

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
OCTOBER 12, 2021**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on Saturday, January 9, 2021.

Pursuant to N.J.S.A. 10:4-8(b), and N.J.A.C. 5:39-1.1 - 1.7, this meeting will be held in-person and as a remote public meeting (live-streamed) using Zoom conferencing service. Due to social distancing requirements related to Covid-19, there are limited seats for in-person attendance by members of the public. Visit the event calendar page for October 12, 2021 at www.cityofnorthfield.org to determine current seating availability. Face coverings and social distancing will be required for in-person attendance. To reserve an available seat, contact the Office of the Municipal Clerk at 609-641-2832, ext 125, no later than 4:00pm on October 8, 2021. Once all available seats have been reserved, virtual attendance will be required using a web-browser to Join the Zoom Meeting <https://us02web.zoom.us/j/86965468577> or by telephone using one tap mobile +13126266799,,86965468577# or direct dial +1 312 626 6799 using Meeting ID: 869 6546 8577. For those wishing to comment during the dedicated public comment portion of the meeting, but who may be unable to attend (in person or via Zoom), public comments may also be submitted in advance via email to mcanesi@cityofnorthfield.org or by written letter to the Office of the Municipal Clerk, 1600 Shore Road, Northfield NJ 08225, or by hand delivery to the drop box in the parking lot at the south corner of the municipal building, addressed to the attention of the Municipal Clerk. Comments shall contain the name and address of the author, will be read aloud and addressed during the remote public meeting, and must be received by 2:00pm on October 12, 2021.

FLAG SALUTE

COUNCIL ROLL CALL: Dewees, Madden, Notaro, Perri, Smith, Utts, Polistina

MAYOR: Chau

APPROVAL OF MINUTES – September 28, 2021

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
OCTOBER 12, 2021**

RESOLUTIONS

- 169-2021** Appointing Municipal Alliance Coordinator
- 170-2021** Approval of Specifications and Authorization to Proceed with Public Bidding for General Repairs and Construction of the City of Northfield Sanitary Sewer and Stormwater Facilities
- 171-2021** To Authorize Rejection of the Bid Submitted by Landberg Construction for the Project Known as “Fy2021 Reconstruction of Merritt Drive and a Portion of Ridgewood Drive” in the City of Northfield
- 172-2021** New Jersey Department of Transportation Division of Local Aid and Economic Development Recommendation of Award Reconstruction of Merritt Drive and a Portion of Ridgewood Drive in the City of Northfield, County of Atlantic
- 173-2021** A Resolution Extending the Appointment of a Temporary Code Enforcement Officer and Code Inspection Officer and also Extending the Appointment of a Temporary Zoning Officer
- 174-2021** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12(B)(7) Matters Covered Under the Attorney Client Privilege

ORDINANCE

- 11-2021** Amending Chapter 288 of the City of Northfield Legislative Code, Entitled “Sewers”
Introduction / No Public Input / Published in the Press of AC 10/16/2021
2nd Reading / Public Hearing / Final Consideration 10/26/2021

PAYMENT OF BILLS \$ 115,039.30

MEETING NOTICES

- | | | |
|-------------------|--------------------------|---|
| City Council | October 26 th | 6pm Work Session
Regular Session immediately following |
| General Election: | November 2 nd | 6am-8pm
Northfield Community School |

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 169-2021**

APPOINTING MUNICIPAL ALLIANCE COORDINATOR

WHEREAS, there exists a need to designate an individual who shall, under direction, plan, develop, implement, administer, and coordinate drug and alcohol abuse prevention treatment, and rehabilitation programs for the jurisdiction; and

WHEREAS, pursuant to Ordinance No. 6-2021, the Common Council of the City of Northfield did create the City of Northfield Municipal Alliance; and

WHEREAS, the position of Municipal Alliance Coordinator was advertised to all current City of Northfield employees; and

WHEREAS, Shannon Campbell was the sole applicant and has been deemed to be qualified for the position; and

WHEREAS, it is the recommendation of City Council Municipal Alliance Liaison Polistina that Shannon Campbell be appointed to the position of Municipal Alliance Coordinator.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Shannon Campbell be and is hereby appointed as Municipal Alliance Coordinator effective July 1, 2021, for an initial term to expire December 31, 2021.

BE IT FURTHER RESOLVED that 2021 compensation for the Municipal Alliance Coordinator shall be \$1,248.00 per annum, prorated based on date of appointment.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 14th day of October, 2021.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 170-2021**

**APPROVAL OF SPECIFICATIONS AND AUTHORIZATION TO
PROCEED WITH PUBLIC BIDDING FOR GENERAL REPAIRS AND
CONSTRUCTION OF THE CITY OF NORTHFIELD SANITARY SEWER
AND STORMWATER FACILITIES**

WHEREAS, there exists the need to retain the services of a professional contractor to perform general repairs and maintenance on, and for the construction of, the City of Northfield Sanitary Sewer and Stormwater facilities; and

WHEREAS, said specifications were prepared by Rami Nassar, of Schaffer, Nassar, Scheidegg, Consulting Engineers, and have been reviewed by the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, New Jersey that the aforesaid specifications are hereby approved and the City Engineer is authorized to proceed with public bidding for this project.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 12th day of October, 2021.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 171-2021**

**TO AUTHORIZE REJECTION OF THE BID
SUBMITTED BY LANDBERG CONSTRUCTION
FOR THE PROJECT KNOWN AS
“FY2021 RECONSTRUCTION OF MERRITT DRIVE AND A PORTION
OF RIDGEWOOD DRIVE” IN THE CITY OF NORTHFIELD**

WHEREAS, N.J.S.A. 40A:11-4 provides, in part, that every contract awarded by the governing body of the City of Northfield for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only to the lowest responsible bidder; and

WHEREAS, N.J.S.A 40A:11-2, section (27) defines the “lowest responsible bidder or vendor” as one (a) whose response to a request for bids offers the lowest price and is responsive; and (b) who is responsible; and

WHEREAS, N.J.S.A 40A:11-2, section (33), defines "responsive" as conforming in all material respects to the terms and conditions, bid specifications, legal requirements, and other provisions of the request; and

WHEREAS, on behalf of the City of Northfield, Schaffer, Nassar, Scheidegg, Consulting Engineers did solicit bids for the project known as “FY2021 Reconstruction of Merritt Drive and a Portion of Ridgewood Drive” in the City of Northfield; and

WHEREAS, on October 5, 2021, the Deputy Municipal Clerk did receive and open sealed bids, including a submittal from Landberg Construction, LLC, in the amount of \$262,505.08; and

WHEREAS, after a careful review of all bids submitted, Mr. Rami Nassar, Municipal Engineer for the City of Northfield, has recommended that the bid from Landberg Construction LLC be rejected as nonresponsive because it failed to comply with the bid specifications in that the bid cost line item submitted for the category of “Mobilization, Site Clearing and Final Restoration and Cleanup” exceeded 5% of the total bid, the limit established in said bid specifications; and

WHEREAS, the Common Council of the City of Northfield desires to accept the recommendation of the Municipal Engineer and affirm that the bid submitted by Landberg Construction, LLC was nonresponsive to the bid specifications.

THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that the bid received from Landberg Construction, LLC, on October 5,

2021 for the project known as “FY2021 Reconstruction of Merritt Drive and a Portion of Ridgewood Drive” be and hereby is rejected as non-responsive and non-conforming in all material respects to the terms and conditions, bid specifications, legal requirements, and other provisions of the request.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 12th day of October, 2021.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 172-2021**

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
RECOMMENDATION OF AWARD RECONSTRUCTION OF MERRITT DRIVE
AND A PORTION OF RIDGEWOOD DRIVE
IN THE CITY OF NORTHFIELD, COUNTY OF ATLANTIC**

WHEREAS, the City of Northfield has secured grant funding from the New Jersey Department of Transportation for the Reconstruction of Merritt Drive and a Portion of Ridgewood Drive, under the FY2021 NJDOT Municipal Aid Program; and

WHEREAS, bid specifications were prepared and solicited by Schaeffer, Nassar, Scheidegg Consulting Engineers, LLC, and sealed bids were received and opened by the Deputy Municipal Clerk at 11:00am on Tuesday, October 5, 2021, from the following:

Bidder	Bid Amount
Arawak Paving Company	\$262,700.00
AE Stone, Inc.	\$297,000.00

WHEREAS, after review of the proposals, Schaeffer, Nassar, Scheidegg Consulting Engineers, LLC has recommended that the contract be awarded to Arawak Paving Company, Inc., 7503 Weymouth Road, Hammonton, NJ 08037 in the amount of 262,700.00.

THEREFORE, BE IT RESOLVED that Common Council of the City of Northfield hereby recommends that the contract for the Reconstruction of Merritt Drive and a Portion of Ridgewood Drive, the City of Northfield, County of Atlantic, be awarded to Arawak Paving Company, Inc., in the amount of \$262,700.00, subject to the approval of the New Jersey Department of Transportation.

BE IT FURTHER RESOLVED, Certification of the Availability of funds has been received from the Chief Financial Officer and funds will be encumbered by purchase order on an as needed basis, as required pursuant to N.J.A.C 5:30-5.4

BE IT FURTHER RESOLVED that the Mayor of the City of Northfield be and is hereby directed to execute the contract on its behalf, in the prescribed form for said construction, and that the Municipal Clerk be and is hereby directed to seal said contract with the corporate seal of this body and to attest to the same.

Mayor Erland Chau

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 12th day of October, 2021.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 173-2021**

**A RESOLUTION EXTENDING THE APPOINTMENT OF A
TEMPORARY CODE ENFORCEMENT OFFICER AND ALSO
EXTENDING THE APPOINTMENT OF A TEMPORARY ZONING
OFFICER**

WHEREAS, the City of Northfield has a vacancy in the position of Code Enforcement and Code Inspections; and

WHEREAS, the City of Northfield has a vacancy in the position of Zoning Officer; and

WHEREAS, the City of Northfield desires to have a temporary Code Enforcement Officer appointed to fulfill the duties required of a Code Enforcement Officer by New Jersey law as well as the duties required by City of Northfield Code; and

WHEREAS, the City of Northfield desires to have a temporary Zoning Officer appointed to fulfill the duties of Zoning Officer by New Jersey law as well as the duties as required by City of Northfield Code; and

WHEREAS, by Resolutions 140-2021 and 141-2021, Municipal City Clerk/Administrator, Mary Canesi, was appointed on a temporary basis to fill these positions, for a period of sixty (60) days or until a permanent replacement can be found, whichever is sooner; and

WHEREAS, the expiration of those appointments was October 9, 2021 and, while the City of Northfield has endeavored to fill these positions, to date, it has been unsuccessful; and

WHEREAS, during the period of Ms. Canesi's temporary appointment, she has utilized the services of Deputy City Clerk, Shannon Campbell, to assist in the execution of the aforementioned duties; and

WHEREAS, in order to ensure continuity of services, the City of Northfield wishes to extend the temporary appointment of Ms. Canesi to the positions of Zoning Officer and Code Enforcement Officer with the understanding that Ms. Campbell will continue to assist Ms. Canesi in the execution of these duties; and

WHEREAS, this temporary appointment will expire in sixty (60) days, or upon the permanent appointment of a replacement, whichever is sooner; and

WHEREAS, to recognize the efforts and work necessary to fulfill the requirements of these positions, City Council desires to compensate Ms. Canesi and Ms. Campbell each in the amount of \$100.00 per week as long as they continue to execute these duties; and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield, County of Atlantic and State of New Jersey, that

1. The statements of the preamble are fully incorporated as if restated herein.
2. Effective immediately, Mary Canesi shall be appointed as temporary Code Officer shall be responsible for all duties and granted all authority commensurate with that position as it is provided for under both New Jersey law and City of Northfield City Code. Effective immediately, Ms. Shannon Campbell shall assist her with these duties.
3. Effective immediately, Mary Canesi shall be appointed as temporary Zoning Officer and shall be responsible for all duties and granted all authority commensurate with that position as it is provided for under both New Jersey law and City of Northfield City Code. Effective immediately, Ms. Shannon Campbell shall assist her with these duties.
4. Ms. Canesi's temporary term to these positions shall expire after a period of sixty (60) days, or upon the appointment of a permanent replacement, unless the term is extended by way of further Resolution of the City Council.
5. Upon the expiration of Ms. Canesi's temporary term, Ms. Campbell shall no longer be required to assist in these duties.
6. Ms. Canesi shall receive \$100 per week for the execution of these duties.
7. Ms. Campbell shall receive \$100 per week for the execution of these duties.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 12th day of October, 2021.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 174-2021**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-
12(b)(7) MATTERS COVERED UNDER THE ATTORNEY CLIENT
PRIVILEGE**

WHEREAS, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12(b)7, matters falling within the attorney client privilege, specifically requests from various municipal departments for payment of 'premium pay' for work performed during the 2020 Coronavirus pandemic, using American Rescue Plan Act funds.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 12th day of October, 2021.


Mary Canesi, RMC, Municipal Clerk

ENGINEER'S

REPORT

ENGINEERING MEMORANDUM

TO: Mayor and City Council, City of Northfield
1600 Shore Road
Northfield, NJ 08225

FROM: Rami Nassar, PE, PP, CME 
Schaeffer Nassar Scheidegg Consulting Engineers, LLC (SNS)

SUBJECT: Engineers Report for October 12, 2021

DATE: October 8, 2021

PROJECTS:

NF13-00 Atlantic County Improvement Authority (ACIA) Redevelopment Initiative Grant

The ACIA Grant will establish Redevelopment Initiative for the City of Northfield, previously an application was submitted to ACIA, the County Requested additional information, our office submitted the information back in 2019, (1-19-2020) Requested an update from Mr. Bob Mcguigan regarding this grant. **(10-8-2021) Nothing new to report.**

NF13-03 South Jersey Gas (SJG) High Pressure Gas Main Infrastructure Program

For the past 6 years the South Jersey Gas Company worked on upgrading their infra structure throughout the Municipality, most of the work was finished last year. We are working with the Contractor to schedule the remaining paving repairs. There are no new projects scheduled within Municipal Roads. **(10-8-2021) Nothing new to report.**

NF13-00 Catherine Place and Flow Issues with ACUA

I received the pipe inspection report from the ACUA for the gravity system in the Municipality, the existing sewer mains were lined approximately 15 years ago, only few areas were damaged, and the contractor repaired these areas, according to the report, ground water infiltration was minimal. (1-19-2020) we did not receive any additional information since February 18, 2020. **(10-8-2021) Nothing new to report.**

NF13-37 Municipal Building Parking Lot Paving and ADA Upgrade

We are in the process of designing the necessary ADA upgrade to the municipal building rear entrance, paving and restriping the parking lot. The Municipality will utilize the Atlantic County Improvement Authority Grant to finance portion of the project. We added the library parking lot to the project, and we are working on the field survey. The bid package was not acceptable due to the CCBG funding the bid documents must meet the federal bid guidelines. I met with Bob McGuigan, got all required information, which must be included within the bid package, we will revise the documents accordingly and forward it to him for final approval. Nothing new to report. (4-24-2020) I will get the bid package to the Clerk's office for council review and authorization to go out to bid by May 4th. (5-22-2020) Plans and bid package is at the Clerk's office for Council member review, waiting on the Council authorization to proceed with the bidding process. (6-12-2020) The bid was advertised on June 10th with opening scheduled for July 7th. (7-10-2020) we received two bids only and the I sent a letter recommending to the

reject the bids and bid the parking lots and ADA improvements separately. (8-7-2020) Bid packages are completed and will advertise the projects within a week. (9-11-2020) Project has been advertised with bid opening on October 1st. (10-2-2020) We received bids for the project, based on preliminary review of the bid packages the paving portion of the project came in at \$121,700 and the ADA improvement portion came in at \$149,400 the total cost will be \$271,100 way less than the previous low bid amount of \$433,000. (10-16-2020) we prepared the award recommendations for the paving and the ADA upgrade portions of the project for Council's approval. (11-6-2020) We had a pre-construction meeting for the City Hall ADA ramp project, it is anticipated the project will be completed by the end of January 2021 subject to weather. (11-20-2020) working with the contractor on the ramp shop drawing and getting a price to remove the existing tower. (12-11-2020) All shop drawings and all submittals have been approved the contractor ordered the ramp, I got 2 quotes to remove the tower waiting on the third quote. (1-14-2021) contractor started the work on January 4th and cell tower is being removed on the 15th. (1-28-2021) The contractor will start the foundations next week. (2-12-2021) Concrete work is on hold due to the weather. (2-26-2021) The Contractor will start the foundation works this coming up Monday. (3-12-2021) The foundation and concrete slab are completed, the Paving Contractor will be on site on Wednesday the 17th to start milling the municipal parking lot and should have it paved by the next day, the contractor will move the library's parking lot next. The work on the handicap ramp and steps will start on the Monday the 22nd. (4-1-2021) Both parking lots have been paved and striped, the contractor needs to install the asphalt curbing at City Hall and the concrete bumper stop at the library, this work should be completed by April 6th, the ramp, steps, and new door has been completed, the final inspection is scheduled for the 6th. (4-15-2021) Project is completed, working on punch list items, and final change orders. (6-11-2021) Nothing new to report. (7-9-2021) Contractor submitted final change order for the handicap ramp and steps. (8-6-2021) Levy Construction submitted the last payment request and provided the maintenance bond to the Municipality, also the paving contractor submitted the final change order for the fuel and asphalt prices adjustments, addition asphalt curbing and additional striping at City Hall parking lot, replacement of concrete bumper stops at the library parking lot. (8-26-2021) Arawak submitted the final payment request. (9-10-2021) Working on the close out documents to be sent to ACIA for payment. (9-23-2021) Sent all documents to Dawn Stollenwerk. **(10-8-2021) No update.**

NF13-43 Asset Management Plan

Work has been started on different components of the plan. North American Pipe, LLC has been contracted to video the sewer main along Tilton Road from the manhole by Little Italy Restaurant at Burton Avenue to the manhole at Maple Ave. and Roosevelt Ave. we found a major sewer main break at the intersection of Tilton and Burton causing major roadway settlement, also Infra Structurer Assessment, LLC started to inventory the sewer system. We are working on completing the sanitary sewer system inventory. I will be meeting with Public Works Director on March 9, 2020, to go over portion of the plan and to determine the section sewer main that needs to be inspected. We are finalizing the list for the portion of the sewer main to be videoed. Waiting to hear back from Contractor if able to work. (10-16-2020) working on the schedule to move forward with to video portion of the sanitary sewer pipes. (3-12-2021) Will be starting to video the sewer main on Monday the 22nd, I am meeting with Qwin to finalize the scope of this portion of the project. (4-1-2021) The contractor had to reschedule the work to mid-April. (4-15-2021) Did not get the new schedule from the Contractor yet. (4-30-2021) The contractor started to video the sewer main, we encountered few issues which needs to be addressed in the asset management plan. (5-14-21) waiting on the contractor to send the pipe videos for me to review. (6-11-2021) reviewed the tapes, there are additional few minor issues, and the recommendations will be incorporated into the final document. **(10-8-2021) Working on the report.**

NF13-27 Grant Applications:

(5-22-2020) working on the 2021 Municipal Aid Grants for the reconstruction and widening of Merritt Drive, portion of Ridgewood Drive and possible drainage system upgrade. Also, I received an email from the ACIA stating that the municipality does not qualify for CDBG for recreational use (we do not meet the LMI requirements as set by HUD) the only project we can apply for are ADA compliance or projects for Senior Citizen. (6-12-2020) Finalizing the Municipal Aid Grant application for Merritt Drive and working on the CDBG grant to upgrade ADA access to the picnic area at Birch Grove Park. (7-10-2020) The 2021 Municipal Aid Application has been submitted and there is a resolution on the agenda, which needs to be sent to the NJDOT no later than July 31, 2020. Nothing new to report. (10-16-2020) we had a zoom meeting with the NJDOT Local Aid to discuss the Transportation Alternative Set-Aside program grant for the bike path upgrade. (11-6-2020) working with Mary Canesi on the grant application and getting all the supporting documents and preparing a concept plan to be submitted with the application. (11-20-2020) The bike path grant application will be submitted by the 24th. Grant

Application was submitted November 24, 2020. (4-15-2021) New grant opportunity for recreational facility from the NJDEP, to be discussed. (4-30-2021) We need to file the new CDBG Grant by May 14, 2021. (5-14-2021) CDBG application was submitted to the ACIA, and currently working on the recreational grant offered by NJDCA. (6-11-2021) the DCA grant application was submitted, the Urban Parks Grant application will not comply with most of the environmental restrictions and requirements. (7-9-2021) Submitted the 2021 Municipal Aid Grant Application for the reconstruction of Oak Avenue. **(10-8-2021) No update.**

NF13-03 New Jersey American Water Company System Upgrade:

(1-19-2020) Multiple water main upgrade projects were completed last year, so far there are no new project scheduled within the Municipal Roadways. (2-24-2021) I had a meeting with Tim Green from the NJAWC to discuss the main relocation along Birch Grove Park Road. (3-12-2021) Received the street opening application for the main relocation along Birch Grove Park Road. (4-1-2021) South State subcontractor will remove the trees on the 5th, so the NJAWC will be able to relocate the water main. (5-14-2021) waiting on the NJAWC schedule. (6-11-2021) the water main has been relocated. (7-9-2021) NJAWC finished the work along Birch Grove Park Road. (9-10-2021) Working with the NJAWC on the covered valves issue. (9-23-2021) NJAWC applied for 6 Street Opening Permits. **(10-8-2021) No update.**

NF13-03 Street Opening:

(10-8-2021) 2 street opening permits was processed.

NF13-44 2020 Local Road Paving Program

(10-2-2020) This project originally included portion of Second Street, Portion of Franklin Avenue, portion of Fairbanks Avenue, Portion of Bates Avenue, Portion of Maple Avenue including drainage, Half width Haddon Avenue, portion of Wabash Avenue, Half width of portion of Ridgewood Avenue, Half width of portion of Glencove Avenue. During the design process a portion of Cedar Bridge, Cedar Spring Court and the re-alignment of Birch Grove Park Road were added to the scope of this project, design plan and bid packages will be ready for Council's review and approval at the October 20th meeting. (10-16-2020) bid package and plans needed additional revisions and was not completed on time for the Council's approval at this meeting, package will be ready for the next Council meeting. (11-6-2020) Bid package was delivered to the Clerk's Office; we are requesting an authorization to proceed with the bid. (11-20-2020) Bid opening is set for December 10th. (12-11-2020) We received 6 bids and the lowest bid was from South State, Inc. in the amount of \$527,756.00, the recommendation of award is on the Council's agenda for approval for this meeting. (1-14-2021) we had the pre-construction meeting on the 11th, the contractor tentatively will start the drainage component of the project in February. (2-26-2021) We sent the notice to proceed, the contractor is starting the drainage improvements on March 1, 2021. (3-12-2021) The drainage pipe along Maple has been completed, and the Contractor will start the concrete work next week. (4-1-2021) The concrete work will start on the 5th. (4-15-2021) Contractor is not finished with the concrete work. (4-30-2021) All concrete has been completed, working with the Contractor on the paving schedule. (5-14-2021) Nothing new to report. (6-11-2021) the contractor started the paving portion of this project on 6/9/2021. (8-6-2021) The contractor will finish the paving and start on the punch list items the week of August 9th. (8-26-2021) The Contractor started the work on the punch list items, we sent him an email indicating the time for project completion is no later than September 15, if not finished by then, the Municipality could assess liquidated damages. (9-10-2021) the contractor finished 80% of the punch list items. **(10-8-2021) No update.**

NF13-45 Reconstruction of Fuae Avenue (Municipal Aid FY 2020)

(5-22-2020) The City was approved for \$ 290,000.00 from the NJDOT 2020 grants for the reconstruction of Fuae Avenue between Zion Road and Dolphin Avenue. The design plan has been completed; we sent the design plans and the bid package to the NJDOT for their concurrence for the design and specifications. Also, we have dropped off a complete package at the Clerk's Office for Council Member review and approval. (6-12-2020) We received a letter from the NJDOT requiring minor revisions to the bid package, we are working to get the changes finished and sent back to the DOT by June 16th. (7-10-2020) Project has been advertised for August 4th bid opening. (8-7-2020) We received 4 bids the lowest bidder was Hackney Concrete, Inc (\$302,112.80) the estimated project budget was \$300,000.00 and a Recommendation of Award was sent to Council for approval. (8-28-2020) waiting

on the NJDOT concurrence with the bid award, so we can move forward with the construction. (9-11-2020) We received the concurrence from the NJDOT, and the per-construction meeting will be held on the 14th. (10-2-2020) Nothing new to report. (10-16-2020) Contractor is starting the concert work on Monday the 19th. (11-6-2020) Contractor started the concrete portion of the project. (11-20-2020) The concrete portion of the project will be completed by November 24th and the paving portion is scheduled for the first week in December subject to the weather. (12-11-2020) All concrete and drainage work have been completed, the paving contractor is scheduled for the week of the 14th the Contractor submitted Payment Request # 2. (1-14-2021) the paving portion of the project is on hold until this spring to ensure proper paving. (3-12-2021) Paving Contractor will mobilize early next week after the library parking lot is completed, it will take approximately one week to complete the paving portion of this project, also the contractor will start the turf restoration behind the installed curb after the paving is completed. (4-1-2021) The contractor started the turf restoration, and they will be starting on the pavement punch list items next week. (4-15-2021) working on the punch list items and the final change order. (8-6-2021) We had a walk thru with a representative from the NJDOT, found the project substantially completed, waiting on the contractor to finish the punch list items, so we can close this project out. (8-26-2021) Contractor will finish the punch list items by September 10th. (9-10-2021) the contractor started the work on the punch list items on the 8th. (9-23-2021) No Update. **(10-8-2021) We ordered the asphalt core testing, so we can prepare the final change order and close out the project with the NJDOT.**

NF13-48 Reconstruction of Merritt Dr. and p/o of Ridgewood Dr. (Municipal Aid FY 2021)

On November 16, 2020, The City was selected to receive \$ 310,000.00 from the NJDOT Fiscal Year 2021 Municipal Aid Program the Reconstruction of Merritt Drive and portion of Ridgewood Drive between Route 9 and Wabash Avenue. Nothing New to report. (1-14-2021) we started the project design. (4-15-2021) Working on the design plan, should be completed by the end of April. (5-14-2021) The plan and specification will be at the Clerk's Office by the end of May for review and approval by Council. (6-11-2021) the plans and bid package is at the Municipal Clerk's office for the Council members to review. (7-9-2021) sent the package to the NJDOT for their concurrence. (8-26-2021) we received the NJDOT comments on the plans and bid package, we addressed all the issues and sent back the revised package for the NJDOT concurrence, so we can advertise the bid. (9-10-2021) the project has been advertised for bidding. (9-23-2021) No Update. **(10-8-2021) We had bid opening on the 5th and I have submitted the recommendation for award for the Council members review and approval.**

NF13-49 Slip Line Portion of the Existing Sanitary Sewer Mains

(8-6-2021) On June 15, 2021, The City awarded the slip lining contract to En-Tech Corop of NJ, for the sum of \$221,277.63. We had the pre-construction meeting on July 29, 2021. During the meeting the contractor requested that an employee from public works be present when they are slip lining the sewer main, to monitor the sewer flows and to address any issue that might come up, the work is scheduled to start the first week of September. (8-26-2021) No update. (9-10-2021) Contractor will start the pipe cleanup next week he had an issue with the NJAWC allocating a fire hydrant for their use. (9-10-2021) the Contractor is scheduled to start on the 14th. (9-23-2021) Contractor started the pipe cleaning on September 20, 2021. **(10-8-2021) The contractor finished cleaning the lines and will start the slip lining on the 11th, project should be completed by October 22nd.**