

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
MAY 28, 2013**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

**FLAG SALUTE**

**ROLL CALL:** Carew, Dewees, O'Neill, Perri, Polistina, Travagline, Brown

**APPROVAL OF MINUTES** – May 14, 2013

**VETERAN HONOREE FOR THE MONTH OF JUNE:**

All Members of the Military Who Have Made the Ultimate Sacrifice in Service of their Country

**7:00PM PRESENTATION OF CERTIFICATE:**

- MISS JULY 4<sup>TH</sup> – Olivia Grace Josephsen

**COMMITTEE REPORTS**

**MAYOR'S REPORT**

**CITY ENGINEER'S REPORT**

**RESOLUTIONS**

- |                 |   |
|-----------------|---|
| <b>103-2013</b> | Salary Resolution   |
| <b>104-2013</b> | To Approve an Application for Use of Facilities   |
| <b>105-2013</b> | Release of Escrow Monies and Application Fees from Planning Board   |
| <b>106-2013</b> | To Authorize Liquor License Renewal for the Year 2013-2014  |
| <b>107-2013</b> | Amending Resolution No. 96-2013, which Authorized the Conduct of a Legislative Inquiry and Investigation by an Ad Hoc Committee of City Council of the City of Northfield into the Award of A Certain Sewer Utility Relocation Contract                   |
| <b>108-2013</b> | Inserting an Item of Revenue in the 2013 Budget   |
| <b>109-2013</b> | Inserting an Item of Revenue in the 2013 Budget   |
| <b>110-2013</b> | Resolution Amending Resolution No. 84-2013 Authorizing Rails To Trails Conservancy To Conduct User Count Using An Infared Counter On Northfield Bike Path   |
| <b>111-2013</b> | A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12b(7) Regarding Contract Negotiations in the Matter of the Maple Run Sewer Force Main |

**RESOLUTION TO AMEND ORDINANCE NO. 4-2013**

- |                 |   |
|-----------------|---|
| <b>101-2013</b> | To Amend Ordinance No. 4-2013, Prior to Final Adoption<br><i>Public Hearing</i> |
|-----------------|---|

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
MAY 28, 2013**

**ORDINANCES**

**4-2013**        An Ordinance Amending Sections 128-2, 128-3 And 275-4 of the City of Northfield Code  
*Final Adoption 5/28/2013*  
*Published in the Press of AC 6/1/2013*

**ORDINANCES**

**5-2013**        An Ordinance Amending Section 111 of the City of Northfield Code (Parking Restrictions)  
*2<sup>nd</sup> Reading/Public Hearing/Final Adoption*  
*Published in the Press of AC 6/1/2013*

**6-2013**        Ordinance Providing for and Establishing Salary Ranges of Officers and Employees of the City of Northfield and Repealing All Ordinances Heretofore Adopted, the Provisions of Which are Inconsistent Herewith  
*2<sup>nd</sup> Reading/Public Hearing/Final Adoption*  
*Published in the Press of AC 6/1/2013*

**PAYMENT OF BILLS** \$322,385.82

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**MEETING NOTICES**

Primary Election	June 4 <sup>th</sup>	Northfield Community School 6:00am to 8:00pm
City Council	June 25 <sup>th</sup>	6:00pm Work Session Regular Session Immediately Following

**ADJOURNMENT**

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 103-2013**

**A RESOLUTION ESTABLISHING SALARIES FOR NON-UNION  
EMPLOYEES OF THE CITY OF NORTHFIELD FOR 2013**

**BE IT RESOLVED** by the Governing Body of the City of Northfield, that the following non-union positions be compensated at an annual salary as stated below:

Assistant Fire Chief	\$77,875.82	
Assistant to Finance Office	\$41,153.00	
Assistant Chief – Volunteer	\$1,459.81	
Buildings & Grounds Supervisor	\$3,000.00	
Captain – Volunteer	\$1,128.59	
Chief Financial Officer	\$18,360.00	
City Clerk	\$51,400.86	
Construction Official	\$5,000.00	
Council	\$9,133.00	
Council President	\$9,892.00	
Deputy Chief - Volunteer	\$1,889.16	
Deputy Emergency Mgmt Coordinator	\$500.00	
Deputy Municipal Clerk	\$32,000.00	
Electrical Sub-Code Inspector	\$38.00	HR
Emergency Management Coordinator	\$2,500.00	
Fire Chief - Volunteer	\$2,812.66	
Fire Official	\$7,709.98	
Fire Safety Director	\$466.76	
Fire Sub-Code Inspector	\$25.00	HR
Grounds Keeper/Utility	\$11.50	HR
Housing/Zoning Officer	\$39,606.60	
Lt - Volunteer	\$478.43	
Mayor	\$11,024.00	
Municipal Judge	\$25,000.00	
Part Time Laborer/Birch Grove Park (1)	\$10.20	HR
Part Time Laborer/Birch Grove Park (2)	\$10.20	HR
Part Time Payroll/Bookkeeper	\$19.50	HR
PB/ZB Secretary	\$8,000.00	
Plumbing Sub-Code Inspector	\$34.00	HR
Police Matron	\$15.25	HR
Seasonal Maintenance (1)/Parks	\$10.20	HR
Special Police	\$15.25	HR

I, Mary Canesi, Municipal Clerk, do hereby certify that the foregoing Resolution was adopted at a Regular meeting of the City Council of Northfield, held this 28<sup>th</sup> day of May, 2013.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 104-2013**

**TO APPROVE AN APPLICATION FOR USE OF FACILITIES**

**WHEREAS**, the Jewish Community Center Camp by the Sea has properly submitted an Application for Use of Facilities requesting use of the All Purpose Field on the following dates and times:

Monday	June 24 <sup>th</sup>	10am – noon
Wednesday	June 26 <sup>th</sup>	1pm – 3pm
Monday	July 8 <sup>th</sup>	10am – noon
Wednesday	July 10 <sup>th</sup>	1pm – 3pm
Monday	July 22 <sup>nd</sup>	10am – noon
Wednesday	July 24 <sup>th</sup>	1pm – 3pm

**WHEREAS**, the President of the Family Association of Northfield has advised that the field is available on the requested dates.

**THEREFORE, BE IT RESOLVED**, that the City Council of the City of Northfield hereby approves the Application for Use of Facilities presented by the Jewish Community Center Camp by the Sea for the available dates stated above, subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 28<sup>th</sup> day of May, 2013.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 105-2013**

**RELEASE OF ESCROW MONIES AND APPLICATION FEES FROM  
THE PLANNING BOARD**

**WHEREAS**, the Planning Board of the City of Northfield has recommended to the Governing Body to return remaining escrow monies and application fees to the following applicant:

<u>DESCRIPTION</u>	<u>BL</u>	<u>LOT(s)</u>	<u>PROPERTY</u>	<u>PAYABLE/MAIL TO</u>	<u>AMOUNT</u>
Escrow Monies	78 76	18&19 19&20	Oakcrest Avenue and Shore Road	Michael A. Demling c/o Hank Rovillard, Esq. 31 N. Brighton Avenue Atlantic City, NJ 08401	\$ 458.00
Application Fees	78 76	18&19 19&20	Oakcrest Avenue and Shore Road	Michael A. Demling c/o Hank Rovillard, Esq. 31 N. Brighton Avenue Atlantic City, NJ 08401	\$1,200.00

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Robin Atlas, Planning Board Secretary

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 28th day of May, 2013.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 106-2013**

**TO AUTHORIZE LIQUOR LICENSE RENEWAL  
FOR THE YEAR 2013-2014**

**WHEREAS**, an application was submitted on behalf of Atlantic City Country Club 1, LLC, for a liquor license renewal for the year 2013-2014; and

**WHEREAS**, the application has been reviewed by the Police Department, Municipal Clerk and Council; and

**WHEREAS**, the Alcoholic Beverage Retail Licensee Clearance Certificate has been received from the State of New Jersey Division of Taxation and a copy is on file in the office of the Municipal Clerk.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Mayor and Council of the City of Northfield that license number 0118-33-002-009 shall be granted to Atlantic City Country Club 1, LLC effective July 1, 2013 through June 30, 2014.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 28<sup>th</sup> day of May 2013.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 107-2013**

**A MUNICIPAL RESOLUTION AMENDING RESOLUTION NO. 96-2013  
WHICH AUTHORIZED THE CONDUCT OF A LEGISLATIVE  
INQUIRY AND INVESTIGATION INTO THE AWARD OF A CERTAIN  
SEWER UTILITY RELOCATION CONTRACT BY AN AD HOC  
COMMITTEE OF CITY COUNCIL OF THE CITY OF NORTHFIELD**

**WHEREAS**, the City Council of the City of Northfield desires to investigate the award of a certain sewer utility relocation contract awarded to WECO Construction in conjunction with certain improvements made to Tilton Road in the City of Northfield.

**WHEREAS**, the City Council of the City of Northfield adopted Resolution No. 96-2013 naming Council Members Travagline and Brown to the aforesaid Committee.

**WHEREAS**, the City Council of the City of Northfield desires to substitute Council Member Polistina in for Council Member Brown on the aforesaid Committee.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council for the City of Northfield, County of Atlantic, State of New Jersey, designates Council Members James Travagline (Lead Member) and Thomas Polistina (Second Member) as an Ad Hoc Committee, in consultation with the Mayor or his designee, to study any matter related to the award of a certain sewer utility relocation contract awarded to WECO Construction in conjunction with certain improvements made to Tilton Road in the City of Northfield and to report to the City Council thereon.

I, Mary Canesi, Municipal Clerk, of The City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 28<sup>th</sup> day of May, 2013.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 108-2013**

**INSERTING AN ITEM OF REVENUE IN THE 2013 BUDGET**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation of equal amount, and

**WHEREAS**, the City of Northfield has been awarded a \$184,844.00 grant from the New Jersey Department of Transportation and wishes to amend its 2013 Budget to include this amount as revenue.

**SECTION 1:**

**NOW THEREFORE BE IT RESOLVED**, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2013:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State of New Jersey, Department of Transportation, Local Aid 2013 Grant

**SECTION 2:**

**BE IT FURTHER RESOLVED**, that a like sum of \$184,844.00 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

State of New Jersey, Department of Transportation, Local Aid 2013 Grant

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 28<sup>th</sup> day of May, 2013.

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Mary Canesi, RMC, Municipal Clerk

Adopted:

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Mayor Vincent Mazzeo

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 109-2013**

**INSERTING AN ITEM OF REVENUE IN THE 2013 BUDGET**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation of equal amount, and

**WHEREAS**, the City of Northfield has been awarded a \$16,980.91 grant from the New Jersey Department of Environmental Protection, Clean Communities Grant, and wishes to amend its 2013 Budget to include this amount as revenue.

**SECTION 1:**

**NOW THEREFORE BE IT RESOLVED**, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2013:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State of New Jersey, Department of Environmental Protection, Clean Communities Grant

**SECTION 2:**

**BE IT FURTHER RESOLVED**, that a like sum of \$16,980.91 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

State of New Jersey, Department of Environmental Protection, Clean Communities Grant

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 28<sup>th</sup> day of May, 2013.

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Mary Canesi, RMC, Municipal Clerk

Adopted:

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Mayor Vincent Mazzeo

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 110-2013**

**RESOLUTION AMENDING RESOLUTION NO. 84-2013 AUTHORIZING  
RAILS TO TRAILS CONSERVANCY TO CONDUCT USER COUNT  
USING AN INFARED COUNTER ON NORTHFIELD BIKE PATH**

**WHEREAS**, the Rails-to-Trails Conservancy requested permission from the City of Northfield to conduct a trail count on the Northfield Bike Path during the summer of 2013.

**WHEREAS**, the City Council of the City of Northfield adopted Resolution No. 84-2013 granting conditional approval to the Rails-to-Trails Conservancy to conduct said trail count for a period of 3 months, beginning in late April or early May, 2013.

**WHEREAS**, subsequent to the passage of Resolution No. 84-2013, the Rails-to-Trails Conservancy requested permission to conduct said trail count for a period of 4 months, beginning June 1, 2013 through September 30, 2013.

**BE IT RESOLVED** by the Mayor and Council of the City of Northfield that the Rails-to-Trails Conservancy, on the same terms and conditions set forth in Resolution No. 84-2013, is granted approval to conduct its trail count on the Northfield Bike Path for a period of 4 months, beginning on or about June 1, 2013. Said device shall be removed from the Northfield Bike Path no later than September 30, 2013.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 28<sup>th</sup> day of May, 2013.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 111-2013**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION  
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH  
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS  
ACT, N.J.S.A. 10:4-12 REGARDING CONTRACT NEGOTIATIONS IN  
THE MATTER OF THE MAPLE RUN SEWER FORCE MAIN**

**WHEREAS**, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to eleven homes located in Egg Harbor Township that are provided with sewer service by the City of Northfield's Maple Run sewer force main, as authorized by NJSA 10:4-12b(7) under contract negotiations.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

**IT IS FURTHER RESOLVED** that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 28<sup>th</sup> day of May, 2013.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 101-2013**

**AMENDING ORDINANCE 4-2013 PRIOR TO FINAL ADOPTION**

**WHEREAS, Ordinance No. 4-2013**, Amending Sections 128-2, 128-3, and 274-4 of the City of Northfield Code, passed on first reading at a regular meeting of Northfield City Council on April 23, 2013; and

**WHEREAS**, section §128-2(B)(4)(a)[1] was found to contain a typographical error and an area identified as R-1 should have been identified as R-5, as underlined below:

Section §128-2(B)(4)(a)[1] - The fee for 20 or fewer heads/heat detectors shall be \$55 for residential (R-5) structures and \$82 for all other purposes; for 21 to and including 100 heads or detectors, the fee shall be \$151; for 101 to and including 200 heads or detectors, the fee shall be \$289; for 201 to and including 400 heads or detectors, the fee shall be \$748; for 401 to and including 1,000 heads or detectors, the fee shall be \$1036. In computing fees for heads and detectors, the number of each shall be counted separately, and two fees, one for heads and one for detectors, shall be charged.

**THEREFORE BE IT RESOLVED**, by the City Council of the City of Northfield that the reference to (R-1) in section §128-2(B)(4)(a)[1] of Ordinance No. 4-2013 be amended to (R-5).

**BE IT FURTHER RESOLVED** that this amendment shall be published in the Press of Atlantic City on May 18, 2013, and that Ordinance No. 4-2013, as amended, will be taken up for a second reading, public hearing and final passage at a meeting of said Council held May 28, 2013, in Council Chambers, City Hall, Northfield, New Jersey.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14th day of May, 2013.

  
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Mary Canesi, RMC, Municipal Clerk

**Roll Call**

**Aye:** Carew, Dewees, Perri, Polistina, Travagline, O'Neill

**Nay:**

**Abstain:**

**Absent:** Brown