

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
APRIL 20, 2021**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on Saturday, January 9, 2021.

Pursuant to N.J.S.A. 10:4-8(b), and N.J.A.C. 5:39-1.1 - 1.7, this meeting will be held in-person and as a remote public meeting (live-streamed) using Zoom conferencing service. Due to social distancing requirements related to Covid-19, there are limited seats for in-person attendance by members of the public. Visit the event calendar page for April 20, 2021 at [www.cityofnorthfield.org](http://www.cityofnorthfield.org) to determine current seating availability. Face coverings and social distancing will be required for in-person attendance. To reserve an available seat, contact the Office of the Municipal Clerk at 609-641-2832, ext 125, no later than 4:00pm on April 20, 2021. Once all available seats have been reserved, virtual attendance will be required using a web-browser to Join the Zoom Meeting <https://us02web.zoom.us/j/83935418461> or by telephone using one tap mobile +16465588656,,83935418461# or direct dial +1 646 558 8656 using Meeting ID: 839 3541 8461. For those wishing to comment during the dedicated public comment portion of the meeting, but who may be unable to attend (in person or via Zoom), public comments may also be submitted in advance via email to [mcanesi@cityofnorthfield.org](mailto:mcanesi@cityofnorthfield.org) or by written letter to the Office of the Municipal Clerk, 1600 Shore Road, Northfield NJ 08225, or by hand delivery to the drop box in the parking lot at the south corner of the municipal building, addressed to the attention of the Municipal Clerk. Comments shall contain the name and address of the author, will be read aloud and addressed during the remote public meeting, and must be received by 2:00pm on April 20, 2021.

**FLAG SALUTE**

**COUNCIL ROLL CALL:** Dewees, Madden, Notaro, Perri, Smith, Utts, Polistina

**MAYOR:** Chau

**APPROVAL OF MINUTES** – April 6, 2021

**MAYOR’S REPORT**

**CITY ENGINEER’S REPORT**

**7PM - PUBLIC HEARING 2021 MUNICIPAL BUDGET**

**85-2021** A Resolution of the City of Northfield, County of Atlantic, State of New Jersey, Authorizing the Reading of the Budget by Title Only

**Public Hearing**

**67B-2021** Resolution to Amend Budget

**67C-2021** Adoption of the 2021 Budget

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
APRIL 20, 2021**

**RESOLUTIONS**

- 86-2021** Resolution Approving Right-of-Way Use to Cross River Fiber
- 87-2021** Approval of Application for a Coin Drop Family Association of Northfield
- 88-2021** To Approve an Application for Use of Facilities
- 89-2021** Approval of Specifications and Authorization to Proceed with Public Bidding for the Project known as Slip Lining Deep Sanitary Sewer Pipes

**ORDINANCE**

- 4-2021** Amending Chapter 111 of the City of Northfield Municipal Code, Entitled Vehicles and Traffic  
*2<sup>nd</sup> Reading / Public Hearing / Final Consideration*  
*Published in the Press of AC 04/24/2021*

**PAYMENT OF BILLS** \$527,661.17

**MEETING NOTICES**

City Council	May 4 <sup>th</sup>	6pm Work Session Regular Session immediately following
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**ADJOURNMENT**

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 85-2021**

**A RESOLUTION OF THE CITY OF NORTHFIELD, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, AUTHORIZING THE READING OF THE BUDGET BY TITLE ONLY**

**WHEREAS**, pursuant to Resolution No. 67A-2021, the City of Northfield's 2021 Municipal Budget passed on introduction at a Regular Meeting of the Common Council of the City of Northfield on March 16, 2021; and

**WHEREAS**, since introduction, a complete copy of the approved budget has been posted for public inspection in the lobby of the City of Northfield Municipal Complex, has been posted on the municipal website, and has been available in the office of the Municipal Clerk to any person upon request; and

**WHEREAS**, N.J.S.A. 40A:4-8 provides that the budget may be read by title only at the time of the public hearing, providing that at least one week prior to the date of the hearing a complete copy of the approved budget as advertised shall be made available for public inspection, and shall be made available to each person upon request.

**NOW THEREFORE, BE IT RESOLVED** by the City Council for the City of Northfield, County of Atlantic, State of New Jersey, that the 2021 Municipal Budget be read by title only.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 20<sup>th</sup> day of April, 2021.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD. NEW JERSEY  
RESOLUTION NO. 67B-2021**

**RESOLUTION TO AMEND BUDGET**

**WHEREAS**, the local municipal budget for the year 2021 was approved on the 16th day of March 2021; and

**WHEREAS**, the public hearing on said budget has been held as advertised, and

**WHEREAS**, it is desired to amend said approved budget, now

**THEREFORE BE IT RESOLVED**, by the Common Council of the City of Northfield, County of Atlantic that the following amendment to the approved budget of 2021 be made:

	<u>From</u>	<u>To</u>
<b>ANTICIPATED REVENUES</b>		
3. Miscellaneous Revenues		
F. Prior Written Consent of Director of Local Government Services		
Public Private Revenues Offset with Appropriations		
Recycling Tonnage Grant	0.00	9,234.93
Community Development Block Grant	0.00	0.00
COPS In Shops	0.00	3,520.00
Municipal Alliance	0.00	4,160.14
Distracted Driving	0.00	6,000.00
Total Public Private Revenues Offset with Appropriations	<u>350,137.24</u>	<u>373,052.31</u>
6. Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	<u>8,703,990.28</u>	<u>8,418,277.04</u>
<b>7. Total General Revenues</b>	<b>13,270,033.52</b>	<b>13,294,026.35</b>
8. General Appropriations:		
A. Operations - Excluded from "CAPS"		
Public & Private Progs Offset by Revenues		
Recycling Tonnage Grant	0.00	9,234.93
Community Development Block Grant	0.00	0.00
COPS in Shops	0.00	3,520.00
Municipal Alliance	0.00	4,160.14
Municipal Alliance Local Match	0.00	1,040.04
Distracted Driving	0.00	6,000.00
Total Public and Private Programs Offset by Revenues	59,269.24	83,224.35
Total Operations Excluded from "CAPS"	<u>1,821,890.24</u>	<u>1,845,845.35</u>

	From	To
Detail:		
Salaries & Wages	51,532.00	61,052.00
Other Expenses	1,770,358.24	1,784,793.35
<b>(M) Reserve for Uncollected Taxes</b>	<b>1,074,911.28</b>	<b>1,074,949.00</b>
<b>9. Total General Appropriations</b>	<b>13,270,033.52</b>	<b>13,294,026.35</b>

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 20<sup>th</sup> day of April, 2021.

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Mary Canesi, RMC, Municipal Clerk

**RESOLUTION NO. 67C-2021**

**Adoption of the 2021 Budget - SEE HARD COPY**

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of Northfield, held this 20<sup>th</sup> day of April, 2021, after a second reading, and public hearing, at a meeting of said Council on April 20, 2021, in Council Chambers, 1600 Shore Road, Northfield, NJ 08225.

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Mary Canesi, RMC, Municipal Clerk

<b>CAP Information</b>			
Total Available		appropriation	levy
Total Appropriated		9,690,619.79	8,743,168.59
Remaining ( Excess)		<u>9,031,732.00</u>	<u>8,418,277.04</u>
		<u>658,887.79</u>	<u>324,891.55</u>
Difference between 2.5% & 3.5%	216,389.00		Cap Bank \$ 950,462.00

TAX RATE	<b>TAX</b>		CHANGE	
	2021 CURRENT	2020 PRIOR		
LOCAL	0.968	0.968	0.000	0.01%
TOTAL	3.532	3.468	0.064	1.84%
TOTAL LOCAL LEVY	8,418,277.04	8,442,419.60	(24,142.56)	-0.29%
NET VALUATION TAX	869,648,060	872,248,260	(2,600,200.00)	-0.30%

\$25,885 loss of revenue .3 cents

<b>TOTAL BUDGET</b>				
	CURRENT	PRIOR	CHANGE	
TOTAL REVENUE	13,294,026.35	13,390,878.92	(96,852.57)	-0.72%
TOTAL APPROPRIATION	13,294,026.35	13,390,878.92	(96,852.57)	-0.72%

<b>SURPLUS</b>				
	AVAILABLE	BUDGETED	BALANCE	
CURRENT	2,460,788.09	1,392,000.00	1,068,788.09	56.57%
Prior Year	2,335,720.54	1,071,000.00	1,264,720.54	45.85%
Difference	125,067.55	321,000.00	(195,932.45)	

<b>BUDGET ANALYSIS</b>				
	2021 BUDGET YEAR	2020 PRIOR YEAR	CHANGE	
<b>REVENUE</b>				
Surplus	1,392,000.00	1,071,000.00	321,000.00	29.97%
Local	1,961,520.00	2,144,160.00	(182,640.00)	-8.52%
State Aid	632,386.00	632,386.00	-	0.00%
Grants	373,052.31	464,284.32	(91,232.01)	-19.65%
Delinquent Tax	230,000.00	340,000.00	(110,000.00)	-32.35%
Local Tax	8,418,277.04	8,442,419.60	(24,142.56)	-0.29%
Library Tax	286,791.00	296,629.00	(9,838.00)	-3.32%
<b>TOTAL REVENUE</b>	<u>13,294,026.35</u>	<u>13,390,878.92</u>	<u>(96,852.57)</u>	<u>-0.72%</u>
<b>APPROPRIATIONS</b>				
Salaries and Wages	4,172,627.00	4,053,110.00	119,517.00	2.95%
OE & Statutory	6,334,935.00	6,050,888.13	284,046.87	4.69%
Grants	393,224.35	550,619.82	(157,395.47)	-28.59%
Deferred Charges	-	6,891.39	(6,891.39)	-100.00%
Capital	232,500.00	407,500.00	(175,000.00)	-42.94%
Debt Service	799,000.00	810,500.00	(11,500.00)	-1.42%
Library Tax	286,791.00	296,629.00	(9,838.00)	-3.32%
Reserve for Uncollected	1,074,949.00	1,214,740.58	(139,791.58)	-11.51%
<b>TOTAL APPROPRIATION</b>	<u>13,294,026.35</u>	<u>13,390,878.92</u>	<u>(96,852.57)</u>	<u>-0.72%</u>
Deferred Chg	<u>-</u>	<u>-</u>	<u>0.00</u>	

<b>% OF COLLECTION</b>			
	MAXIMUM	USED	UNUSED
%	98.35%	96.50%	1.85%
\$	497,229.30	1,074,949.00	577,719.71
2019 Rate	97.80%	96.00%	0.55%

2021 Adopted Budget

	% Change	\$ Change	Budgeted 2021	Adopted Budget 2020	Amended by Transfers/Emerg	Amended Budget 2020	Actual 2020	Difference Reserve
<b>APPROPRIATIONS</b>								
Admin S/W	0.00%	-	10,000.00	10,000.00		10,000.00	10,000.00	-
Admin & Executive O/E	-1.69%	(1,500.00)	87,000.00	86,000.00	2,500.00	88,500.00	80,312.54	8,187.46
Mayor & Council S & W	0.00%	-	71,750.00	71,750.00		71,750.00	71,714.24	35.76
Mayor & Council O/E	0.00%	-	5,000.00	5,000.00	-	5,000.00	2,610.69	2,389.31
Clerk S & W	1.92%	2,500.00	132,500.00	130,000.00		130,000.00	127,418.76	2,581.24
Clerk O/E	0.00%	-	24,750.00	24,750.00		24,750.00	20,030.88	4,719.12
Finance S & W	8.00%	8,000.00	108,000.00	100,000.00		100,000.00	99,035.07	964.93
Finance O/E	7.69%	1,000.00	14,000.00	13,000.00		13,000.00	12,234.47	765.53
Audit O/E	13.39%	4,250.00	36,000.00	36,000.00	(4,250.00)	31,750.00	31,750.00	-
Collector S & W	3.13%	3,000.00	99,000.00	96,000.00		96,000.00	95,194.25	805.75
Collector O/E	0.00%	-	11,500.00	11,500.00		11,500.00	7,907.22	3,592.78
Assessor S & W	3.11%	1,125.00	37,325.00	36,200.00		36,200.00	35,748.44	451.56
Assessor O/E	8.33%	500.00	6,500.00	6,000.00		6,000.00	4,382.00	1,618.00
Workman's Compensation	-13.39%	(34,000.00)	220,000.00	260,000.00	(6,000.00)	254,000.00	252,493.91	1,506.09
Employee Group Insurance	2.72%	35,000.00	1,320,000.00	1,300,000.00	(15,000.00)	1,285,000.00	1,215,410.46	69,589.54
Other Insurance	25.00%	25,000.00	125,000.00	125,000.00	(25,000.00)	100,000.00	88,551.49	11,448.51
Health Benefits Waiver	-20.00%	(5,000.00)	20,000.00	20,000.00	5,000.00	25,000.00	20,950.96	4,049.04
Legal O/E	0.00%	-	125,000.00	150,000.00	(25,000.00)	125,000.00	94,968.20	30,031.80
Planning Board S & W	0.00%	-	8,500.00	8,500.00		8,500.00	7,999.94	500.06
Planning Board O/E	0.00%	-	13,000.00	13,000.00	-	13,000.00	8,028.81	4,971.19
Engineering O/E	0.00%	-	30,000.00	30,000.00	-	30,000.00	29,969.08	30.92
Fire S & W	0.00%	-	435,000.00	435,000.00		435,000.00	416,244.11	18,755.89
Hydrants	0.00%	-	100,000.00	100,000.00	-	100,000.00	96,464.00	3,536.00
O/E	5.26%	2,000.00	40,000.00	38,000.00		38,000.00	34,864.28	3,135.72
Police S & W	7.64%	172,000.00	2,422,000.00	2,205,000.00	45,000.00	2,250,000.00	2,005,440.43	244,559.57
Police O/E	11.89%	12,600.00	118,600.00	106,000.00	-	106,000.00	98,000.75	7,999.25
Emergency Mgmt S & W	11.11%	500.00	5,000.00	4,500.00	-	4,500.00	3,750.00	750.00
Emergency Mgmt O/E	111.11%	10,000.00	19,000.00	4,000.00	5,000.00	9,000.00	1,766.01	7,233.99
Emergency Medical Services	60.00%	27,000.00	72,000.00	45,000.00		45,000.00	45,000.00	-
Streets & Road S&W	3.66%	15,000.00	425,000.00	410,000.00		410,000.00	397,119.14	12,880.86
Streets & Road O/E	0.00%	-	18,000.00	18,000.00	-	18,000.00	13,206.54	4,793.46
Reserve for Snow Removal	0.00%	-	1.00	1.00	-	1.00	-	1.00
Vehicle Maintenance O/E	0.00%	-	62,000.00	62,000.00		62,000.00	58,588.41	3,411.59
Solid Waste Contracts	-3.06%	(25,150.00)	797,000.00	772,150.00	50,000.00	822,150.00	785,619.23	36,530.77
Buildings & Grounds O/E	0.00%	-	75,000.00	75,000.00		75,000.00	66,726.87	8,273.13
Maint of Bike Path	-88.64%	(19,500.00)	2,500.00	22,000.00		22,000.00	11,761.78	10,238.22
Sewer S & W	3.41%	7,000.00	212,000.00	205,000.00		205,000.00	185,151.46	19,848.54
Sewer O/E	0.00%	-	30,000.00	30,000.00	-	30,000.00	14,848.19	15,151.81
Dog Regulation O/E	0.00%	-	9,300.00	9,300.00	-	9,300.00	7,750.00	1,550.00
Neighborhood Program	0.00%	-	6,000.00	6,000.00		6,000.00	566.76	5,433.24
Senior Citizens	0.00%	-	2,200.00	2,200.00		2,200.00	179.91	2,020.09
Construction Official S & W	12.68%	8,550.00	76,000.00	72,500.00	(5,050.00)	67,450.00	59,956.91	7,493.09
Construction Official O/E	109.09%	30,000.00	57,500.00	57,500.00	(30,000.00)	27,500.00	20,358.01	7,141.99
Zoning / Housing S & W	3.16%	1,500.00	49,000.00	47,500.00		47,500.00	47,050.49	449.51
Zoning / Housing O/E	0.00%	-	1,000.00	1,000.00		1,000.00	710.39	289.61
Petroleum Products	-10.00%	(5,000.00)	45,000.00	50,000.00		50,000.00	34,999.10	15,000.90
Telecommunications	-11.11%	(5,000.00)	40,000.00	45,000.00		45,000.00	29,644.99	15,355.01
Water	0.00%	-	8,500.00	8,500.00		8,500.00	7,852.79	647.21
Electricity & Natural Gas	0.00%	-	260,000.00	260,000.00		260,000.00	238,565.72	21,434.28
Accumulated Absence	0.00%	-	500.00	500.00	-	500.00	500.00	-
<b>Sub-total appropriations in CAPS</b>		<b>271,375.00</b>	<b>7,892,926.00</b>	<b>7,624,351.00</b>	<b>(2,800.00)</b>	<b>7,621,551.00</b>	<b>6,999,397.68</b>	<b>622,153.32</b>
PERS	12.64%	21,472.87	191,330.00	169,857.13	-	169,857.13	169,857.13	-
Social Security	-2.94%	(5,000.00)	165,000.00	170,000.00	-	170,000.00	145,595.54	24,404.46
PFRS	12.98%	86,824.00	755,476.00	667,852.00	800.00	668,652.00	668,619.52	32.48
Unemployment	0.00%	-	17,000.00	17,000.00		17,000.00	12,673.31	4,326.69
DCRP	17.65%	1,500.00	10,000.00	6,500.00	2,000.00	8,500.00	6,175.23	2,324.77
<b>Deferred Charges &amp; Statutory Expenditures</b>		<b>104,796.87</b>	<b>1,138,806.00</b>	<b>1,031,209.13</b>	<b>2,800.00</b>	<b>1,034,009.13</b>	<b>1,002,920.73</b>	<b>31,088.40</b>
<b>Salaries &amp; Wages inside CAP</b>		<b>219,175.00</b>	<b>4,111,575.00</b>	<b>3,852,450.00</b>	<b>44,950.00</b>	<b>3,897,400.00</b>	<b>3,583,274.20</b>	<b>314,125.80</b>
<b>Other Expenses inside CAP</b>		<b>156,996.87</b>	<b>4,920,157.00</b>	<b>4,803,110.13</b>	<b>(44,950.00)</b>	<b>4,758,160.13</b>	<b>4,419,044.21</b>	<b>339,115.92</b>
<b>Appropriations Excluded From CAP</b>								
Library	-3.32%	(9,838.00)	286,791.00	296,629.00		296,629.00	296,629.00	-
LOSAP	0.00%	-	14,000.00	14,000.00		14,000.00	-	14,000.00
Interlocal Agreement - Court	2.00%	2,900.00	147,900.00	145,000.00		145,000.00	145,000.00	-
Interlocal Agreement - Dispatch	3.00%	12,492.00	428,930.00	416,438.00		416,438.00	416,438.00	-
Interlocal Agreement - ACUA	1.37%	12,000.00	885,000.00	873,000.00	-	873,000.00	870,113.00	2,887.00
<b>Sub-Total Interlocals</b>	<b>1.91%</b>	<b>27,392.00</b>	<b>1,461,830.00</b>	<b>1,434,438.00</b>	<b>-</b>	<b>1,434,438.00</b>	<b>1,431,551.00</b>	<b>2,887.00</b>



2021 Adopted Budget

	% Change	\$ Change	Budgeted 2021	Adopted Budget 2020	Amended by Transfers/Emerg	Amended Budget 2020	Actual 2020	Difference Reserve
<b>REVENUE</b>								
<b>Surplus</b>	<b>29.97%</b>	<b>321,000.00</b>	<b>1,392,000.00</b>	<b>1,071,000.00</b>		<b>1,071,000.00</b>	<b>1,071,000.00</b>	<b>-</b>
Alcoholic Beverages	0.00%	-	7,500.00	7,500.00		7,500.00	7,500.00	-
Other	-6.67%	(5,000.00)	70,000.00	75,000.00		75,000.00	74,240.96	(759.04)
Fees & Permits	7.14%	5,000.00	75,000.00	70,000.00		70,000.00	101,485.88	31,485.88
Fines & Costs-Court	-46.15%	(60,000.00)	70,000.00	130,000.00		130,000.00	73,437.09	(56,562.91)
Interest & Costs on Taxes	-22.22%	(20,000.00)	70,000.00	90,000.00		90,000.00	77,991.35	(12,008.65)
Interest on Investments	-28.00%	(28,000.00)	72,000.00	100,000.00		100,000.00	73,564.15	(26,435.85)
Uniform Fire Safety Act		-	-	-		-	-	-
Sewer Rentals	0.00%	-	1,440,000.00	1,440,000.00		1,440,000.00	1,469,659.15	29,659.15
<b>Sub-Total Local Revenues</b>	<b>-5.65%</b>	<b>(108,000.00)</b>	<b>1,804,500.00</b>	<b>1,912,500.00</b>		<b>1,912,500.00</b>	<b>1,877,878.58</b>	<b>(34,621.42)</b>
<b>UCC Fees</b>	<b>-37.50%</b>	<b>(75,000.00)</b>	<b>125,000.00</b>	<b>200,000.00</b>		<b>200,000.00</b>	<b>129,030.00</b>	<b>(70,970.00)</b>
Consolidated Prop Tax Relief	0.00%	-	1,783.00	1,783.00		1,783.00	1,783.00	-
Energy Receipts	0.00%	-	630,603.00	630,603.00		630,603.00	630,603.00	-
<b>Sub-Total State Aid</b>	<b>0.00%</b>	<b>-</b>	<b>632,386.00</b>	<b>632,386.00</b>		<b>632,386.00</b>	<b>632,386.00</b>	<b>-</b>
Interlocal Sewage Agreement	3.23%	360.00	11,520.00	11,160.00		11,160.00	11,520.00	360.00
Interlocal Court Agreement		-	-	-		-	-	-
<b>Sub-Total Interlocals</b>	<b>3.23%</b>	<b>360.00</b>	<b>11,520.00</b>	<b>11,160.00</b>		<b>11,160.00</b>	<b>11,520.00</b>	<b>360.00</b>
NJ Transportation Trust Fund	6.90%	20,000.00	310,000.00	290,000.00	-	290,000.00	290,000.00	-
Drunk Driving Enforcement		4,126.82	4,126.82	-	-	-	-	-
Clean Communities	-100.00%	(18,102.96)	-	-	18,102.96	18,102.96	18,102.96	-
Recycling Tonnage Grant	1.39%	126.75	9,234.93	9,108.18		9,108.18	9,108.18	-
Alcohol Education	-100.00%	(2,625.65)	-	-	2,625.65	2,625.65	2,625.65	-
Municipal Alliance	-60.31%	(6,321.86)	4,160.14	10,482.00		10,482.00	10,482.00	-
Safe & Secure	-46.00%	(27,600.00)	32,400.00	60,000.00		60,000.00	60,000.00	-
Community Dev Block Grant	-100.00%	(59,707.91)	-	-	59,707.91	59,707.91	59,707.91	-
Cops In Shops	0.00%	-	3,520.00	3,520.00		3,520.00	3,520.00	-
Distracted Driving Grant	142.42%	3,525.00	6,000.00	2,475.00		2,475.00	2,475.00	-
Body Armor Grant	-18.22%	(412.20)	1,850.42	2,262.62		2,262.62	2,262.62	-
Drive Sober or Get Pulled Over	-100.00%	(6,000.00)	-	-	6,000.00	6,000.00	6,000.00	-
Click It or Ticket		-	-	-		-	-	-
LGEF Grant		-	-	-		-	-	-
Body Worn Camera Grant		-	-	-		-	-	-
American Water Grant		-	-	-		-	-	-
US DOJ Body Armor Grant		1,760.00	1,760.00	-	-	-	-	-
<b>Sub-Total Grants</b>	<b>-19.65%</b>	<b>(91,232.01)</b>	<b>373,052.31</b>	<b>377,847.80</b>	<b>86,436.52</b>	<b>464,284.32</b>	<b>464,284.32</b>	<b>-</b>
Library Maintenance Agreement	0.00%	-	20,500.00	20,500.00		20,500.00	20,500.00	-
Library Reimbursement-Moriority		-	-	-		-	-	-
Capital Fund Surplus		-	-	-		-	-	-
<b>Sub-Total Revenues with Consent</b>		<b>-</b>	<b>20,500.00</b>	<b>20,500.00</b>		<b>20,500.00</b>	<b>20,500.00</b>	<b>-</b>
Receipts from Delinquent Taxes	-32.35%	(110,000.00)	230,000.00	340,000.00		340,000.00	355,773.02	15,773.02
<b>Sub-Total General Revenues</b>	<b>-1.35%</b>	<b>(62,872.01)</b>	<b>4,588,958.31</b>	<b>4,565,393.80</b>		<b>4,651,830.32</b>	<b>4,562,371.92</b>	<b>(89,458.40)</b>
Amount to be Raised by Taxation	-0.29%	(24,142.56)	8,418,277.04	8,442,419.60		8,442,419.60	9,226,502.90	784,083.30
Minimum Library Tax	-3.32%	(9,838.00)	286,791.00	296,629.00		296,629.00	296,629.00	-
<b>Total Amount to be Raised</b>	<b>-0.39%</b>	<b>(33,980.56)</b>	<b>8,705,068.04</b>	<b>8,739,048.60</b>		<b>8,739,048.60</b>	<b>9,523,131.90</b>	<b>784,083.30</b>
<b>TOTAL REVENUES</b>	<b>-0.72%</b>	<b>(96,852.57)</b>	<b>13,294,026.35</b>	<b>13,304,442.40</b>		<b>13,390,878.92</b>	<b>13,788,874.82</b>	<b>694,624.90</b>

2021 Adopted Budget

	% Change	\$ Change	Budgeted 2021	Adopted Budget 2020	Amended by Transfers/Emerg	Amended Budget 2020	Actual 2020	Difference Reserve
NJ Transportation Trust Fund	6.90%	20,000.00	310,000.00	290,000.00	-	290,000.00	290,000.00	-
Drunk Driving Enforcement		4,126.82	4,126.82	-	-	-	-	-
Clean Communities	-100.00%	(18,102.96)	-	-	18,102.96	18,102.96	18,102.96	-
Recycling Tonnage Grant	1.39%	126.75	9,234.93	9,108.18	-	9,108.18	9,108.18	-
Alcohol Education	-100.00%	(2,625.65)	-	-	2,625.65	2,625.65	2,625.65	-
Municipal Alliance	-60.31%	(6,321.86)	4,160.14	10,482.00	-	10,482.00	10,482.00	-
Municipal Alliance - Local Match	-60.31%	(1,580.46)	1,040.04	2,620.50	-	2,620.50	2,620.50	-
Safe & Secure	-46.00%	(27,600.00)	32,400.00	60,000.00	-	60,000.00	60,000.00	-
Safe & Secure - Local Match	-77.15%	(64,583.00)	19,132.00	83,715.00	-	83,715.00	83,715.00	-
Community Dev Block Grant	-100.00%	(59,707.91)	-	-	59,707.91	59,707.91	59,707.91	-
Cops In Shops	0.00%	-	3,520.00	3,520.00	-	3,520.00	3,520.00	-
Distracted Driving Grant	142.42%	3,525.00	6,000.00	2,475.00	-	2,475.00	2,475.00	-
Body Armor Grant	-18.22%	(412.20)	1,850.42	2,262.62	-	2,262.62	2,262.62	-
Drive Sober or Get Pulled Over	-100.00%	(6,000.00)	-	-	6,000.00	6,000.00	6,000.00	-
Click It or Ticket		-	-	-	-	-	-	-
FEMA FF Grant		-	-	-	-	-	-	-
LGEF Grant		-	-	-	-	-	-	-
American Water Grant		-	-	-	-	-	-	-
Body-Worn Camera Grant		-	-	-	-	-	-	-
US DOJ Body Armor Grant		1,760.00	1,760.00	-	-	-	-	-
<b>Sub-Total Grants</b>	<b>-28.59%</b>	<b>(157,395.47)</b>	<b>393,224.35</b>	<b>464,183.30</b>	<b>86,436.52</b>	<b>550,619.82</b>	<b>550,619.82</b>	<b>-</b>
<b>Total Operations Excluded From CAPS</b>		<b>(139,841.47)</b>	<b>2,155,845.35</b>	<b>2,209,250.30</b>	<b>86,436.52</b>	<b>2,295,686.82</b>	<b>2,278,799.82</b>	<b>16,887.00</b>
<b>Total S/W Excluded from CAPS</b>		<b>(30,075.00)</b>	<b>61,052.00</b>	<b>149,710.00</b>	<b>6,000.00</b>	<b>155,710.00</b>	<b>155,710.00</b>	<b>-</b>
<b>Total O/E Excluded from CAPS</b>		<b>(109,766.47)</b>	<b>2,094,793.35</b>	<b>2,059,540.30</b>	<b>80,436.52</b>	<b>2,139,976.82</b>	<b>2,220,413.34</b>	<b>-</b>
Capital Improvement Fund	-42.86%	(150,000.00)	200,000.00	350,000.00	-	350,000.00	350,000.00	-
Firefighter Protection Equipment	0.00%	-	12,500.00	12,500.00	-	12,500.00	12,500.00	-
Fire Department Equipment	-100.00%	(15,000.00)	-	15,000.00	-	15,000.00	11,996.00	3,004.00
Recreation Improvements	-100.00%	(15,000.00)	-	15,000.00	-	15,000.00	15,000.00	-
Sewer Repairs	0.00%	-	15,000.00	15,000.00	-	15,000.00	14,527.00	473.00
Computer & Electronic Equipment		5,000.00	5,000.00	-	-	-	-	-
Meeting Room Audio & Visual Upgd		-	-	-	-	-	-	-
<b>Sub-Total Capital Improvements</b>		<b>(175,000.00)</b>	<b>232,500.00</b>	<b>407,500.00</b>	<b>-</b>	<b>407,500.00</b>	<b>404,023.00</b>	<b>3,477.00</b>
Bond Principal	0.85%	5,000.00	595,000.00	590,000.00	-	590,000.00	590,000.00	-
BAN Payment		-	-	-	-	-	-	-
Interest on Bonds	-7.48%	(16,500.00)	204,000.00	220,500.00	-	220,500.00	220,031.26	-
Interest on Notes		-	-	-	-	-	-	-
<b>Sub-Total Debt Service</b>	<b>-1.42%</b>	<b>(11,500.00)</b>	<b>799,000.00</b>	<b>810,500.00</b>	<b>-</b>	<b>810,500.00</b>	<b>810,031.26</b>	<b>-</b>
Emergency Authorizations		-	-	-	-	-	-	-
Deferred Charges - Grant Match		(6,891.39)	-	6,891.39	-	6,891.39	6,891.39	-
Deferred Chgs to Future Tax	#DIV/0!	-	-	-	-	-	-	-
<b>Sub-Total Deferred Charges</b>		<b>(6,891.39)</b>	<b>-</b>	<b>6,891.39</b>	<b>-</b>	<b>6,891.39</b>	<b>6,891.39</b>	<b>-</b>
<b>General Appropriations</b>	<b>0.35%</b>	<b>42,939.01</b>	<b>12,219,077.35</b>	<b>12,089,701.82</b>	<b>86,436.52</b>	<b>12,176,138.34</b>	<b>11,502,063.88</b>	<b>673,605.72</b>
Reserve for Uncollected Taxes	-11.51%	(139,791.58)	1,074,949.00	1,214,740.58	-	1,214,740.58	1,214,740.58	-
<b>Total General Appropriations</b>	<b>-0.72%</b>	<b>(96,852.57)</b>	<b>13,294,026.35</b>	<b>13,304,442.40</b>	<b>86,436.52</b>	<b>13,390,878.92</b>	<b>12,716,804.46</b>	<b>673,605.72</b>

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 86-2021**

**RESOLUTION APPROVING RIGHT-OF-WAY USE  
TO CROSS RIVER FIBER**

**WHEREAS**, Cross River Fiber LLC ("Cross River Fiber"), seeks to place telecommunication facilities aerially on utility poles located in the Public Rights-of-Way within the City of Northfield for the purpose of owning, constructing, installing, operating, repairing and maintaining a telecommunications system; and

**WHEREAS**, Cross River Fiber was approved by the New Jersey Board of Public Utilities to provide local exchange and interexchange telecommunications services throughout the State; and

**WHEREAS**, N.J.S.A. 48:3-19 requires Cross River Fiber to obtain the consent of the City of Northfield for the joint use of any existing utility poles; and

**WHEREAS**, N.J.S.A. 54:30A-124(a) provides that a municipality may not impose any fees, taxes, levies or assessments in the nature of a local franchise, right of way, or gross receipts fee, tax, levy or assessment against telecommunications companies but that a municipality may impose reasonable fees for actual services made by any municipal, regional or county governmental agency; and

**WHEREAS**, it is in the best interests of the City of Northfield and its citizens to grant consent to Cross River Fiber; and

**WHEREAS**, the consent granted is for the non-exclusive use of the Public Rights-of-Ways for the sole purpose of owning, constructing, installing, operating, repairing and maintaining a telecommunications system subject to the terms and conditions of the attached Use Agreement with Cross River Fiber.

**NOW THEREFORE BE IT RESOLVED**, by the Common Council of the City of Northfield that Cross River Fiber is hereby granted a non-exclusive use of the Public Rights-of-Ways for the sole purpose of owning, constructing, installing, operating, repairing and maintaining a telecommunications system; and

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to execute any and all documents necessary to effectuate this Resolution.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the City Council of Northfield, held this 20<sup>th</sup> day of April, 2021.

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Mary Canesi, RMC, Municipal Clerk

***RESOLUTION NO. 86-2021, ATTACHMENT***

**RIGHTS-OF-WAY USE AGREEMENT**

THIS RIGHTS-OF-WAY USE AGREEMENT ("Use Agreement") is dated April 20, 2021 (the "Effective Date"), and entered into by and between the City of Northfield ("City"), a New Jersey City corporation, having its address at 1600 Shore Road, Northfield NJ 08225 and Cross River Fiber LLC ("Cross River Fiber") with offices located at 461 Headquarters Plaza, Morristown, NJ 07960.

**RECITALS**

WHEREAS, Cross River Fiber was approved by the New Jersey Board of Public Utilities to provide local exchange and interexchange telecommunications services throughout the State of New Jersey by Order of Approval in Docket No. TE11050320 on July 14, 2011, Docket No. TE12040297 on June 18, 2012 and Docket No. TM14080906 and intends to provide telecommunication services in accordance with that Order and the rules and regulations of the Federal Communications Commission and the New Jersey Board of Public Utilities; and

WHEREAS, Pursuant to such authority granted by the New Jersey Board of Public Utilities, Cross River Fiber may locate, place, attach, install, operate and maintain facilities within Public Rights-of-Way for purposes of providing telecommunications services; and

WHEREAS, Cross River Fiber proposes to place its telecommunication facilities aerially on utility poles located in the Public Rights-of-Way within the City for the sole purpose of owning, constructing, installing, operating, repairing and maintaining a telecommunications system.

WHEREAS, it is in the best interests of the City and its citizenry for the City to grant consent to Cross River Fiber to occupy said Public Rights-of-Way within the City for this sole purpose.

WHEREAS, the consent granted herein is for the non-exclusive use of the Public Rights-of-Way within the City for the sole purpose of owning, constructing, installing, operating, and maintaining a telecommunications system.

NOW THEREFORE, in consideration of the mutual covenants and obligations hereinafter set forth, the City and Cross River Fiber hereby agree to and with each other as follows:

**Section 1. Definitions**

- a) "BPU" is the New Jersey Board of Public Utilities.
- b) "Cross River Fiber" is the grantee of rights under this Use Agreement and is known as Cross River Fiber, their successors and assigns.
- c) "City" is the grantor of rights under this Use Agreement and is known as the City of Northfield, State of New Jersey.
- d) "Public Utility" means any public utility defined in N.J.S.A. 48:2-13.
- e) "Public Rights-of-Way" means the space in, upon, above, along, across, over, and through any public land, road, street or highway of the City, including lands with public utility facilities as the same now or hereafter may exist, that are under the jurisdiction of the City. This term shall not include City, state, or federal rights-of-way or any property owned by any person or agency other than the City, except as provided by applicable Laws or pursuant to an agreement between the City and any such person or agency.
- f) "Utility Pole" means, in addition to its commonly accepted meaning, any wires or cable connected thereto and any replacement thereof which are similar in construction and use.

**Section 2. Grant of Consent.**

The City hereby grants Cross River Fiber its City consent for the non-exclusive use of the Public Rights-of-Way within the City for the sole purpose of owning, constructing, installing, operating, and maintaining a telecommunications system.

**Section 3. Public Purpose.**

It is deemed to be in the best interests of the City and its citizenry, particularly including commercial and industrial citizens, for the City to grant consent to Cross River Fiber to occupy said Public Rights-of-Way within the City for this purpose.

**Section 4. Scope of Use Agreement.**

Any and all rights expressly granted to Cross River Fiber under this Use Agreement, which shall be exercised at Cross River Fiber's sole cost and expense, shall be subject to the prior and continuing right of the City under applicable laws to use any and all parts of the Public Rights-of-Way exclusively or concurrently with any other person or persons, and shall be further subject to all deeds, easements, dedications, conditions, covenants, restrictions, encumbrances, and claims of title of record which may affect such Public Rights-of-Way. Nothing in this Use Agreement shall be deemed to grant, convey, create or vest in Cross River Fiber a real property interest in land, including any ownership, title, fee, leasehold interest, easement, or any other form of interest or ownership.

The City hereby authorizes and permits Cross River Fiber to enter upon the Public Rights-of-Way and to attach, install, operate, maintain, remove, reattach, reinstall, relocate and replace its telecommunications facilities, in or on existing

Utility Poles or other structures owned by and with the consent of (as necessary) public utility companies and/or others, as the case may be.

**Section 5. Compliance with Ordinance**

Cross River Fiber shall comply with all applicable existing ordinances of the City as may be amended from time to time and with all future ordinances as may be enacted to the extent such ordinances are consistent with state and federal law.

**Section 6. Duration of Consent**

The non-exclusive City consent granted herein shall expire fifty (50) years from the Effective Date of this Use Agreement.

**Section 7. Indemnification**

Cross River Fiber, its successors, assigns, sub-contractors, agents, servants, officers, employees, designees, guests and invitees, hereby indemnify, defend and hold harmless the City, its successors and assigns, elected officials, officers, employees, servants, contractors, independent contractors, designees and invitees from and against any and all personal injury and property damage claims, demands, suits, actions at law or equity or otherwise, judgments, arbitration determinations, damages, liabilities, decrees of any person(s) or entities claiming to be or being harmed as a result of Cross River Fiber actions under this Use Agreement and costs in connection therewith. This indemnification shall specifically include, but not be limited to, any and all costs, reasonable attorneys' fees, court costs and any other expenses that may be incurred by the City in connection with any and all claims, demands, suits, actions at law or equity or otherwise and/or arbitration proceedings

which may arise in connection with Cross River Fiber activities pursuant to the rights granted in this Use Agreement. This paragraph shall survive the termination of this Agreement.

**Section 8. LIMITATION OF LIABILITY**

**NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES. ALL DAMAGES ARISING FROM ANY CLAIM OR CAUSE OF ACTION SHALL BE LIMITED TO PROVEN DIRECT DAMAGES.**

**Section 9: Notices**

All notices or other correspondence required or permitted to be given in connection with this Use Agreement shall be in writing and delivered personally, by telecopy, by overnight carrier service or by registered or certified mail to the parties at the following addresses:

To Cross River Fiber at: Cross River Fiber LLC  
461 Headquarters Plaza  
Morristown, NJ 07960.  
Attn: Robert Sokota, Chief Administrative  
Officer and  
General Counsel

To the [City] at: Mary Canesi  
Municipal Clerk  
Business Administrator  
Certified Public Manager  
City of Northfield  
1600 Shore Road  
Northfield NJ 08225

**Section 10. Liability Insurance**

Section 10. Insurance

- A. Cross River Fiber shall have in place the following insurance coverage which will insure against claims which may arise out of or result from the



business operations under the Agreement and for which Cross River Fiber may be legally liable. All required insurance coverages must be underwritten by insurers allowed to do business in the State of New Jersey and acceptable to the City. Insurance shall be written for not less than the limits specified below or required by law, whichever may be greater. Cross River Fiber shall not commence work under this Agreement until it has obtained the insurance required under this section.

1. **Commercial General Liability** insurance or its equivalent for bodily injury, personal and advertising injury and property damage including loss of use, with minimum limits of:

- \$1,000,000 each occurrence;
- \$1,000,000 personal and advertising injury;
- \$3,000,000 general aggregate per project;
- \$3,000,000 products/completed operations aggregate;

This insurance shall include:

- Liability arising from premises operations;
  - Liability arising from the actions of independent contractors;
  - Liability arising from products and ongoing & completed operations;
  - Blanket contractual liability including protection for Cross River Fiber from bodily injury and/or property damage claims arising out of liability assumed under this Contract.
  - Policy shall include coverage for on-site limited pollution.
2. **Business Automobile Liability** insurance or its equivalent including applicable No-Fault coverage, with limits of liability not less than \$1,000,000 per accident combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
  3. **Workers' Compensation** insurance or its equivalent with statutory benefits as required by any State or Federal law including: **Employer's Liability** insurance with minimum limits of:
    - \$1,000,000 each accident for bodily injury by accident;
    - \$1,000,000 each employee for bodily injury by disease; and
    - \$1,000,000 policy limit for bodily injury by disease
  4. **Umbrella Liability** insurance or its equivalent with a minimum limit of \$5,000,000 per occurrence/annual aggregate. Coverage shall follow form over the general liability, automobile liability and workers' compensation coverages.

- B. Subcontractors Insurance. Cross River Fiber shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein.
- C. City of Northfield, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees, and volunteers shall be added as additional insured on the general liability, automobile liability and umbrella liability policies with respect to work performed by the insured.
- D. Coverage shall be primary to the additional insureds and shall not be contributing with any other insurance or similar protection available to the additional insureds, whether other available insurance be primary, contributing or excess.
- E. Waiver of Subrogation. Cross River Fiber and Subcontractors' hereby grant to the City a waiver of any right to subrogation which any insurer or contractor may acquire from contractor by virtue of the payment of any loss. Cross River Fiber and Subcontractors agree to obtain any endorsement that may be necessary to affect this waiver of subrogation.
- F. Proof of Insurance. Cross River Fiber shall provide the City at the time the contract is returned to them for execution, Certificate(s) of Insurance and endorsements evidencing such required coverages. The COI's shall include the name and location of the Project in the description section. A copy of the General Liability Additional Insured Endorsement shall be attached to the certificate.
- G. Cancellation of Insurance. Coverage required under this Agreement shall not be canceled or non-renewed without 30 days prior written notice from Cross River Fiber to the City, except where cancellation is for non-payment of premium, then 10 days' prior notice shall be given.
- H. Continuation of Coverage. If any of the above coverages expire during the term of this Agreement, Cross River Fiber shall deliver renewal Certificate(s) to the City at least ten (10) days prior to the expiration date. Prior to the commencement of any work pursuant to this Use Agreement, Cross River Fiber shall file with the City Certificates of Insurance with endorsements evidencing the coverage provided by said liability and excess liability policies and naming the City of Northfield as an Additional Insured.

The City shall notify Cross River Fiber within thirty (30) days after the

presentation of any claim or demand to the City, either by suit or otherwise, made against the City on account of any of Cross River Fiber or its sub-contractors, agents, employees, officers, servants, designees, guests and invitees, activities pursuant to the rights granted in this Use Agreement.

**Section 11. Assignment.**

Cross River Fiber may not assign this Use Agreement without the written consent of the City, which consent shall not be unreasonably withheld or delayed, except that Cross River Fiber shall have the right, upon notice to the City, to assign this Use Agreement without the City's consent if such assignment is approved by the BPU.

**Section 12. Successors and Assigns.**

The terms and conditions herein contained shall be binding upon and inure to the benefit of the successors and assigns of the parties hereto.

**Section 13. Governing Law.**

This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of New Jersey, with venue laid in Atlantic County.

**Section 14. Incorporation of Prior Agreements.**

This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof, and no prior other written or oral agreement or undertaking pertaining to any such matter shall be effective for any purpose.

**Section 15. Modification of Agreement.**

This Agreement may not be amended or modified, nor may any obligation hereunder be waived orally, and no such amendment, modification or waiver shall

be effective for any purpose unless it is in writing and signed by the party against whom enforcement thereof is sought.

**Section 16. Invalidity.**

If any provision hereof shall be declared invalid by any court or in any administrative proceedings, then the provisions of this Agreement shall be construed in such manner so as to preserve the validity hereof and the substance of the transaction herein contemplated to the extent possible. The headings are provided for purposes of convenience of reference only and are not intended to limit, define the scope of or aid in interpretation of any of the provisions hereof.

**Section 17. Counterparts.**

This Agreement may be executed and delivered in several counterparts, each of which, when so executed and delivered, shall constitute an original, fully enforceable counterpart for all purposes.

IN WITNESS WHEREOF, this Use Agreement has been executed as of the date set forth below.

Cross River Fiber LLC

\_\_\_\_\_

Robert Sokota, Chief Administrative Officer and General Counsel

Dated: \_\_\_\_\_

The City of Northfield

\_\_\_\_\_

NAME & TITLE: Erland V. L. Chau, Mayor

Dated: \_\_\_\_\_

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 87-2021**

**APPROVAL OF APPLICATION FOR A COIN DROP  
FAMILY ASSOCIATION OF NORTHFIELD**

**WHEREAS**, Family Association of Northfield has properly submitted an Application for a Coin Drop to be held at the intersection of Tilton Road (CR563), Shore Road (CR585), and Mill Road CR (662) in the City of Northfield for Saturday, July 10, 2021, from 9:00am – 4:00pm; and

**WHEREAS**, in the event that this date is not available, the applicant presented Saturday, July 17, 2021 or Saturday, July 24, 2021 from 9:00am to 4:00pm as alternate dates.

**WHEREAS**, the Police Department has reviewed approved the traffic control plan; and

**WHEREAS**, this coin drop activity shall be subject to further and final approval by the County of Atlantic; and

**THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Northfield hereby approves the Application for a Coin Drop to be held at the intersection of Tilton Road (CR563), Shore Road (CR585), and Mill Road (CR662) in the City of Northfield on Saturday, July 10, 2021, from 9:00am – 4:00pm.

**BE IT FURTHER RESOLVED**, if there is a conflict in dates with the County of Atlantic, that the Family Association of Northfield's alternate date of July 17, 2021 or July 24, 2021 from 9:00am to 4:00pm, be and is approved.

**BE IT FURTHER RESOLVED**, that the Coin Drop activity shall be deemed finally approved upon receipt of the County's Resolution of Approval, to be provided by the applicant to the City of Northfield Municipal Clerk.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 20th day of April, 2021.

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Mary Canesi, RMC, Municipal Clerk



P.O. Box 723  
Northfield, NJ 08225

City Of Northfield  
Attn: City Clerk  
1600 Shore Road  
Northfield NJ 08225

To Whom it May Concern,

Please find attached application for FAN's proposed coin drop in July. The last year has been a hardship on the organization as we have cancelled all of our fundraisers and our basketball season. Without these fundraisers we face cash flow issues to continue to improve and support our programs. We hope to get back to raising money with this coin drop.

Please note as COVID is still a real concern we intend to implement the same safety protocols for this coin drop we established for our fall sports season. This includes:

- COVID Waiver from volunteers
- Temperature Check of all volunteers
- Masks must be worn by all
- Distance from cars for collection (intend to use pole baskets similar to church)
- Displaying our VENMO account info for those uncomfortable handing us money but would like to donate

We are also open to any suggestions from the City to ensure safety for all.

We appreciate the time to review this application and if you have any specific questions or concerns please contact me to discuss.

Thank you,

A blue ink handwritten signature that starts with a large, sweeping loop and extends horizontally to the right.

Stephen Malia  
FAN Board Treasurer Elect





MUNICIPAL CLERK'S OFFICE ♦ 1600 SHORE ROAD, NORTHFIELD NJ 08225 ♦ 609-641-2832

## CHARITABLE ROADWAY SOLICITATION APPLICATION

The City of Northfield shall permit charitable organizations, as defined in Section 3 of P.L. 1994, c. 16 (N.J.S.A. 45:17A-20), to solicit contributions on the roadways and highways located in the City of Northfield, except those roadways and highways owned, controlled and maintained by the State of New Jersey, between April 1<sup>st</sup> and November 30<sup>th</sup>, in accordance with the provisions contained herein. This article is promulgated pursuant to N.J.S.A. 39:4-60, as amended by P.L. 1997, Chapter 82, approved April 30, 1997.

Name of organization: FAMILY ASSOCIATION OF NORTHFIELD  
Address of organization: PO BOX 723 NORTHFIELD NJ 08225  
Contact person at organization: STEVE MALIA  
Contact person address: 106 JULIE DRIVE NORTHFIELD NJ 08225  
Contact person telephone #: [REDACTED] Alternate #: \_\_\_\_\_  
Contact person Email address: [REDACTED]  
Purpose of funds to be collected: FUND YOUTH SPORTS PROGRAMS IN TOWN OF NORTHFIELD

### INDIVIDUAL RESPONSIBLE FOR FUNDS COLLECTED

Name: STEVE MALIA  
Address: 106 JULIE DRIVE NORTHFIELD NJ 08225  
Telephone #: [REDACTED] Alternate : \_\_\_\_\_  
Email address: [REDACTED]

### LOCATION, DATES AND TIMES (LIMITED TO 9:00 AM – 4:00 PM)

Location: INTERSECTION OF SHORE RD, MILL RD, + TILTON RD  
Date: 7/10/21 Time: 9-4  
Alternate Date #1: 7/17/21 Time: 9-4  
Alternate Date #2: 7/24/21 Time: 9-4

Name / contact # for coin drop Supervisor who will be on location for the duration of the event:

Name: STEVE MALIA Mobile Phone #: [REDACTED]

## REQUIRED DOCUMENTATION

*Initial each box, at left, to indicate that requested documents are attached prior to submission of application*

Copy of State Charitable Organization Registration letter / certificate as evidence of tax exempt status. To apply for or check your charitable organization number, you may contact the NJ Division of Consumer Affairs Charitable Registration Hotline at 973-504-6215. EXHIBIT A

Certificate of Insurance evidencing general liability insurance coverage in the minimum amount of \$1,000,000 naming the City of Northfield as an additional insured EXHIBIT B

Hold harmless and indemnification agreement between the organization and the City of Northfield on the form provided by the City of Northfield EXHIBIT C

Map showing the location of the event and the names of the intersection / road(s) affected by the solicitation. Map must contain an identifying legend and must display the following:

- i. Location of existing traffic control signals and/or signs.
- ii. Proposed location of any and all cones / barriers / solicitation signs.
- iii. Any and all known or expected safety hazards.

EXHIBIT D

Sketch of the traffic control plan EXHIBIT E

Approval by the Atlantic County Board of Chosen Freeholders is required following Municipal Approval. You must file an application with Atlantic County at least thirty (30) days prior to your scheduled event. Contact the Freeholders' Office by telephone at 609-645-5928 or by visiting their website at: [http://www.atlantic-county.org/documents/freeholders/roadway\\_solicitation\\_application\\_packet.pdf](http://www.atlantic-county.org/documents/freeholders/roadway_solicitation_application_packet.pdf)

YOUR INITIALS IN THIS BOX INDICATE YOU HAVE READ AND UNDERSTAND that the written approval from Atlantic County for the organization's charitable roadway solicitation MUST BE PROVIDED to the City of Northfield Municipal Clerk upon receipt.

I have read and understand in its entirety City of Northfield Ordinance No. 7-2017, and agree to abide by the terms set forth therein in making this application:

Organization Representative Name: STEPHEN MALIA

Organization Representative Signature: 

Date: 3/30/21



## **RESTRICTIONS \*\***

*\*\*for a full list of restrictions refer to City of Northfield Ordinance No. 7-2017*

- No charitable organization shall conduct solicitation activities on a municipal roadway, nor on any state highway.
- **Application must be submitted to the Municipal Clerk at least 90 days prior to the scheduled solicitation event.**
- Failure to include any information requested herein, or failure to include and or complete information and or documentation requested shall subject the application to rejection.
- The frequency of charitable roadway solicitation events shall be limited as follows:
  - A maximum of three (3) total roadway solicitation events shall be permitted during any calendar year.
  - The solicitation event shall be a maximum of one day which shall not be on a holiday or a holiday weekend.
  - No single organization shall be granted approvals for solicitations on more than two occasions per year (January through December).
  - Only one solicitation location per occasion.
  - Only one charitable roadway solicitation event shall be permitted per day throughout the City of Northfield.
- **Solicitation activities shall be undertaken by persons age 18 or older.**
- A minimum of six (6) participants must be in attendance and working at all times during each solicitation event and must wear reflective safety vests in accordance with New Jersey Department of Transportation standards.
- Solicitations may only occur at controlled intersections and shall not stop or impede the flow of traffic. Traffic shall be stopped before solicitation may occur and solicitation shall cease while traffic is moving. Soliciting organizations shall not use a flagman.
- No assistance will be rendered by the City of Northfield or any of its departments or employees including but not limited to the Northfield Police Department in terms of traffic control, signage, provision of cones, reflective vests, equipment or personnel. Applicant must supply their own materials, equipment and personnel.
- Solicitation signs shall be constructed of wood or other stable material and be no smaller than 3' high and 2' wide and no larger than 4' high and 3' wide. All solicitation signs must be removed immediately upon completion of the solicitation event.
- The soliciting organizations shall place two warning signs, the first of which shall indicate "charitable solicitation 500 feet ahead" and a second sign following which shall identify the organization conducting the solicitation. Signage shall comply with all requirements contained in N.J.A.C. 16:40-6.1.



MUNICIPAL CLERK'S OFFICE – 1600 SHORE ROAD, NORTHFIELD NJ 08225 – 609-641-2832

### INDEMNITY AND HOLD HARMLESS AGREEMENT

FAMILY ASSOCIATION OF NORTHFIELD, hereafter Organization, agrees to indemnify and hold harmless the City of Northfield and/or the Atlantic County Municipal Joint Insurance Fund, and their agents and/or employees from and against all claims, damages, losses, and expenses, including reasonable attorney's fees in case it shall be necessary to file an action arising out of performance of the work herein which is (1) for bodily injury, illness or death, or for property damage, including loss of use; and (2) caused in whole or in part by negligent act or omission, or that of a subcontractor of Organization or that of anyone employed by them or for whose acts contractor or subcontractor may be liable.

This indemnification and agreement shall apply in all instances whether the City of Northfield and/or the Atlantic County Municipal Joint Insurance Fund is made a direct party to the initial action or claim or is subsequently made a party to the action by third party in pleading or is made a party to a collateral action arising in whole or in part from any of the issues emanating from the original cause of action or claim.

Description of Event: COIN DROP

Date of Event: 7/10/21

Signature of Organization Representative: [Signature]

Printed Name of Representative: STEPHEN MAUA

Title within Organization: TREASURER

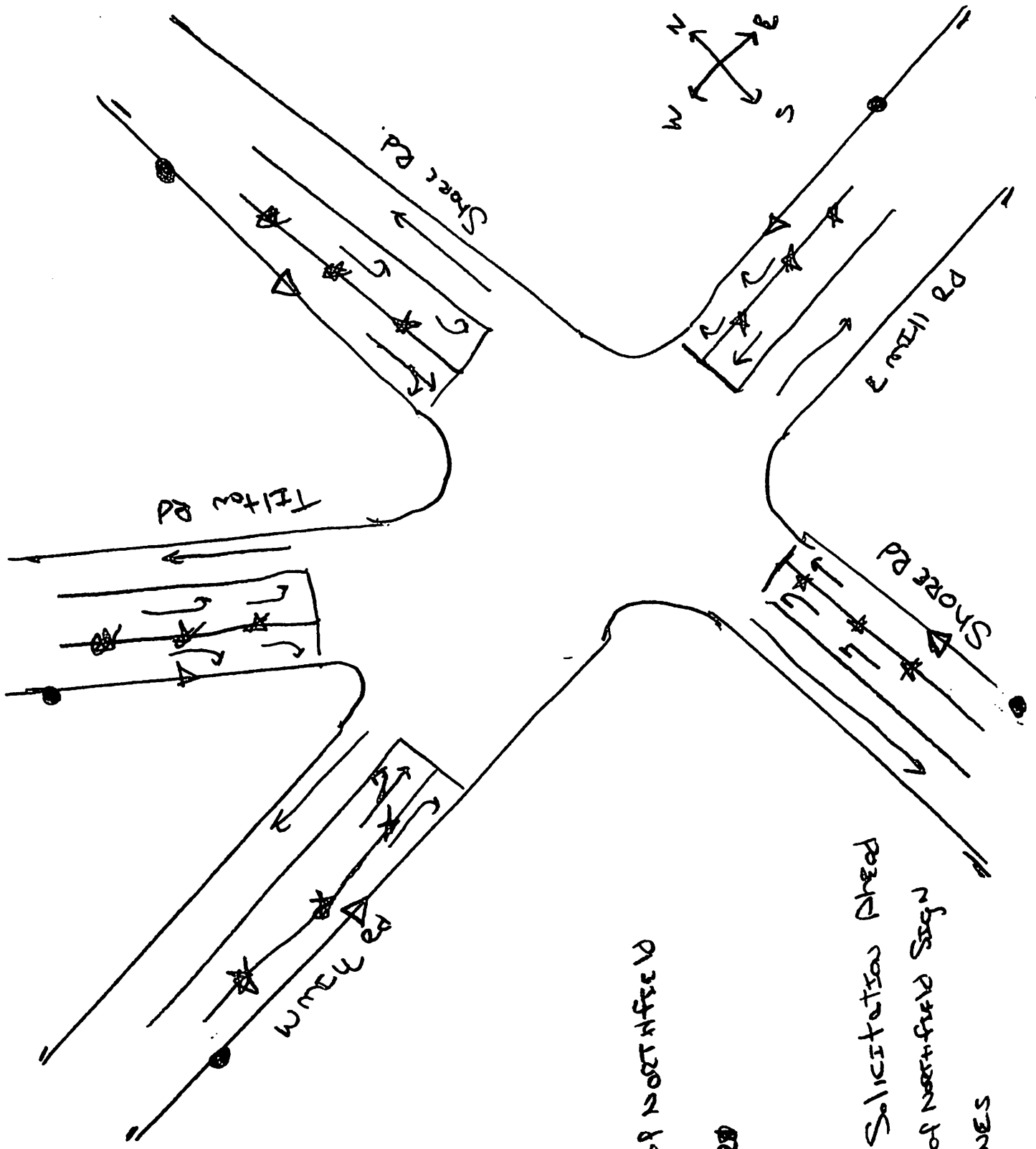
Date: 3/31/2021

Subscribed and sworn to before me this 31 day of March 2021.

Brian Lee Toth Brian Lee Toth

Notary Public Commission Expiration Date November 4, 2021

[Seal] 2351678



FAMILY ASSOC. OF NORTHFIELD  
 COIN DROP  
 DROP MAP 2020

- LEGEND
- CHARITABLE SOLICITATION AREA
  - △ FAMILY ASSOC. OF NORTHFIELD SIGN
  - \* ORANGE CONES

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 88-2021**

**TO APPROVE AN APPLICATION FOR USE OF FACILITIES**

**WHEREAS**, Mr. Kevin Segich has properly submitted an Application for Use of Facilities requesting use of the Boys Farm League Baseball Field and Girls Softball Field on June 12<sup>th</sup> and June 13<sup>th</sup>, from 8am until 5pm; and

**WHEREAS**, Mr. Kevin Segich has presented this request on behalf of Kevin Segich 10U Girls Softball Tournaments; and

**WHEREAS**, the President of the Northfield Little League has advised that the field is available for the requested use.

**THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Kevin Segich subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

**BE IT FURTHER RESOLVED**, that all baseball facilities are presently open to the public, however, the decision to open and or close the baseball facilities to the public for use shall be solely at the discretion of the City of Northfield; and

**BE IT FURTHER RESOLVED**, the approval granted pursuant to this Resolution may be rescinded at any time at the sole discretion of the City of Northfield.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 20th day of April, 2021.

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Mary Canesi, RMC, Municipal Clerk

Jason yard  
contact:

Resolution No. 88-2021  
Attachment



# CITY OF NORTHFIELD

## Application for Use of Facilities

Name and Address of Organization: ocean city premiere tournaments  
430 west Surf Rd ocean city NJ 08226

Tell Us Who You Are / Description and Purpose of Organization: Kevin Segitt and  
I RUN GIRLS SOFTBALL tournaments) Events  
around Jersey.

Is the Group a Not-For-Profit Organization?  Yes  No

Do Participants Pay a Fee for Your Sport / Event?  Yes  No

If Yes, How Much? \$ 600 per:  Person  Day  Season  (other)

Name of Applicant / Responsible Party: Kevin Segitt Title/Affiliation owner

Home Address: 430 west Surf Rd ocean city

Telephone: (H) \_\_\_\_\_ (C) \_\_\_\_\_ (W) \_\_\_\_\_

Name and Location of Facility(ies) Being Requested: Bircht Grove Park  
2 Girls Softball Fields

For the Following Purpose: Hosting and Fundraising Softball tournament for girls  
on the Following Date(s): JUNE 12<sup>th</sup> 13<sup>th</sup>

Specify Hours of Use: From: 8:AM To: 5:PM Are Field Lights Requested\*? NO

\*If Yes, Provide Dates / Times for Requested Light Use: N/A

*\*LIGHT USE FEE APPLIES IN ACCORDANCE WITH CHAPTER 250-3 OF THE CITY OF NORTHFIELD MUNICIPAL CODE*

# of Participants per Date: APP 100 # of Participants who are Northfield Residents: 12 APP

Will Juveniles be Present? Yes  No  If Yes, What Ages? \_\_\_\_\_

*Applicant MUST submit names, addresses, & telephone # of all coaches / chaperones along with the application*

Have You Applied to Other Municipalities for Use of their Facilities for this Event?  Yes  No

If Yes, Name of Municipality/ies: \_\_\_\_\_

Date/s and Disposition of Request/s: JUNE 12<sup>th</sup> 13<sup>th</sup>

*Applicant has received a copy of the City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that IF THE INTENDED USE IS FOR ANY ATHLETIC FIELD, s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.*

**NO ALCOHOLIC BEVERAGES PERMITTED**

APPLICANT: [Signature] DATE: 4/2/21  
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

**FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION**

p 3 88-2021

Katie Drummond  
(Duchess Debs)  
Hyde Park, New York

Joe Meyer  
(Delco Diamonds)  
Havertown, Pennsylvania

Ryan Kiskurno  
(Newton Rock )  
236, Swamp Road, Newtown, Pennsylvania

Mike Schiavone  
(NJ Prospects)  
240 Delsea Drive, Glassboro, New Jersey

Marc Iuliani  
(Rockaway Rampage)  
Fleetwood Drive, Rockway, New Jersey.

George Bell IV  
(Electric City Shock)  
729 Main St, Scranton, Pennsylvania

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 89-2021**

**APPROVAL OF SPECIFICATIONS AND AUTHORIZATION TO  
PROCEED WITH PUBLIC BIDDING  
FOR THE PROJECT KNOWN AS  
SLIP LINING DEEP SANITARY SEWER PIPES**

**WHEREAS**, pursuant to Resolution No. 36-2021, the Common Council did authorize the City engineer to proceed with the project known as “Slip Lining Deep Sanitary Sewer Pipes”, and

**WHEREAS**, said specifications were prepared by Rami Nassar, of Schaffer, Nassar, Scheidegg, Consulting Engineers, and have been reviewed by the Mayor and Council.

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Northfield, Atlantic County, New Jersey that the aforesaid specifications are hereby approved and the City Engineer is authorized to proceed with public bidding for this project.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 20<sup>th</sup> day of April, 2021.

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Mary Canesi, RMC, Municipal Clerk

# ENGINEER'S REPORT



## ENGINEERING MEMORANDUM

**TO:** Mayor and City Council, City of Northfield  
1600 Shore Road  
Northfield, NJ 08225

**FROM:** Rami Nassar, PE, PP, CME   
Schaeffer Nassar Scheidegg Consulting Engineers, LLC (SNS)

**SUBJECT:** Engineers Report for April 20, 2021

**DATE:** April 15, 2021

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### PROJECTS:

#### **NF13-00 Atlantic County Improvement Authority (ACIA) Redevelopment Initiative Grant**

The ACIA Grant will establish Redevelopment Initiative for the City of Northfield, previously an application was submitted to ACIA, the County Requested additional information, our office submitted the information back in 2019, (1-19-2020) Requested un update from Mr. Bob Mcguigan regarding this grant. **(4-1-2021) Nothing new to report.**

#### **NF13-03 South Jersey Gas (SJG) High Pressure Gas Main Infrastructure Program**

For the past 6 years the South Jersey Gas Company worked on upgrading their infra structure throughout the Municipality, most of the work was finished last year. We are working with the Contractor to schedule the remaining paving repairs. There are no new projects scheduled within Municipal Roads. **(4-1-2021) Nothing new to report.**

#### **NF13-00 Catherine Place and Flow Issues with ACUA**

I received the pipe inspection report form the ACUA for the gravity system in the Municipality, the existing sewer mains were lined approximately 15 years ago, only few areas were damaged, and the contractor repaired these areas, according to the report, ground water infiltration was minimal. (1-19-2020) we did not receive any additional information since February 18. 2020. **(4-1-2021) Nothing new to report.**

#### **NF13-40 Reconstruction of Shepherd Drive and North Shepherd Drive (Municipal Aid FY 2019)**

The City was approved for \$ 285,000.00 from the NJDOT 2019 grants for the reconstruction of Shepherd Drive and North Shepherd Drive. We are working on the design plans. We received the NJDOT concurrence for the design and design specifications. We received only one bid for the base and alternate bids in the amount of \$358,375.00. Due to the weather the project is on hold until Mach 2020. The Contractor is scheduled to start the concrete work around the second week in April 2020, with anticipated project completion in mid-May. (4-24-2020) The Contractor is mobilizing today to start the concrete work on Monday the 27<sup>th</sup>. (5-8-2020) Contractor finished all the concrete work and paving is tentatively scheduled for the week of May 18<sup>th</sup>. (5-22-2020) The contractor is scheduled to complete the paving starting June 9<sup>th</sup>. (6-12-2020) The contractor started to mobilize paving equipment to start the paving portion of this project on Monday the 15<sup>th</sup> and with anticipated date for completion on the 20<sup>th</sup>. (7-10-2020) during the reconstruction of the road, a drainage pipe collapsed along North Shepherd

Drive the corrugated aluminum pipe was not installed properly and did not have the proper cover on top it, the Contractor replaced the 15" pipe with 8" ductile iron pipe. The final pavement has completed, the contractor is working on restoration and cleanup. We had an issue with the resident at 2009 Shepherd Drive the landscaping was almost 3' over the paving when the contractor was milling the road, he requested that we get the 3 rhododendrons bushes trimmed back away from the street, Public works did the work and the resident sent a complaint and is requesting to get reimbursed \$1,500 to replace the three bushes, the homeowner failed to comply the property maintenance ordinance (215-47). (8-7-2020) I met with the Contractor to delineate the problematic areas, the Contractor needs to reconstruct an approximately 20' of the concrete gutter and mill and pave approximately 400' to correct the drainage problems. (8-28-2020) the Contractor started the repair work along Shepherd Drive should be finished by next week. (9-11-2020) Contractor started the asphalt repair should be completed by the 15<sup>th</sup>. (10-2-2020) All repair work has been completed. (10-16-2020) we approved payment # 3 for the contractor, we ordered the core samples and working with contractor on the final change order. (11-20-2020) we are in the process of getting core sample, so we can start closing out this project. (1-14-2021) waiting on the results from the testing company. (2-12-2021) Scheduled the final inspection with the NJDOT Representative for February 20<sup>th</sup>. (2-24-2021) I met Mr. Yatin Amin from the NJDOT on site to perform the final inspection for the project, no issues were raised, I am working with the Contractor on the final change order so we can proceed with closing out the project. (3-12-2021) we received the core samples report from the testing company all samples were in accordance with the approved plans, we are reviewing the final change order, and will forward our recommendation to Council for the next meeting. (4-1-2021) The Contractor submitted final change order and the project final cost is \$16,056.00 below the contract price. **(4-15-2021) Contractor submitted the final payment request.**

#### **NF13-37      Municipal Building Parking Lot Paving and ADA Upgrade**

We are in the process of designing the necessary ADA upgrade to the municipal building rear entrance, paving and restriping the parking lot. The Municipality will utilize the Atlantic County Improvement Authority Grant to finance portion of the project. We added the Library parking lot to the project, and we are working on the field survey. The bid package was not acceptable due to the CCBG funding the bid documents must meet the federal bid guidelines. I met with Bob McGuigan, got all required information, which must be included within the bid package, we will revise the documents accordingly and forward it to him for final approval. Nothing new to report. (4-24-2020) I will get the bid package to the Clerk's office for council review and authorization to go out to bid by May 4<sup>th</sup>. (5-22-2020) Plans and bid package is at the Clerk's office for Council member review, waiting on the Council authorization to proceed with the bidding process. (6-12-2020) The bid was advertised on June 10<sup>th</sup> with opening scheduled for July 7<sup>th</sup>. (7-10-2020) we received two bids only and the I sent a letter recommending to the reject the bids and bid the parking lots and ADA improvements separately. (8-7-2020) Bid packages are completed and will advertise the projects within a week. (9-11-2020) Project has been advertised with bid opening on October 1<sup>st</sup>. (10-2-2020) We received bids for the project, based on preliminary review of the bid packages the paving portion of the project came in at \$121,700 and the ADA improvement portion came in at \$149,400 the total cost will be \$271,100 way less than the previous low bid amount of \$433,000. (10-16-2020) we prepared the award recommendations for the paving and the ADA upgrade portions of the project for Council's approval. (11-6-2020) We had a pre-construction meeting for the City Hall ADA ramp project, it is anticipated the project will be completed by the end of January 2021 subject to weather. (11-20-2020) working with the contractor on the ramp shop drawing and getting a price to remove the existing tower. (12-11-2020) All shop drawings and all submittals have been approved the contractor ordered the ramp, I got 2 quotes to remove the tower waiting on the third quote. (1-14-2021) contractor started the work on January 4<sup>th</sup> and cell tower is being removed on the 15<sup>th</sup>. (1-28-2021) The contractor will start the foundations next week. (2-12-2021) Concrete work is on hold due to the weather. (2-26-2021) The Contractor will start the foundation works this coming up Monday. (3-12-2021) The foundation and concrete slab are completed, the Paving Contractor will be on site on Wednesday the 17<sup>th</sup> to start milling the municipal parking lot and should have it paved by the next day, the contractor will move the library's parking lot next. The work on the handicap ramp and steps will start on the Monday the 22<sup>nd</sup>. (4-1-2021) Both parking lots have been paved and striped, the contractor needs to install the asphalt curbing at City Hall and the concrete bumper stop at the Library, this work should be completed by April 6<sup>th</sup>, the ramp, steps, and new door has been completed, the final inspection is scheduled for the 6<sup>th</sup>. **(4-15-2021) Project is completed, working on punch list items, and final change orders.**

**NF13-43      Asset Management Plan**

Work has been started on different components of the plan. North American Pipe, LLC has been contracted to video the sewer main along Tilton Road from the manhole by Little Italy Restaurant at Burton Avenue to the manhole at Maple Ave. and Roosevelt Ave. we found a major sewer main break at the intersection of Tilton and Burton causing major roadway settlement, also Infra Structurer Assessment, LLC started to inventory the sewer system. We are working on completing the sanitary sewer system inventory. I will be meeting with Public Works Director on March 9, 2020 to go over portion of the plan and to determine the section sewer main that needs to be inspected. We are finalizing the list for the portion of the sewer main to be videoed. Waiting to hear back from Contractor if able to work. (10-16-2020) working on the schedule to move forward with to video portion of the sanitary sewer pipes. (3-12-2021) Will be starting to video the sewer main on Monday the 22<sup>nd</sup>, I am meeting with Qwin to finalize the scope of this portion of the project. (4-1-2021) The contractor had to reschedule the work to mid-April. **(4-15-2021) Did not get the new schedule from the Contractor yet.**

**NF13-27      Grant Applications:**

(5-22-2020) working on the 2021 Municipal Aid Grants for the reconstruction and widening of Merritt Drive, portion of Ridgewood Drive and possible drainage system upgrade. Also, I received an email from the ACIA stating that the municipality does not qualify for CDBG for recreational use (we do not meet the LMI requirements as set by HUD) the only project we can apply for are ADA compliance or projects for Senior Citizen. (6-12-2020) Finalizing the Municipal Aid Grant application for Merritt Drive and working on the CDBG grant to upgrade ADA access to the picnic area at Birch Grove Park. (7-101-2020) The 2021 Municipal Aid Application has been submitted and there is a resolution on the agenda, which needs to be sent to the NJDOT no later than July 31, 2020. Nothing new to report. (10-16-2020) we had a zoom meeting with the NJDOT Local Aid to discuss the Transportation Alternative Set-Aside program grant for the bike path upgrade. (11-6-2020) working with Mary Canesi on the grant application and getting all the supporting documents and preparing a concept plan to be submitted with the application. (11-20-2020) The bike path grant application will be submitted by the 24<sup>th</sup>. Grant Application was submitted November 24, 2020. **(4-15-2021) New grant opportunity for recreational facility from the NJDEP, to be discussed.**

**NF13-03      New Jersey American Water Company System Upgrade:**

(1-19-2020) Multiple water main upgrade projects were completed last year, so far there are no new project scheduled within the Municipal Roadways. (2-24-2021) I had a meeting with Tim Green from the NJAWC to discuss the main relocation along Birch Grove Park Road. (3-12-2021) Received the street opening application for the main relocation along Birch Grove Park Road. (4-1-2021) South State subcontractor will remove the trees on the 5<sup>th</sup>, so the NJAWC will be able to relocate the water main. **(4-15-2021) waiting on the NJAWC schedule.**

**NF13-03      Street Opening:**

**(4-15-2021) 2 street opening permit was processed.**

**NF13-44      2020 Local Road Paving Program**

(10-2-2020) This project originally included portion of Second Street, Portion of Franklin Avenue, portion of Fairbanks Avenue, Portion of Bates Avenue, Portion of Maple Avenue including drainage, Half width Haddon Avenue, portion of Wabash Avenue, Half width of portion of Ridgewood Avenue, Half width of portion of Glencove Avenue. During the design process a portion of Cedar Bridge, Cedar Spring Court and the re-alignment of Birch Grove Park Road were added to the scope of this project, design plan and bid packages will be ready for Council's review and approval at the October 20<sup>th</sup> meeting. (10-16-2020) bid package and plans needed additional revisions and was not completed on time for the Council's approval at this meeting, package will be ready for the next Council meeting. (11-6-2020) Bid package was delivered to the Clerk's Office; we are requesting an authorization to proceed with the bid. (11-20-2020) Bid opening is set for December 10<sup>th</sup>. (12-11-2020) We received 6 bids and the lowest bid was from South State, Inc. in the amount of \$527,756.00, the recommendation of award is on the Council's agenda for approval for this meeting. (1-14-2021) we had the pre-construction meeting on the 11<sup>th</sup>, the contractor tentatively will start the drainage component of the project in

February. (2-26-2021) We sent the notice to proceed, the contractor is starting the drainage improvements on March 1, 2021. (3-12-2021) The drainage pipe along Maple has been completed, and the Contractor will start the concrete work next week. (4-1-2021) The concrete work will start on the 5<sup>th</sup>. **(4-15-2021) Contractor is not finished with the concrete work.**

**NF13-45      Reconstruction of Fuae Avenue (Municipal Aid FY 2020)**

(5-22-2020) The City was approved for \$ 290,000.00 from the NJDOT 2020 grants for the reconstruction of Fuae Avenue between Zion Road and Dolphin Avenue. The design plan has been completed; we sent the design plans and the bid package to the NJDOT for their concurrence for the design and specifications. Also, we have dropped off a complete package at the Clerk's Office for Council Member review and approval. (6-12-2020) We received a letter from the NJDOT requiring minor revisions to the bid package, we are working to get the changes finished and sent back to the DOT by June 16<sup>th</sup>. (7-10-2020) Project has been advertised for August 4<sup>th</sup> bid opening. (8-7-2020) We received 4 bids the lowest bidder was Hackney Concrete, Inc (\$302,112.80) the estimated project budget was \$300,000.00 and a Recommendation of Award was sent to Council for approval. (8-28-2020) waiting on the NJDOT concurrence with the bid award, so we can move forward with the construction. (9-11-2020) We received the concurrence from the NJDOT, and the per-construction meeting will be held on the 14<sup>th</sup>. (10-2-2020) Nothing new to report. (10-16-2020) Contractor is starting the concert work on Monday the 19<sup>th</sup>. (11-6-2020) Contractor started the concrete portion of the project. (11-20-2020) The concrete portion of the project will be completed by November 24<sup>th</sup> and the paving portion is scheduled for the first week in December subject to the weather. (12-11-2020) All concrete and drainage work have been completed, the paving contractor is scheduled for the week of the 14<sup>th</sup> the Contractor submitted Payment Request # 2. (1-14-2021) the paving portion of the project is on hold until this spring to ensure proper paving. (3-12-2021) Paving Contractor will mobilize early next week after the library parking lot is completed, it will take approximately one week to complete the paving portion of this project, also the contractor will start the turf restoration behind the installed curb after the paving is completed. (4-1-2021) The contractor started the turf restoration, and they will be starting on the pavement punch list items next week. **(4-15-2021) working on the punch list items and the final change order.**

**NF13-48      Reconstruction of Merritt Dr. and p/o of Ridgewood Dr. (Municipal Aid FY 2021)**

On November 16, 2020, The City was selected to receive \$ 310,000.00 from the NJDOT Fiscal Year 2021 Municipal Aid Program the Reconstruction of Merritt Drive and portion of Ridgewood Drive between Route 9 and Wabash Avenue. Nothing New to report. (1-14-2021) we started the project design. **(4-15-2021) Working on the design plan, should be completed by the end of April.**