay Drive (FY2015 NJDOT Local Aid Grant)
- 73-2016** A Resolution Approving an Emergency Medical Service Provider
- 74-2016** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 Regarding Pending Litigation in the Matter of Daniel T. Mitchell v the City Of Northfield and Robert James

**ORDINANCES**

- 5-2016** An Ordinance Amending Section 288 of the City of Northfield Municipal Governing Sewers  
*2nd Reading / Public Hearing / Final Consideration 2/23/2016*  
*Published in the Press of AC 2/27/2016*

**PAYMENT OF BILLS** \$251,493.28

**MEETING NOTICES**

Budget Meeting	March 3 <sup>rd</sup>	4pm
City Council	March 8th	6pm Work Session

**ADJOURNMENT**

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 65-2016**

**AUTHORIZING REFUNDS OF OVERPAYMENT OF TAXES**

**BE IT RESOLVED** by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that refunds for overpaid taxes pursuant to the following are hereby authorized:

REFUND TO	BLK	LOT	PROPERTY ADDRESS	REFUND AMOUNT
LERETA, LLC 1123 SOUTH PARKVIEW DRIVE COVINA, CA 91724	130	13	418 DOLPHIN AVE	\$1,682.69
Total Amount Of Refund:				\$1,682.69

REFUND TO	BLK	LOT	PROPERTY ADDRESS	REFUND AMOUNT
Corelogic Real Estate Tax Service P.O. Box 961250 Fort Worth, Tx 76161-9887	7	22	3000 CEDARBRIDGE	\$2,224.43
	40	18.34	9 JOSEPH COURT	\$132.57
	73	17	2607 WABASH AVE	\$1,545.53
	86	12	1915 MERRITT DR	\$1,921.76
	102	1	37 NORTHFIELD PLAZA	\$1,744.76
	107	9	1216 FIRST STREET	\$1,865.82
Total Amount Of Refund:				\$9,434.87

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer and other appropriate officials be and they are herewith authorized to sign the checks to accomplish the refunds authorized.

\_\_\_\_\_  
Michele L. Kirtsos, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23th day of February, 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 66-2016**

**FINAL WORK CHANGE ORDER NO. 1  
BROAD STREET PHASE III**

**WHEREAS**, the City of Northfield did award a contract for the "Broad Street Phase III Project" and did enter into a contract with A.E. Stone, Inc. for the amount of \$248,000.00 and;

**WHEREAS**, during performance of the project, the contract quantities were adjusted as required to meet the actual amounts used during the construction, and some additional work was required to properly complete and enhance the project, with the adjusted quantities and additional work being identified herein;

ITEM#	ITEM DESCRIPTION	Original Bid	Total To Date
1	Site Clearing, Mobilization and Final Cleanup	\$23,056.08	\$23,056.08
2	Milling Existing Surface, 4.5" Thick	\$26,400.00	\$26,400.00
3	Excavation, Roadway and Misc., Unclassified	\$900.00	\$900.00
4	Dense Graded Aggregate (DGA)	\$0.40	\$0.40
5	HMA, 19M64 Sub-base Course, 3" Th.	\$66,000.00	\$66,000.00
6	HMA, 9.5M64 Surface Course, 1.5" Th.	\$46,200.00	\$46,200.00
7	HMA, 12.5 M54, Driveway, 2"Th.	\$1,800.00	\$2,850.00
8	Concrete Driveway Apron, Reinforced NJDOT CL B 6" Th.	\$9,375.00	\$11,175.00
9	8"x16" Concrete Curb NJDOT CL B, 6"x8"x1B"	\$19,750.00	\$32,712.50
10	Concrete Sidewalk NJDOT CL B. 4" Th.	\$14,025.00	\$17,710.00
11	Concrete Gutter, Reinforced NJDOT CL B 8" Th.	\$11,400.00	\$2,489.00
12	Concrete ADA Ramp. Reinforced NJDOT CL B, 4" Th.	\$14,250.00	\$5,175.00
13	Traffic Control Signs (including Stop Signs)	\$330.00	\$660.00
14	Reset Existing Castings	\$500.00	\$500.00
15	ADA Dot. Ramp Warning Surface, Safety Red (2'x4')	\$2,925 00	\$2,700.00
16	Traffic Markings, LL 24" Wide Thermoplastic Slop Bar	\$990.00	\$1,197.00

17	Traffic Markings, LL 6" Wide Thermo Crosswalk Lines	\$495.00	\$330.75
18	Traffic Markings, LL 4" Wide Double Yellow Centerline	\$450.00	\$480.00
19	Repair Existing Curb (Parge/Sawcut)	\$1,200.00	\$1,200.00
20	Remove Existing Concrete/Asphalt & Topsoil and Seed	\$6,750.00	\$9,404.00
21A.1	Traffic Control and Protection - W20-1 Road Work Ahead	\$0.04	\$0.04
21A.2	Traffic Control and Protection - R11-4 Road Closed LTO	\$0.04	\$0.04
21A.3	Traffic Control and Protection - M4-9XR Detour	\$0.06	\$0.06
21A.4	Traffic Control and Protection - M4-9XL Detour	\$0.06	\$0.06
21A.5	Traffic Control and Protection - M4-10R Detour	\$0.04	\$0.04
21A.6	Traffic Control and Protection M4-10L Detour	\$0.04	\$0 04
21B	Traffic Drums	\$0.50	\$0.50
21C	Traffic Cones	\$0.50	\$0.50
21D	Traffic Directors - Flaggers	\$502.24	\$2,385.64
22	Asphalt Price Adjustment	\$500.00	(\$3,116.01)
23	Fuel Price Adjustment	\$200 00	(\$2,458.98)
Total		\$248,000.00	\$247,951.67

**NOW, THEREFORE, BE IT RESOLVED** that the Contract for "Broad Street Phase III Project" be amended from \$248,000.00 to \$247,951.67 for a net decrease of \$48.33.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 23rd day of February, 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 67-2016**

**ADOPTING THE ATLANTIC COUNTY MULTI-JURISDICTIONAL  
NATURAL HAZARD MITIGATION PLAN UPDATE AS THE OFFICIAL  
PLAN FOR THE CITY OF NORTHFIELD**

**WHEREAS**, the City of Northfield of the County of Atlantic, New Jersey, has experienced natural hazards that result in public safety hazards and damage to private and public property and;

**WHEREAS**, the hazard mitigation planning process set forth the by State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk and;

**WHEREAS**, the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan and;

**WHEREAS**, a Hazard Mitigation Plan has been developed by the Mitigation Planning Committee and;

**WHEREAS**, the Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and;

**WHEREAS**, the draft plan was provided to each participating jurisdiction and was posted on the County Office of Emergency Preparedness website so as to introduce the planning concept and to solicit questions and comments; and to present the Plan and request comments, as required by law, and

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the City of Northfield:

1. The Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan update, as approved by the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on February 5, 2016, is hereby adopted as an official plan of the City of Northfield in the County of Atlantic.
2. The Municipal departments identified in the Plan are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.

3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Mayor and Council and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the Atlantic County Office of Emergency Preparedness according to the predetermined timeline and procedures outlined in the Plan's Section 7: Plan Maintenance and Integration.

### CERTIFICATION

The foregoing is a true copy of a Resolution passed by the City of Northfield Mayor and Council at a meeting held on February 23, 2016.

Witness my hand and seal of the City of Northfield this 23day of February 2016.

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Mary Canesi, Registered Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 68-2016**

**AMENDING RESOLUTION NO. 37-2016, AUTHORIZING A  
MUNICIPAL LIEN FOR PROPERTY MAINTENANCE COSTS**

**WHEREAS**, the Common Council of the City of Northfield did adopt Resolution No. 37-2016, on January 6, 2016 authorizing a Municipal Lien for the costs of Property Maintenance at 811 First Street, Block 131, Lot 20; and

**WHEREAS**, the Supervisor of the Atlantic County Utilities Authority originally submitted bills to the Municipal Clerk in the amount of \$69.90 for work performed; and

**WHEREAS**, the Supervisor from the Atlantic County Utilities Authority has submitted a revised, corrected, bill to the Municipal Clerk in the amount of \$113.43.

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Northfield, Atlantic County, New Jersey Resolution No. 37-2016 be and is hereby amended, and that the Tax Collector is directed to attach a lien on the property for the amended amount of \$113.43, for the costs associated with bringing the property into compliance with the City's Property Maintenance Code.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23<sup>rd</sup> day of February, 2016

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Mary Canesi, RMC, Municipal Clerk



**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 69-2016**

**A RESOLUTION TO ENDORSE AND SUPPORT ATLANTIC COUNTY  
CENTRALIZED DISPATCH**

**WHEREAS**, the City of Northfield is located in Atlantic County, New Jersey; and

**WHEREAS**, the effort for creating a Central Dispatch in Atlantic County has been and continues to be ongoing;

**NOW, THEREFORE, BE IT RESOLVED THAT**, the City of Northfield, County of Atlantic, State of New Jersey currently endorses and supports the ongoing effort to complete the construction of a county wide central dispatch facility within the County of Atlantic.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of the City of Northfield, held this 23rd day of February, 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 70-2016**

**A RESOLUTION TO ENDORSE AND SUPPORT ATLANTIC COUNTY  
PROPERTY TAX ASSESSMENT PROGRAM**

**WHEREAS**, the City of Northfield is located in Atlantic County, New Jersey; and

**WHEREAS**, the effort for creating a Countywide Property Tax Assessment Program in Atlantic County has been and continues to be ongoing;

**NOW, THEREFORE, BE IT RESOLVED THAT**, the City of Northfield, County of Atlantic, State of New Jersey currently endorses and supports the ongoing effort to implement a countywide property tax assessment program.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of the City of Northfield, held this 23rd day of February, 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 71-2016**

**TO APPROVE AN APPLICATION FOR USE OF FACILITIES  
MRHS GIRLS' SOFTBALL**

**WHEREAS**, on behalf of Mainland Regional High School Softball, Frank Marascio has properly submitted an Application for Use of Facilities requesting use of the Softball Field at Birch Grove Park on the following dates and times:

Friday	May 13 <sup>th</sup>	7:00pm-9:00pm
Saturday	May 14 <sup>th</sup>	7:00pm-9:00pm

**WHEREAS**, Northfield Little League has advised that said use of the field is available on the requested dates.

**THEREFORE, BE IT RESOLVED**, that the City Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Frank Marascio subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 23rd day of February, 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 72-2016**

**APPROVAL OF SPECIFICATIONS AND AUTHORIZATION TO  
PROCEED WITH PUBLIC BIDDING FOR RECONSTRUCTION OF BAY  
DRIVE (FY2015 NJDOT LOCAL AID GRANT)**

**WHEREAS**, on June 23, 2015, Council did adopt Resolution No. 10--2015, authorizing the City Engineer to prepare the bid specifications for the Reconstruction of Bay Drive Road Paving Project in the City of Northfield, and funds are available for this purpose; and

**WHEREAS**, said specifications were prepared by Dan Kwapinski, of Schaffer, Nassar, Scheidegg, Consulting Engineers, and have been reviewed by the Mayor and Council.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Northfield, Atlantic County, New Jersey that the aforesaid specifications are hereby approved and the City Engineer is authorized to proceed with public bidding for this project.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 23rd day of February 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 74-2016**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT  
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS  
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12  
REGARDING PENDING LITIGATION IN THE MATTER OF DANIEL T.  
MITCHELL v. THE CITY OF NORTHFIELD AND ROBERT JAMES**

**WHEREAS**, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to a lawsuit filed in the United States District Court, District of New Jersey, by Daniel T. Mitchell against the City of Northfield, and Robert James.

**WHEREAS**, the purpose of this meeting is to provide a status update to the Council of the City of Northfield with regard to the lawsuit.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

**IT IS FURTHER RESOLVED** that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23<sup>rd</sup> day of February 2016.

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Mary Canesi, RMC, Municipal Clerk