



City of Northfield

Zoning Office

1600 Shore Road – Northfield - New Jersey - 08225
(609)641-2832 Ext. 123

APPLICATION FOR HOME OCCUPATION USE

A NON-REFUNDABLE FEE OF \$65.00 TO BE PAID WHEN SUBMITTING APPLICATION

This application does not guarantee the issuance of a Certificate of Business. You may be referred to the Planning/Zoning Board. You must obtain appropriate building permits for all work to be done and all contractors must have a valid contractor's license.

BLOCK _____ LOT _____ ZONE _____ USE GROUP _____

Business Name _____

Address _____

Use of Property _____

Anticipated Opening Date _____

Applicant Name _____ Phone Number _____

Email Address _____

If the owner of the property is other than the applicant:

Property owner name: _____ Phone #: _____

Property owner mailing address: _____

You must also provide a letter from the owner granting permission for the home occupation.

Detailed description of the business to be conducted _____

Projected number of employees _____

Are all employees members of the immediate family, who reside in the dwelling? _____

No on-site, in-person sales are permitted. No changes can be made to the exterior of the home that are inharmonious with the residential character of adjacent homes. No signs advertising the business are permitted.

Any other important information. If retail, indicate type of items to be sold if not previously stated, and where sales will occur _____

Please refer to Chapter 215 of the Northfield. The code can be found on our City website <https://cityofnorthfield.org>. More information can be found in Section 215-28 Appearance of Dwellings with home professional office or home occupation <https://ecode360.com/8266632> and 251-5 {148} Definitions ([HOME OCCUPATION](https://ecode360.com/8265896)) <https://ecode360.com/8265896>

DO NOT WRITE BELOW THIS LINE – FOR INTERNAL USE ONLY

FEE: \$65.00 CASH OR CHECK NUMBER _____

Certificate Of Business Approved: Yes _____ No _____ Date _____

Planning Board Approval: Required _____ Received _____ Not Needed _____

If required reason: _____

Relevant Article/Section of the Legislative Code _____

Mercantile License required: Yes _____ No _____

_____ Date: _____

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