

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
DECEMBER 11, 2012**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL: Brown, Dewees, O'Neill, Perri, Polistina, Vain, Carew

VETERAN OF THE MONTH FOR DECEMBER

All City of Northfield Employees who are presently serving or have served in the US Armed Forces

READING AND APPROVAL OF MINUTES – November 20, 2012

COMMITTEE REPORTS

MAYOR'S REPORT

CITY ENGINEER'S REPORT

RESOLUTIONS

- 168-2012 Authorizing Release of Maintenance Guarantee, Block 50 Lots 10 and 11
- 169-2012 Authorize an Agreement Granting Utility Easement to Atlantic City Electric Company
- 170-2012 Refund of Bandstand Rental Fee
- 171-2012 Release of Escrow Monies from the Planning Board
- 172-2012 Transfer of Funds
- 173-2012 To Authorize the Cancellation of 2012 Taxes Balances Under \$10.00
- 174-2012 Final Change Order No. 1 Drainage Improvements at Leeds and Revere
- 175-2012 Appointment of Timothy Joo to the Position of Acting Municipal Emergency Management Coordinator
- 176-2012 To Hire a Laborer in the Public Works Department
- 177-2012 Authorizing Doran to Proceed – Sanitary Sewer Relocation on Tilton Road
- 178-2012 Award of Contract for Drainage Improvements on Roosevelt Avenue
- 179-2012 Refund of Rental Inspection Fee
- 180-2012 To Authorize a Refund of Overpayment of Taxes Due to Disabled Veteran Status, Block 175, Lot 15
- 181-2012 To Authorize Execution of an Agreement for a Structured Learning Experience Program between the City of Northfield and Mainland Regional High School
- 182-2012 A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12, regarding an Employment Agreement between the City of Northfield and Lauren W. Crooks, Assistant Fire Chief

PAYMENT OF BILLS - \$ 861,704.05

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

MEETING NOTICES

City Council Reorganization

January 2, 2013

7:00pm

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 168-2012**

**AUTHORIZING RELEASE OF MAINTENANCE GUARANTEE
BLOCK 50, LOTS 11 AND 12**

WHEREAS the owner of Block 50, Lots 11 and 12 has requested that his Maintenance Guarantee be released; and

WHEREAS, the City Engineer has advised that work performed on Block 50, Lots 11 and 12 has been completed satisfactorily and the Maintenance Period has expired; and

WHEREAS, the City Engineer's recommendation is to release the Maintenance Guarantee.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that the Maintenance Guarantee in the amount of \$517.88, be released to B.F. Mazzeo, 601 New Road, Northfield, NJ 08225.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 11th day of December, 2012.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION 169-2012**

**TO AUTHORIZE AN AGREEMENT GRANTING A UTILITY
EASEMENT TO THE ATLANTIC CITY ELECTRIC COMPANY**

WHEREAS, the City of Northfield (hereinafter "Grantor") owns a tract of land located along Mill Road (CR 563), in the City of Northfield, which is identified as Block 16.01, Lot 10 on the Northfield tax map; and

WHEREAS, Atlantic City Electric Company and Verizon New Jersey, Inc. (hereinafter "Grantees") have requested a perpetual easement across a portion of the Grantors' Property, as is more particularly described upon the attached as Exhibit A for the purpose of installing operating, and maintaining electric and communications facilities, accessories, and appurtenances; and

WHEREAS, the Grantor has agreed to grant and the Grantees have agreed to accept an easement confirming the terms and conditions of the Grantee's ownership, operation and maintenance of the Grantee's Improvements, as set forth in the Utility Easement Agreement attached hereto.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and Municipal Clerk are hereby authorized to enter into and execute the Utility Easement Agreement attached hereto.

Mary Canesi, RMC
Municipal Clerk

Vincent Mazzeo
Mayor

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 11th day of December, 2012.

Mary Canesi, RMC, Municipal Clerk

Block 16.01, Lot10

Prepared By Atlantic City Electric Company
& Return to: Right of Way Department
5100 Harding Highway
Mays Landing, NJ 08330

UTILITY EASEMENT AGREEMENT

THIS EASEMENT AGREEMENT, made this _____ day _____, 20____, between City of Northfield "Grantor" and ATLANTIC CITY ELECTRIC COMPANY, a New Jersey Corporation with an office at 5100 Harding Highway, Mays Landing, New Jersey 08330 and VERIZON NEW JERSEY, INC., a New Jersey Corporation with an office located at 540 Broad Street, Newark, New Jersey 07101, hereinafter referred to as "Grantees."

WITNESSETH:

WHEREAS, Grantor is the owner of land located in the State of New Jersey, the County of Atlantic, which land abuts Mill Road, City of Northfield.

For and in consideration of the payment by Grantees of the sum of one dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, Grantor grants to Grantees a perpetual easement and right of way and agrees as follows:

1. Grantees shall have the right to install, operate, maintain, add to, extend, relocate and remove its ELECTRIC and COMMUNICATIONS, and other appropriate facilities, and accessories and appurtenances thereto to extend Grantees' systems and to provide services to Grantees' service areas; including any other cables, conduits, fibre optic cables and wires on, over, under and across Grantor's land which may become necessary to provide such services as shown on Drawing No. 5598637.
2. The facilities installed pursuant to this agreement shall remain the property of Grantees and all maintenance, repairs and removals of said facilities shall be the responsibility of Grantees.
3. Grantees shall have the right to trim, remove, and/or otherwise maintain all trees and underbrush located 15 feet on each side of the centerline of Grantees' facilities.
4. Grantees shall have the rights of ingress, egress and regress to and over Grantor's land as necessary for the enjoyment of the rights granted herein.
5. Grantor agrees not to place any improvements, including trees or other foliage, within 10 feet of the opening side of any enclosed equipment installed under the terms of this Agreement and shall not construct any structures or improvements over or under the utility facilities permitted by this Agreement.
6. Grantor shall have the right to use the land covered by this Agreement for any lawful purpose not inconsistent with or in contravention of the rights of Grantees.

7. Grantor covenants that it is seized of and has the right to convey the foregoing easement, rights and privileges; agrees that Grantees shall have quiet and peaceable possession, use and enjoyment of the aforesaid easement, rights and privileges.
8. Grantor agrees that this Utility Easement Agreement shall be binding upon and inure to the benefit of Grantor and Grantees and their respective heirs, personal representatives, administrators, successors and assigns.
9. Grantor hereby certifies that the actual monetary consideration paid for this Agreement is \$1.00.
10. Grantees' utility facilities installed hereunder may, without further consideration, be relocated to conform to new or reestablished highway limits.

As agent on behalf of Grantees, I certify that this document was prepared by Grantees.

Michael M. Powers
 Name: Michael M. Powers
 Title: Sr. Real Estate Representative

WITNESS our hands and seals the day and year aforesaid.

ATTEST: (AFFIX CORPORATE SEAL)

CORPORATE GRANTOR:

City of Northfield

 Type Name: _____
 Title: _____

By: _____ (SEAL)
 Type Name: _____
 Title: _____

STATE OR COMMONWEALTH OF

)

) SS

COUNTY OF

)

BE IT REMEMBERED, that on the _____ day of _____, 20_____, personally came before me, a notary public, the within named Grantor, _____, party(ies) to this indenture and known to me personally to be such, and acknowledged said Agreement to be his/her act of said individual(s) or the act and deed of the corporation or partnership for which he/she signed.

 Notary Public

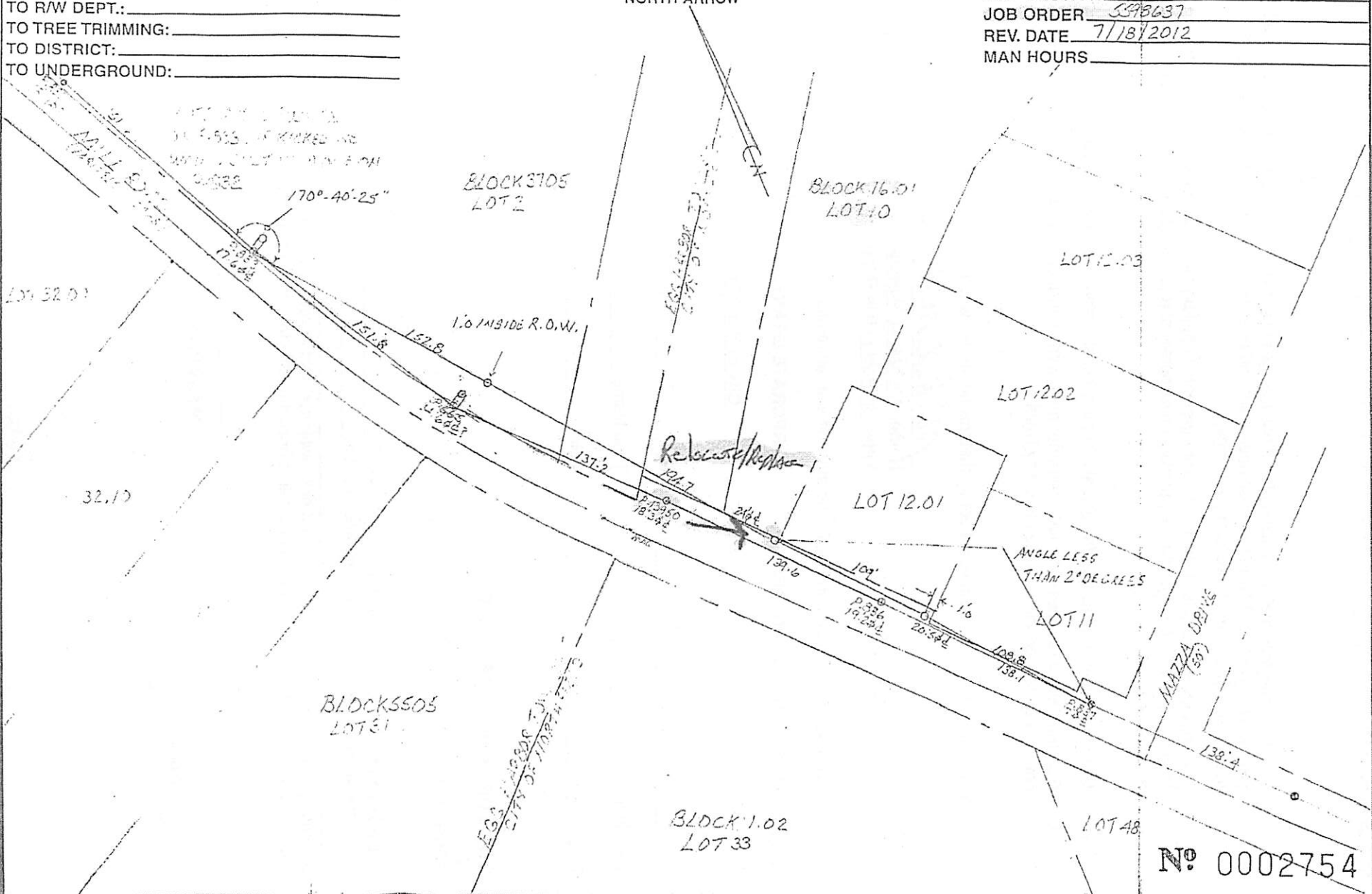
Notary
 Seal/Stamp Here

ENGINEER JAN L. GARCIA
 SURVEY DATE 6/20/2012
 SURVEY LEADER L.T. AYHALL
 TRANSITMAN S. BUSHNELL
 SURVEY ASS'T _____
 TO R/W DEPT.: _____
 TO TREE TRIMMING: _____
 TO DISTRICT: _____
 TO UNDERGROUND: _____

**ATLANTIC CITY ELECTRIC
 POWER DELIVERY**
 FIELD SURVEY SKETCH NOTES

TAX LOT 2.11 BLOCK 3105 SHEET 37
 TAX DISTRICT EGG HARBOR TWO / CITY OF NORTHFIELD
 COMMUNITY _____
 DISTRICT PLEASANTVILLE
 MAP SECTION _____
 JOB ORDER 598637
 REV. DATE 7/18/2012
 MAN HOURS _____

NORTH ARROW



No 0002754

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 170-2012**

REFUND OF BANDSTAND RENTAL FEE

WHEREAS, Stephanie and Christopher Baker properly paid a \$50.00 fee for the use of the bandstand at Birch Grove Park for an event; and

WHEREAS, due to Super Storm Sandy, the Park was closed on the day of the event.

THEREFORE, BE IT RESOLVED, by the City Council of the City of Northfield, that \$50.00 be refunded to Stephanie and Christopher Baker, 203 East Plaza Place, Pleasantville, New Jersey, 08232.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 11th day of December, 2012.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 171-2012**

RELEASE OF ESCROW MONIES FROM THE PLANNING BOARD

WHEREAS, the Planning Board of the City of Northfield has recommended to the Governing Body to return remaining escrow monies to the following applicant:

<u>BLOCK</u>	<u>LOT(s)</u>	<u>PROPERTY</u>	<u>PAYABLE/MAIL TO</u>	<u>AMOUNT</u>
16.01	61	200 Tilton Road/Rear of Tilton Road	Leo B. Schoffer 1 Canale Drive Egg Harbor Township, NJ 08234	\$ 355.00
16.01	61,62,63.02	200 Tilton Road/Rear of Tilton Road	Leo B. Schoffer 1 Canale Drive Egg Harbor Township, NJ 08234	\$ 472.50

Robin Atlas, Planning Board Secretary

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 11th day of December, 2012.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 172-2012**

TRANSFER OF FUNDS

BE IT RESOLVED by the City Council of the City of Northfield, that the following transfers of 2012 funds be approved according to N.J.S.A. 40A:4-58:

	Account Number	From	To
Clerk - Other Expenses	01-20-120-200		7,000.00
Group Insurance	01-23-220-200	4,000.00	
Police - Other Expenses	01-24-240-200		7,000.00
Streets & Road - Other Expenses	01-26-290-200	5,000.00	
Sewerage - Other Expenses	01-31-455-200	5,000.00	
TOTAL		14,000.00	14,000.00

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 11th day of December, 2012.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 173-2012**

**TO AUTHORIZE THE CANCELLATION
OF 2012 TAX BALANCES UNDER \$10.00**

BE IT RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that the following tax accounts be canceled as they are under \$10.00:

Block	Lot	Amount Cancelled	Assessed Owner
1	2.08	\$3.05	Feriozzi
1	7	\$0.06	Cummings
1.02	1	\$0.06	Hovnanian
1.02	26	\$0.06	Hovnanian
1.02	48	\$0.06	Hovnanian
6	16	\$0.36	Kelly
7	11	\$0.20	Van Dyke
9.01	11	\$0.01	Ratzlaff
16.01	34	\$0.01	Butler
17	1	\$6.18	McErlean
30	16	\$0.17	Thorpe
34	7.02	\$0.04	Highberger
36	14	\$0.01	Fishman
37	18	\$8.91	Genova
39	5	\$0.63	Rudisill
40	18.31	\$0.08	Kinkler
44	36	\$0.03	AAA
50	2	\$1.96	Livesey
57	9	\$0.09	Raphael
59	30	\$0.01	Fell
61	8.01	\$0.01	Sochocky
67	1.03	\$0.20	Keller
75	16	\$8.63	Frank
81	10	\$0.01	Reiken
88	29	\$0.22	Williams
88	32	\$0.02	Blumenthal
89	8	\$4.62	Andon LLC
90	13	\$0.01	Nirenberg
93	12	\$7.39	Rogers
94	7 c0001	\$0.14	Fox
94	7 c0002	\$0.02	Fox
104	4	\$0.02	Schoenthal
112	30	\$0.03	Friel
119	4	\$0.14	Trapper
122	22.07	\$6.73	B&B
125	17	\$0.01	Apothaker

Block	Lot	Amount Cancelled	Assessed Owner
127	8	\$0.04	Schoppy
128	1	\$0.31	Pasahow
128	11	\$2.23	Pasahow
130	8.01	\$0.50	Pullan
133	3	\$6.29	Vanderhurst
138	9	\$8.58	Gelona
138	13	\$0.19	Mathis
159	9	\$0.20	Wainwright
164	19	\$0.48	Fortino
165	19	\$0.11	Slota
171	12	\$3.98	Shavelson
175	9	\$2.18	ACCC
175	19	\$0.01	Nguyen
175	20	\$2.65	Tiemann
175	38	\$0.01	Hansen
175	39	\$0.02	ACCC
175	41	\$9.28	Burkard
175	71	\$0.01	Kuchova
178	14	\$1.05	Chelius
179.01	16	\$0.01	ACCC
179.01	17	\$0.03	ACCC
179.01	18	\$0.12	ACCC
179.01	29.02	\$6.73	Notaro
179.01	30.01	\$2.02	Notaro
179.02	37	\$0.01	Bauman
179.02	47 c1205	\$0.02	Rich
179.02	47 c3109	\$0.65	Rinaldi
179.02	47 c3304	\$0.20	Rando
179.02	47 c3306	\$2.61	Stewart
179.02	47 c4304	\$0.06	Toland
179.02	47 c4310	\$0.45	Patti
	Total	\$101.21	

CINDY RUFFO, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 11th day of December, 2012.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 174-2012**

**FINAL CHANGE ORDER NO. 1
DRAINAGE IMPROVEMENTS AT LEEDS AND REVERE AVENUES**

WHEREAS, the City of Northfield did award a contract for the “Drainage Improvements at Leeds and Revere Avenues” and did enter into a contract with DSC Construction Co. Inc. for the amount of \$232,000.00 and;

WHEREAS, during performance of the project, the contract quantities were adjusted as required to meet the actual amounts used during the construction, and some additional work was required to properly complete and enhance the project, with the adjusted quantities and additional work being herein enclosed in Appendix A;

NOW, THEREFORE, BE IT RESOLVED that the Contract for “Drainage Improvements at Leeds and Revere Avenue” be amended from \$232,000.00 to \$223,480.47 for a net decrease of \$8,519.53.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 11th day of December, 2012.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 174-2012
APPENDIX A - FINAL INVOICE # 3
DRAINAGE IMPROVEMENTS AT LEEDS AND REVERE AVENUE
Doran # 11790**

ITEM #	DESCRIPTION	QTY/ UNIT	QTY/DATE	UNIT PRICE	TOTAL
1	MOBILIZATION/ DEMOLITION	L.S.	100 %	\$10,000.00	\$10,000.00
2	EXCAVATION/	100 CY	0 CY	\$1.00	\$0.00
3	EXPLORATORY	60 CY	0 CY	\$1.00	\$0.00
4	GRAVEL SUB-BASE/	100 CY	0 CY	\$14.00	\$0.00
5	CLEAN K-5 FILL/IF &	100 CY	0 CY	\$12.00	\$0.00
6	REMOVE & REPLACE	600 LF	0 LF	\$102.00	\$0.00
7	NEW 24" PERF. HDPE	200 LF	766 LF	\$102.00	\$78,132.00
8	STORMWATER				
	A. 6.5' DIA.	2 UN	2 UN	\$4,000.00	\$8,000.00
	B. 7' SQUARE	1 UN	0 UN	\$6,806.00	\$0.00
	C. 7' SQUARE	2 UN	2 UN	\$5,500.00	\$11,000.00
9	DOUBLE "B" INLET	2 UN	2 UN	\$7,000.00	\$14,000.00
10	18" DUCTILE IRON	40 LF	0 LF	\$82.00	\$0.00
11	RESET EXISTING	3 UN	3 UN	\$325.00	\$975.00
12	CONCRETE CURB	850 LF	714 LF	\$11.00	\$7,854.00
13	CONCRETE DRIVEWAY	104 SY	37 SY	\$55.00	\$2,035.00
14	CONCRETE SIDEWALK	110 SY	0 SY	\$45.00	\$0.00
15	MILL EXISTING SURFACE, 4.5" THICK	1,900 SY	1,774 SY	\$6.00	\$10,644.00
16	BITUM. STAB BASE HMA 19M64 3"TH	1,900 SY	1,774 SY	\$15.00	\$26,610.00
17	BITUM. CONC SURF HMA 9.5M64 1.5"TH	1,900 SY	1,774 SY	\$12.85	\$22,795.90
18	4" SEWER LATERAL	6 UN	1 UN	\$1.00	\$1.00
19	WATER SERVICE	6 UN	1 UN	\$1.00	\$1.00
20	TOPSOIL &	600 SY	555 SY	\$0.25	\$138.75
21	ASPHALT	16 SY	0 SY	\$1.00	\$0.00
22	TRENCH	200 SY	50 SY	\$1.00	\$50.00
23	ADA DETECTABLE WARNING SURFACE	16 SF	0 SF	\$15.00	\$0.00
24	TRAFFIC CONTROL AND PROTECTION				
	A. CONSTRUCTION SIGN				
	1. "ROAD CLOSED" SIGN	3 UN	3 UN	\$1.00	\$3.00
	2. R11-4 "ROAD CLOSED TO THRU TRAFFIC"	3 UN	3 UN	\$1.00	\$3.00

ITEM #	DESCRIPTION	QTY/ UNIT	QTY/DATE	UNIT PRICE	TOTAL
	B. DRUMS	20 UN	20 UN	\$1.00	\$20.00
	C. CONES	40 UN	40 UN	\$15.00	\$600.00
25	ASPHALT PRICE ADJUSTMENT	L.S.	0 %	\$2,000.00	\$0.00
26	FUEL PRICE ADJUSTMENT	L.S.	0 %	\$1,000.00	\$0.00
27	CITY ALLOWANCE	L.S.	0 %	\$5,000.00	\$0.00
CR-1	CREDIT FOR MANHOLES				-\$8,597.45
SA-1	PIPE FITTINGS	L.S.	100 %	\$10,150.00	\$10,150.00
SA-2	CONCRETE FOR BENCHES AT BIKEPATH	2 UN	2 UN	\$540.00	\$1,080.00
SA-3	CONCRETE AT FOOTBALL BUILDING	L.S.	100 %	\$9,110.30	\$9,110.30
SA-4	CLEAN EXISTING PIPE	L.S.	100 %	\$8,280.00	\$8,280.00
SA-5	REPAIR EXISTING MANHOLE ON REVERE AVE	L.S.	100 %	\$1,997.52	\$1,997.52
				TOTAL	\$223,480.47

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 175-2012**

**APPOINTMENT OF TIMOTHY JOO TO THE POSITION OF ACTING
MUNICIPAL EMERGENCY MANAGEMENT COORDINATOR**

WHEREAS, on January 1, 2011, in accordance with P.L. 1953, Chapter 438, Appendix A-9-30 et., the Mayor of the City of Northfield appointed Northfield resident George R. Clark to a three-year term as Municipal Emergency Management Coordinator; and

WHEREAS, due to the scheduled temporary absence of the Municipal Emergency Management Coordinator, there is a need to appoint an Acting Municipal Emergency Management Coordinator who shall serve until such time as the Municipal Emergency Management Coordinator returns to duty, or until December 31, 2013 when the current term expires, whichever occurs first; and

WHEREAS, the Mayor of the City of Northfield wishes to appoint Northfield resident Timothy Joo, who possesses the necessary qualifications.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield, that the appointment of Timothy Joo as Acting Municipal Emergency Management Coordinator, effective December 11, 2012, is hereby confirmed and ratified.

BE IT FURTHER RESOLVED, that compensation for the Acting Municipal Emergency Management Coordinator shall be the same as for the Municipal Emergency Management Coordinator, as separately set forth in the salary resolution at \$2,000.00 per annum, and shall be paid quarterly.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 11th day of December, 2012.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 176-2012**

TO HIRE A LABORER IN THE PUBLIC WORKS DEPARTMENT

WHEREAS, the need exists to fill the position of Laborer in the Public Works Department; and

WHEREAS, having first been satisfied that the applicant has the necessary qualifications required for the position of Laborer, Department of Public Works Manager Jim Clark has recommended that Edward Stanton, III, be hired as Laborer.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that Edward Stanton, III is authorized to be hired as Laborer, commencing on December 18, 2012, and subject to understanding and completion of the following:

1. Compliance with the Policies and Procedures of the City
2. Satisfactory results of Physical Examination
3. Probation period 90 days from date of hire
4. Longevity not included in negotiations since May 1996
5. Satisfactory driving record
6. Qualify for CDL License
7. Not Entitled to Chapter 88

IT IS FURTHER RESOLVED that compensation for Edward Stanton, III shall be based on an annual salary of \$23,500. Said salary shall be separately set forth in the Municipal Salary Ordinance as required by NJS 40A:9-140.10.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 11th day of December, 2012.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 177-2012**

**AUTHORIZING DORAN ENGINEERING TO PROCEED WITH THE
SANITARY SEWER RELOCATION ON TILTON ROAD**

WHEREAS, Doran Engineering has submitted expenditure requests outlining professional engineering services that will be provided to the City of Northfield; and

WHEREAS, copies of said expenditure requests have been provided to the City Council for their review; and

WHEREAS, City Council has deemed it appropriate to authorize the expenditure of these monies as follows:

<u>Project Description</u>	<u>Estimated Purchase Order Amount</u>
Engineering services for the design, inspection and contract management for the project known as "Sanitary Sewer Relocation on Tilton Road"	\$ 13,000.00
Total	\$ 13,000.00

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that these Projects are approved as submitted by Doran Engineering.

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified the availability of funds.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 11th day of December, 2012.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 178-2012**

**AWARD OF CONTRACT FOR DRAINAGE IMPROVEMENTS ON
ROOSEVELT AVENUE**

WHEREAS, proposals were prepared and solicited by the City Engineer for the project known as Drainage Improvements on Roosevelt Avenue, in the City of Northfield; and

WHEREAS, sealed bids were received and opened by the Municipal Clerk at 10:00am on Tuesday, December 4, 2012, from the following:

	Bid
F. W. Shawl and Sons, Inc.	\$324,950.00
DSC Construction Inc.	\$330,458.00
Seminole Construction LLC	\$334,251.50
T & W Construction	\$366,950.00
CurbCon Inc.	\$375,846.00
Infrastructure LLC	\$394,947.50
Spencer V. Maussner, Inc.	\$414,225.00
Mathis Construction Co.	\$538,855.00
West Bay Construction	\$556,850.00
Cardinal Contracting	\$591,864.10

WHEREAS, after review of the proposals, the City Engineer has recommended to Council that the contract be awarded to F. W. Shawl and Sons, Inc. in the amount of \$324,950.00.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Governing Body accept the proposal of F. W. Shawl and Sons, Inc., 5 Delores Avenue, Marmora, New Jersey, 08223, in the amount of \$324,950.00.

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified the availability of funds for this project.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 11th day of December, 2012.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 179-2012**

REFUND OF RENTAL INSPECTION FEE

WHEREAS, Zunayed Chowdhury, properly paid a \$65.00 fee for a rental inspection; and

WHEREAS, the inspection was cancelled at the request of the owner and was not completed.

THEREFORE, BE IT RESOLVED, by the City Council of the City of Northfield, that \$65.00 be refunded to Zunayed Chowdhury, P.O. Box 162, Northfield, New Jersey 08225.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 11th day of December, 2012.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 180-2012**

**TO AUTHORIZE A REFUND OF OVERPAYMENT OF 2012 TAXES DUE
TO DISABLED VETERAN STATUS, FOR BLOCK 175, LOT 15**

WHEREAS, Richard Adelman has submitted to the City of Northfield Tax Assessor an application for a 100% Disabled Veteran Tax Exemption; and

WHEREAS, the necessary documentation and application have been reviewed and approved by the City of Northfield Tax Assessor effective January 1, 2012.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that a refund of 2012 taxes be authorized for Richard Adelman, 7 Golfview Drive, Northfield, NJ 08225 in the amount of \$11,726.23.

BE IT FURTHER RESOLVED that the 2012 taxes in the amount of \$11,726.23 on Block 175 Lot 15 be refunded as the property is now tax exempt.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 11th day of December, 2012.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 181-2012**

**RESOLUTION APPROVING MEMORANDUM OF
UNDERSTANDING BETWEEN MAINLAND REGIONAL
HIGH SCHOOL DISTRICT AND THE CITY OF NORTHFIELD**

WHEREAS, The Mainland Regional High School 'School-to-Work' program has requested an agreement with the City of Northfield; and

WHEREAS, the City of Northfield has agreed that it is in its best interest to enter into this agreement;

NOW, THEREFORE, BE IT RESOLVED:

1. The City of Northfield is authorized to enter into the Memorandum of Understanding between Mainland Regional High School District and The City of Northfield for Participation in Structured Learning Experiences as set forth in the agreement.
2. The Mainland Regional High School District shall provide a Certificate of Insurance naming the City of Northfield as an additional insured during the term of this agreement.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 11th day of day of December, 2012.

Mary Canesi, Municipal Clerk

RESOLUTION NO. 182-2012

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS
ACT, N.J.S.A. 10:4-12b(4), REGARDING AN EMPLOYMENT
AGREEMENT BETWEEN THE CITY OF NORTHFIELD AND LAUREN
W. CROOKS, ASSISTANT FIRE CHIEF, EFFECTIVE JANUARY 1, 2013
THROUGH DECEMBER 31, 2015**

WHEREAS, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b(4), specifically, a proposed employment agreement between the City of Northfield and Lauren W. Crooks, Assistant Fire Chief.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 11th day of December, 2012.

Mary Canesi, RMC, Municipal Clerk