



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY:

Municode: **Filename:** 0118_fba_2015.xlsm

Website:

Phone Number:

Mailing Address:

[Email the UFB if not using Outlook](#)

Municipality: **State:** **Zip:**

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Erland		Chau	12/31/2015	echau@cityofnorthfield.org

Chief Administrative Officer

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Chief Financial Officer

Dawn	Marie	Stollenwerk		dstollenwerk@cityofnorthfield.org
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Municipal Clerk

Mary		Canesi		mcanesi@cityofnorthfield.org
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Jim		Travaligne	12/31/2015	jtravaligne@cityofnorthfield.org
Frank		Perri	12/31/2017	fperri@cityofnorthfield.org
Nicholas		Piergiovanni	12/31/2017	npiergiovanni@cityofnorthfield.org
Clifford		Murray, Jr.	12/31/2015	cmurray@cityofnorthfield.org
James		Deweese	12/31/2016	gdeweese@cityofnorthfield.org
Jeff		Lischin	12/31/2017	jlischin@cityofnorthfield.org

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	3.75%	\$60,000.00	\$1,600,000.00	\$1,660,000.00	\$1,660,000.00							
08	Local Revenue	-1.49%	(\$23,483.89)	\$1,577,983.89	\$1,554,500.00	\$1,554,500.00							
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$632,386.00	\$632,386.00	\$632,386.00							
08	Uniform Construction Code Fees	-16.71%	(\$24,080.00)	\$144,080.00	\$120,000.00	\$120,000.00							
	Special Revenue Items w/ Prior Written Consent												
11	Shared Services Agreements	-29.71%	(\$105,673.31)	\$355,673.31	\$250,000.00	\$250,000.00							
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-49.84%	(\$162,303.57)	\$325,620.08	\$163,316.51	\$163,316.51							
08	Other Special Items	-57.21%	(\$105,947.25)	\$185,197.25	\$79,250.00	\$79,250.00							
15	Receipts from Delinquent Taxes	-15.03%	(\$64,558.66)	\$429,558.66	\$365,000.00	\$365,000.00							
	Amount to be raised by taxation												
07	Local Tax for Municipal Purposes	-0.94%	(\$75,449.27)	\$8,065,634.59	\$7,990,185.32	\$7,990,185.32							
07	Minimum Library Tax	6.57%	\$19,972.00	\$304,219.00	\$324,191.00	\$324,191.00							
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	-3.54%	(\$481,523.95)	\$13,620,352.78	\$13,138,828.83	\$13,138,828.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Positions		% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility	
	Full-Time	Part-Time														
20	General Government	6.00	14.00	6.98%	\$47,500.00	\$680,201.00	\$727,701.00	\$727,701.00								
21	Land-Use Administration		1.00	4.44%	\$1,000.00	\$22,500.00	\$23,500.00	\$23,500.00								
22	Uniform Construction Code	2.00	4.00	1.58%	\$2,300.00	\$146,000.00	\$148,300.00	\$148,300.00								
23	Insurance			1.01%	\$21,000.00	\$2,069,000.00	\$2,090,000.00	\$2,090,000.00								
25	Public Safety	26.00	51.00	-1.08%	(\$31,984.75)	\$2,953,699.75	\$2,921,715.00	\$2,738,000.00	\$183,715.00							
26	Public Works	13.00		-10.68%	(\$98,496.80)	\$922,110.31	\$823,613.51	\$815,001.00	\$8,612.51							
27	Health and Human Services			-23.66%	(\$8,216.00)	\$34,730.00	\$26,514.00	\$9,300.00	\$17,214.00							
28	Parks and Recreation	1.00	5.00	30.14%	\$40,977.00	\$135,956.00	\$176,933.00	\$136,000.00	\$40,933.00							
29	Education (including Library)	0.00	0.00	6.57%	\$19,972.00	\$304,219.00	\$324,191.00	\$324,191.00								
30	Unclassified			#DIV/0!	\$0.00		\$0.00									
31	Utilities and Bulk Purchases			-3.03%	(\$12,500.00)	\$412,501.00	\$400,001.00	\$400,001.00								
32	Landfill / Solid Waste Disposal			30.30%	\$150,000.00	\$495,000.00	\$645,000.00	\$645,000.00								
35	Contingency			#DIV/0!	\$0.00		\$0.00									
36	Statutory Expenditures			-2.27%	(\$21,335.00)	\$939,251.00	\$917,916.00	\$917,916.00								
37	Judgements			#DIV/0!	\$0.00		\$0.00									
42	Shared Services			1.32%	\$19,021.00	\$1,445,006.00	\$1,464,027.00	\$1,464,027.00								
43	Court and Public Defender	2.00	2.00	-32.19%	(\$30,861.02)	\$95,861.02	\$65,000.00	\$65,000.00								
44	Capital			-79.04%	(\$230,000.00)	\$291,000.00	\$61,000.00	\$61,000.00								
45	Debt			-0.62%	(\$8,000.00)	\$1,290,000.00	\$1,282,000.00	\$1,282,000.00								
46	Deferred Charges			-28.57%	(\$20,000.00)	\$70,000.00	\$50,000.00	\$50,000.00								
48	Debt - Type 1 School District			#DIV/0!	\$0.00		\$0.00									
50	Reserve for Uncollected Taxes			2.91%	\$28,053.17	\$963,364.15	\$991,417.32	\$991,417.32								
55	Surplus General Budget			#DIV/0!	\$0.00		\$0.00									
	Total	50.00	77.00	-0.99%	(\$131,570.40)	\$13,270,399.23	\$13,138,828.83	\$12,888,354.32	\$250,474.51	\$0.00						

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body		8.00	79,391.38	\$71,750.00	\$0.00	\$2,152.50	\$0.00	\$5,488.88
Supervisory Staff (Department Heads & Managers)	6.00	2.00	679,633.92	\$466,137.00	\$0.00	\$55,936.44	\$121,901.00	\$35,659.48
Police Officers (Including Superior Officers)	19.00	2.00	2,545,865.81	\$1,728,567.00	\$100,000.00	\$432,141.75	\$251,450.00	\$33,707.06
Fire Fighters (Including Superior Officers)	5.00	32.00	616,590.10	\$369,659.00	\$25,000.00	\$92,414.75	\$122,308.00	\$7,208.35
All Other Union Employees not listed above	17.00	20.00	1,446,671.55	\$965,957.00	\$31,000.00	\$115,914.84	\$259,904.00	\$73,895.71
All Other Non-Union Employees not listed above	3.00	13.00	385,929.27	\$261,579.00	\$0.00	\$31,389.48	\$72,950.00	\$20,010.79
Totals	50.00	77.00	5,754,082.03	\$3,863,649.00	\$156,000.00	\$729,949.76	\$828,513.00	\$175,970.27

Is the Local Government required to comply with NJSA 11A (Civil Service)? - YES or NO

no

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost
<u>Active Employees - Health Benefits - Annual Cost</u>			
Single Coverage	13.00	\$11,450.00	\$148,850.00
Parent & Child	2.00	\$19,300.00	\$38,600.00
Employee & Spouse (or Partner)	5.00	\$22,900.00	\$114,500.00
Family	25.00	\$30,800.00	\$770,000.00
Employee Cost Sharing Contribution (enter as negative -)			(\$202,392.78)
Subtotal	45.00	\$84,450.00	\$869,557.22
<u>Elected Officials - Health Benefits - Annual Cost</u>			
Single Coverage			\$0.00
Parent & Child			\$0.00
Employee & Spouse (or Partner)			\$0.00
Family			\$0.00
Employee Cost Sharing Contribution (enter as negative -)			
Subtotal	0.00	\$0.00	\$0.00
<u>Retirees - Health Benefits - Annual Cost</u>			
Single Coverage	17	\$12,000.00	\$204,000.00
Parent & Child	0		\$0.00
Employee & Spouse (or Partner)	11	\$12,500.00	\$137,500.00
Family	10	\$33,000.00	\$330,000.00
Employee Cost Sharing Contribution (enter as negative -)			
Subtotal	38.00	\$57,500.00	\$671,500.00
GRAND TOTAL	83.00	\$141,950.00	\$1,541,057.22

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

YES

Is prescription drug coverage provided by the SHBP (Yes or No)?

YES

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

	Gross Debt		Net Debt	Current Year Budget																													
		Deductions		2016 Budget	2017 Budget	All Additional Future Years' Budgets																											
Local School Debt	\$7,391,708.00	\$7,391,708.00	\$0.00	Utility Fund - Principal																													
Regional School Debt	\$40,985,000.00	\$40,985,000.00	\$0.00	Utility Fund - Interest																													
Utility Fund Debt				Bond Anticipation Notes - Principal																													
0			\$0.00	Bond Anticipation Notes - Interest																													
0			\$0.00	Bonds - Principal	\$1,085,000.00	\$850,000.00	\$875,000.00	\$3,999,000.00																									
0			\$0.00	Bonds - Interest	\$197,000.00	\$157,710.00	\$131,960.00	\$524,000.00																									
0			\$0.00	Loans & Other Debt - Principal																													
0			\$0.00	Loans & Other Debt - Interest																													
0			\$0.00																														
0			\$0.00	Total	\$1,282,000.00	\$1,007,710.00	\$1,006,960.00	\$4,523,000.00																									
<u>Municipal Purposes</u>																																	
Debt Authorized	\$1,752,750.00		\$1,752,750.00	Total Principal	\$1,085,000.00	\$850,000.00	\$875,000.00	\$3,999,000.00																									
Notes Outstanding			\$0.00	Total Interest	\$197,000.00	\$157,710.00	\$131,960.00	\$524,000.00																									
Bonds Outstanding	\$6,809,000.00		\$6,809,000.00	% of Total Current Year Budget	9.76%																												
Loans and Other Debt			\$0.00																														
Total (Current Year)	\$56,938,458.00	\$48,376,708.00	\$8,561,750.00																														
Population (2010 census)	7,919																																
Per Capita Gross Debt	\$7,190.11																																
Per Capita Net Debt	\$1,081.17																																
3 Yr. Average Property Valuation		\$940,689,202.00																															
Net Debt as % of 3 Year Avg Property Valuation		0.91%																															
				<table border="1"> <thead> <tr> <th>Description</th> <th colspan="4">Debt Not Listed Above</th> </tr> </thead> <tbody> <tr> <td>Total Guarantees - Governmental</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Guarantees - Other</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Capital/Equipment Leases</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Other</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					Description	Debt Not Listed Above				Total Guarantees - Governmental					Total Guarantees - Other					Total Capital/Equipment Leases					Total Other				
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Bond Rating	Moody's	Standard & Poors	Fitch																														
Rating	A1	AA-	n/a																														
Year of Last Rating	2006	2012	n/a																														
				Mark "X" if Municipality has no bond rating																													

USER FRIENDLY BUDGET SECTION - Notes

(Press ALT-Enter to go to a new line in each cell)

No refunds were made for tax appeals; all refunds were applied to subsequent year tax amounts due.