

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
OCTOBER 17, 2017**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

**FLAG SALUTE**

**ROLL CALL OF COUNCIL MEMBERS:**

Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline, Dewees

**APPROVAL OF MINUTES** – September 26, 2017

**COMMITTEE REPORTS**

**Councilman Perri** - Sewer Inter Local, Planning Board, Senior Citizens, Shared Services

**Councilman O'Neill** - Court/Violations, Library

**Councilman Piergiovanni** – Insurance and Safety, Chamber of Commerce, Municipal Alliance, Northfield School

**Councilman Murray** - Finance/Collections, Mainland Regional, Economic Development, Traffic Safety

**Councilman Lischin** – Fire Department/EMS, Inspections, Code Enforcement, Housing/Zoning, Technology/MRHS Channel 2, Cultural Committee, Green Team, Sign Sub Committee

**Councilman Travagline** – FAN, Sign Sub Committee, Shared Services, Green Team Advisory

**Council President Dewees** - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1<sup>st</sup> Street Playground, Birch Grove, Public Works, Roads, Engineering, Little League/Babe Ruth, Sign Sub Committee, Traffic Safety

**MAYOR'S REPORT**

**CITY ENGINEER'S REPORT**

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**RESOLUTIONS**

**195-2017** A Resolution for Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Project Known as Bike-2018-Birch Grove Park Bike Path - 00053

**196-2017** A Resolution for Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Project Known as MA-2018 Reconstruction of Walnut Avenue and Portion of Maple Avenue - 00609

**197-2017** Resolution of the City of Northfield, County of Atlantic, State of New Jersey

- Expressing Opposition to Legislative Proposals Regarding the Open Public Meetings Act and Open Public Records Act
- 198-2017** Inserting an Item of Revenue in the 2017 Budget – Body Armor Grant
- 199-2017** Recognizing Family Association of Northfield Travel Basketball Coaches for the 2017-2018 Season
- 200-2017** Appoint Trinity Code Inspections, LLC on a Temporary Basis to Perform Private On-Site Plumbing Sub Code Inspections
- 201-2017** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 Regarding Litigation and Matters Falling within the Attorney Client Privilege Requiring Confidentiality

**ORDINANCES**

- 13-2017** An Ordinance Appropriating \$25,000 from the Capital Improvement Fund for the Purchase and Installation of Body Cameras and Related Equipment for the City of Northfield Police Department, County of Atlantic, State of New Jersey  
*2nd Reading / Public Hearing / Final Consideration*  
*Published in the Press of Atlantic City October 21, 2017*
- 14-2017** Amending Fees Under Chapter 128 of the Code of the City of Northfield, Entitled Construction Codes, Uniform  
*2nd Reading / Public Hearing / Final Consideration*  
*Published in the Press of Atlantic City October 21, 2017*
- 15-2017** An Ordinance of the City of Northfield, County of Atlantic, State of New Jersey, Implementing the City’s Affordable Housing Development Fee Ordinance  
*2nd Reading / Public Hearing / Final Consideration*  
*Published in the Press of Atlantic City October 21, 2017*

**PAYMENT OF BILLS** \$ 1,280,318.47

**MEETING NOTICES**

- |                  |                     |  |
|------------------|---------------------|--|
| General Election | November 7, 2017    | Northfield Community School<br>6:00am to 8:00pm              |
| City Council     | November 14th, 2017 | 6:00pm Work Session<br>Regular Session immediately following |

**ADJOURNMENT**

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 195-2017**

**A RESOLUTION FOR APPROVAL TO SUBMIT A GRANT  
APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE  
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE  
PRJOECT KNOWN AS  
BIKE-2018-BIRCH GROVE PARK BIKE PATH - 00053**

**NOW, THEREFORE, BE IT RESOLVED** that the Common Council of the City of Northfield formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as BIKE-2018-BIRCH GROVE PARK BIKE PATH - 00053 to the New Jersey Department of Transportation on behalf of the City of Northfield.

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the City of Northfield and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 17th day of October, 2017.

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Erland Chau, Mayor

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 196-2017**

**A RESOLUTION FOR APPROVAL TO SUBMIT A GRANT  
APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE  
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE  
PROJECT KNOWN AS  
MA-2018 RECONSTRUCTION OF WALNUT AVENUE AND PORTION  
OF MAPLE AVENUE - 00609**

**NOW, THEREFORE, BE IT RESOLVED** that the Common Council of the City of Northfield formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2018 Reconstruction of Walnut Avenue and a Portion of Maple Avenue -00609 to the New Jersey Department of Transportation on behalf of the City of Northfield.

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the City of Northfield and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 17th day of October, 2017.

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Erland Chau, Mayor

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 197-2017**

**RESOLUTION OF THE CITY OF NORTHFIELD, COUNTY OF  
ATLANTIC, STATE OF NEW JERSEY EXPRESSING OPPOSITION TO  
LEGISLATIVE PROPOSALS REGARDING THE OPEN PUBLIC  
MEETINGS ACT AND OPEN PUBLIC RECORDS ACT**

**WHEREAS**, the New Jersey Senate Budget and Appropriations Committee took action on Senate Bill Nos. 1045 and 1046, which amend the Open Public Meetings Act and Open Public Records Act, respectively, on June 29, 2017; and

**WHEREAS**, the Committee released the bills to the full Senate without recommendation because the bills are unnecessary, unpopular with the public, and would result in significant financial and administrative burdens on municipalities; and

**WHEREAS**, the bills fail to adequately protect taxpayers, municipalities and, especially, municipal clerks from abusive, harassing, and purposefully confrontational individuals who submit voluminous requests for no legitimate reason; and

**WHEREAS**, the legislation would expand the Open Public Meeting Act to create impractical and burdensome requirements with respect to subcommittees and working groups established by the entire governing body, which would effectively limit the ability of small groups of local officials discussing issues of public concern for the purposes of informing the governing body; and

**WHEREAS**, under the bills, the responsibilities of municipal clerks, who the Legislature has already loaded with responsibilities beyond the scope of their office, would be stretched even further than current law requires without a single dollar of additional resources provided to, or authorized to be collected by, municipalities; and

**WHEREAS**, the bills would impose a financial burden on municipalities that would not be offset by a revenue source other than the property tax, making the bills unfunded mandates prohibited by the New Jersey Constitution; and

that would be imposed by Senate Bill Nos. 1045 and 1046, however, without assistance of any kind from the States or the courts, every municipality would be on its own to meet the myriad new requirements of the law; and

**WHEREAS**, the New Jersey League of Municipalities raised similar concerns regarding the proposed legislation.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Northfield, that the Legislature is strongly urged to reject Senate Bill Nos. 1045 and 1046 and draft new legislation to modernize OPRA and OPMA while providing municipalities and clerks with the resources to effectuate these changes for the benefit of the public.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the legislative sponsors of Senate Bill Nos. 1045 and 1046 and Assembly Bill Nos. 2697 and 2699, the Speaker of the General Assembly, the President of the Senate, and the Governor and all parties are urged to listen to the concerns of local officials and prevent Senate Bill Nos. 1045 and 1046 from becoming law.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 17th day of October, 2017.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD  
RESOLUTION 198-2017**

**INSERTING AN ITEM OF REVENUE IN THE 2017 BUDGET**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation of equal amount,

**WHEREAS**, the City of Northfield has been awarded a \$2,187.25 Grant from the NJ Division of Criminal Justice and wishes to amend its 2017 Budget to include this amount as revenue.

**SECTION 1:**

**NOW THEREFORE BE IT RESOLVED**, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2017:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior Written consent of the Director of Local Government Services:

State of New Jersey, Division of Criminal Justice  
2017 Body Armor Replacement Grant

**SECTION 2:**

**BE IT FURTHER RESOLVED**, that a like sum of \$2,187.25 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

State of New Jersey, Division of Criminal Justice  
2017 Body Armor Replacement Grant

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 17th day of October, 2017.

\_\_\_\_\_  
Erland Chau, Mayor

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Mary Canesi, RMC, Municipal Clerk



**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 199-2017**

**RECOGNIZING FAMILY ASSOCIATION OF NORTHFIELD TRAVEL  
BASKETBALL COACHES FOR THE 2017-2018 SEASON**

**IT IS HEREBY RESOLVED** by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that the following persons have been named Volunteer Coaches of Family Association of Northfield for the 2017-2018 travel basketball season and are hereby approved, ratified and confirmed:

Jennifer Turon  
Joe Russo  
Jim Travagline  
Mike Toner  
Bill Meade  
Angelo DeRosa

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 17th day of October, 2017.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 200-2017**

**TO APPOINT TRINITY CODE INSPECTIONS, LLC, ON A  
TEMPORARY BASIS TO PERFORM PRIVATE ON-SITE PLUMBING  
SUB-CODE INSPECTIONS**

**WHEREAS**, there is a need in the City of Northfield for plumbing sub-code inspection services; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, in accordance with N.J.A.C. 5:23-4.12, private on-site inspection and plan review agencies are authorized to perform such services for municipalities; and

**WHEREAS**, proposal was received from Trinity Code Inspections, LLC, which has been deemed to be a qualified private on-site inspection agency; and

**WHEREAS**, the Common Council of the City of Northfield wishes to appoint Trinity Code Inspections, LLC, for a period of 60 days.

**WHEREAS**, the terms of the award are in accordance with the proposal incorporated herein as Exhibit A, and the anticipated value of the 60 day contract is approximately \$2,500.00, based on volume of permits and inspections and in accordance with our Uniform Construction Code fee ordinance.

**THEREFORE BE IT RESOLVED**, by the Common Council of the City of Northfield, that Trinity Code Inspections be and hereby is appointed to perform private on-site plumbing inspections and plan review for the City of Northfield.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 26<sup>th</sup> day of September, 2017.

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Mary Canesi, RMC, Municipal Clerk

**Resolution no. 200-2017**  
**Exhibit A**

**TRINITY CODE INSPECTIONS, LLC**  
**735 SHUNPIKE ROAD**  
**CAPE MAY, NJ 08204**

**(609) 780-6364**  
**FAX (609) 884-3479**

October 5, 2017

Mary Canesi, Municipal Clerk  
City of Northfield  
Northfield, New Jersey

Re: Plumbing Subcode Official

Dear Ms. Canesi:

I appreciate you contacting me about providing Plumbing Subcode Plan Review and Inspections for the City of Northfield. Based on the current inspection schedule of having plan review and inspections on Tuesday and Thursday, I would offer you this proposal to perform these duties.

***The fee to perform Plumbing plan review, and all subsequent inspections for those permits issued after entering into a contract with Trinity Code Inspections, LLC, shall be 100% of the New Jersey state permit fees set forth in Subchapter 4 of N.J.A.C. 5:23, The Uniform Construction Code.***

***All inspections performed on permits issued prior to entering into a contract with Trinity Code Inspections, LLC will be \$25.00 per inspection.***

***If the City of Northfield would need plan review and inspections on a temporary basis, the fee would be \$25.00 per inspection and \$25.00 per plan review.***

***Any contracts would have the ability to be cancelled by either party within 30 days of written notice being submitted.***

If you have any further question, please feel free to contact me at (609) 780-6364

Sincerely,

Jay Dilworth, CFM MCP  
Managing Member

Cc: File

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 201-2017**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 REGARDING LITIGATION AND MATTERS FALLING WITHIN THE ATTORNEY CLIENT PRIVILEGE REQUIRING CONFIDENTIALITY**

**WHEREAS**, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to potential and/or anticipated litigation and matters falling within the attorney client privilege requiring confidentiality.

**WHEREAS**, the purpose of this meeting is to provide privileged and confidential legal advice with regard to Mount Laurel litigation.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

**IT IS FURTHER RESOLVED** that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 17th day of October, 2017.

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Mary Canesi, RMC, Municipal Clerk