

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
MAY 27, 2014**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL: Chau, Dewees, Devine, O’Neill, Perri, Piergiovanni, Travagline

7PM PRESENTATION

- Atlanticare Foundation / Heart Heroes and Dr. Peyton Dearborn
 - Presentation of Automated Electronic Defibrillators to the Family Association of Northfield and Northfield Little League

APPROVAL OF MINUTES – May 1, 2014 and May 13, 2014

COMMITTEE REPORTS

MAYOR’S REPORT

CITY ENGINEER’S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

- | | |
|-----------------|---|
| 95-2014 | Refund of Overpayment of 2014 Taxes |
| 96-2014 | Accepting the Letter of Retirement from Robert L. James, Chief of Police |
| 97-2014 | To Authorize Liquor License Renewal for the Year 2014-2015 |
| 98-2014 | To Authorize Liquor License Renewal for the Year 2014-2015 |
| 99-2014 | To Approve Application for Use of Facilities |
| 100-2014 | Inserting an Item of Revenue in the 2014 Budget |
| 101-2014 | Inserting an Item of Revenue in the 2014 Budget |
| 102-2014 | Inserting an Item of Revenue in the 2014 Budget |
| 103-2014 | Approving the Placement of Roadway Signage “Stay Alive, Don’t Text & Drive” |
| 104-2014 | Award of Contract for the Enclave at Shore Mil Subdivision – Final Paving |
| 105-2014 | Rescinding an Offer of Employment for a Seasonal Laborer at Birch Grove Park |
| 106-2014 | A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12b(4), Regarding a Potential Separation of Employment Agreement with Acting Captain of Police Daniel Mitchell |
| 107-2014 | A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12, regarding an Employment Agreement between the City of Northfield and Lauren W. Crooks, Assistant Fire Chief |
| 108-2014 | A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12, Regarding Possible Anticipated Litigation and Matters Falling within the Attorney Client Privilege Requiring Confidentiality |

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
MAY 27, 2014**

ORDINANCES

- 3-2014** An Ordinance to Make it Unlawful for any Person Under the Legal Age to Knowingly Possess or Knowingly Consume an Alcoholic Beverage on Private Property Without Legal Authority and Providing Penalties for the Violation Thereof in the City of Northfield County, of Atlantic and State of New Jersey
- 4-2014** An Ordinance Amending Chapter 91-5 of the Northfield Municipal Code, as Adopted by Ordinance 3-1989, Regulating the Possession of Alcohol in Public Places

PAYMENT OF BILLS \$ 95,221.67

MEETING NOTICES

June Primary	June 3rd	Northfield Community School 6:00am – 8:00pm
City Council	June 24 th	6:00pm Work Session Regular Session Immediately Following

ADJOURNMENT

**CITY OF NORTHFIELD, NEW JERSEY
RESOLUTION NO. 95-2014**

REFUND OF OVERPAYMENT OF 2014 TAXES

BE IT RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that over payment of 2014 property taxes on the following be refunded as follows:

BLK	LOT	PROPERTY ADDRESS	PROPERTY OWNER AND MAILING ADDRESS	AMOUNT
77	17	1 West Oakcrest Avenue	Edward and Jane Thompson 1 West Oakcrest Avenue Northfield, NJ 08225	\$ 1,314.14
161	33	112 East Yorkshire Avenue	Leslie Smith 112 East Yorkshire Avenue Northfield, NJ 08225	\$ 1,586.20

Cindy Ruffo, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of May, 2014.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD
RESOLUTION NO. 96-2014**

**ACCEPTING THE LETTER OF RETIREMENT FROM
ROBERT L. JAMES, CHIEF OF POLICE**

WHEREAS, City Council approved the hiring of Robert L. James commencing May 15, 1989; and

WHEREAS, on February 1, 2014, Chief James submitted a letter of retirement with an effective date of July 1, 2014.

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Northfield does hereby memorialize the acceptance of the retirement of Robert L. James from the position of Chief of Police effective July 1, 2014.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of May, 2014.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 97-2014**

**TO AUTHORIZE LIQUOR LICENSE RENEWAL
FOR THE YEAR 2014-2015**

WHEREAS, an application was submitted on behalf of Northfield Liquors LLC, for a liquor license renewal for the year 2014-2015; and

WHEREAS, the application has been reviewed by the Police Department, Municipal Clerk and Council; and

WHEREAS, the Alcoholic Beverage Retail Licensee Clearance Certificate has been received from the State of New Jersey Division of Taxation and a copy is on file in the office of the Municipal Clerk.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and Council of the City of Northfield that license number 0118-44-004-001 shall be granted to Northfield Liquors LLC effective July 1, 2014 through June 30, 2015.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of May 2014.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 98-2014**

**TO AUTHORIZE LIQUOR LICENSE RENEWAL
FOR THE YEAR 2014-2015**

WHEREAS, an application was submitted on behalf of Atlantic City Country Club 1, LLC, for a liquor license renewal for the year 2014-2015; and

WHEREAS, the application has been reviewed by the Police Department, Municipal Clerk and Council; and

WHEREAS, the Alcoholic Beverage Retail Licensee Clearance Certificate has been received from the State of New Jersey Division of Taxation and a copy is on file in the office of the Municipal Clerk.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and Council of the City of Northfield that license number 0118-33-002-009 shall be granted to Atlantic City Country Club 1, LLC effective July 1, 2014 through June 30, 2015.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of May 2014.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 99-2014**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, on behalf of Mainland Regional High School Softball, Frank Marascio has properly submitted an Application for Use of Facilities requesting use of the Softball Field at Birch Grove Park on Friday, May 30, 2014 from 6:30pm-8:30pm; and

WHEREAS, the President of the Family Association of Northfield has advised that said use of the field is available on the requested date.

THEREFORE, BE IT RESOLVED, that the City Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Frank Marascio subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 27th day of May, 2014.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NEW JERSEY
RESOLUTION 100-2014**

**RESOLUTION INSERTING AN ITEM OF REVENUE IN THE 2014
BUDGET**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount,

WHEREAS, the City of Northfield has been awarded a \$933.00 Grant from the New Jersey American Water Company and wishes to amend its 2014 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2014:

Miscellaneous Revenue
Special Items of General Revenue Anticipated with Prior
Written Consent of the Director of Local Government
Services:

New Jersey American Water Company
2014 Volunteer Firefighter and Emergency Responder Grant Program

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$933.00 is hereby appropriated under the caption of:

General Appropriations
(a) Operations Excluded from 5% Caps Public and Private
Program Off-Set by Revenues:

New Jersey American Water Company
2014 Volunteer Firefighter and Emergency Responder Grant Program

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 27th day of May, 2014.

Mary Canesi, RMC, Municipal Clerk

Adopted:

Gerard McGee, Mayor

**CITY OF NORTHFIELD, NEW JERSEY
RESOLUTION 101-2014**

**RESOLUTION INSERTING AN ITEM OF REVENUE IN THE 2014
BUDGET**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount,

WHEREAS, the City of Northfield has been awarded a \$15,926.17 Grant from the State of New Jersey, Department of Environmental Protection, Clean Communities Grant and wishes to amend its 2014 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2014:

Miscellaneous Revenue
Special Items of General Revenue Anticipated with Prior
Written Consent of the Director of Local Government
Services:

State of New Jersey
Department of Environmental Protection
Clean Communities Grant

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$15,926.17 is hereby appropriated under the caption of:

General Appropriations
(a) Operations Excluded from 5% Caps Public and Private
Program Off-Set by Revenues:

State of New Jersey
Department of Environmental Protection

Clean Communities Grant

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 27th day of May, 2014.

Mary Canesi, RMC, Municipal Clerk

Adopted:

Gerard McGee, Mayor

**CITY OF NORTHFIELD, NEW JERSEY
RESOLUTION 102-2014**

**RESOLUTION INSERTING AN ITEM OF REVENUE IN THE 2014
BUDGET**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount,

WHEREAS, the City of Northfield has been awarded a \$190,000.00 Grant from the Department of Transportation and wishes to amend its 2014 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2014:

Miscellaneous Revenue
Special Items of General Revenue Anticipated with Prior
Written Consent of the Director of Local Government
Services:

State of New Jersey
Department of Transportation
Local Aid 2014 Grant

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$190,000.00 is hereby appropriated under the caption of:

General Appropriations
(a) Operations Excluded from 5% Caps Public and Private
Program Off-Set by Revenues:

State of New Jersey
Department of Transportation
Local Aid 2014 Grant

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 27th day of May, 2014.

Mary Canesi, RMC, Municipal Clerk

Adopted:

Gerard McGee, Mayor

**CITY OF NORTHFIELD
RESOLUTION 103-2014**

**RESOLUTION APPROVING THE PLACEMENT OF ROADWAY
SIGNAGE “STAY ALIVE, DON’T TEXT & DRIVE”**

WHEREAS, studies have demonstrated that distracted driving is a significant cause of motor vehicle accidents; and

WHEREAS, texting while driving is one of the most dangerous versions of distracted driving; and

WHEREAS, Lindsey Giannini, Miss Columbus Day 2014, has made it her platform to raise awareness of the dangers of distracted driving; and

WHEREAS, part of Lindsey Giannini’s plan for raising awareness is to design, construct and obtain approval for placement of roadway signage addressing this important issue; and

WHEREAS, Lindsey Giannini has consulted with Robert James, Chief of Police of the Northfield Police Department and obtained his endorsement for the initial placement of approximately 4 signs at various locations in close proximity to school premises and other strategically selected locations within the City of Northfield; and

WHEREAS, Mayor and Council enthusiastically endorse the goals of Lindsey Giannini’s platform and wish to facilitate this project; and

WHEREAS, Lindsey Giannini has arranged to have 4 signs made at no cost to the taxpayers and has arranged for installation of the signs with assistance from the Northfield Public Works Department in that effort.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Northfield, County of Atlantic, State of New Jersey that:

1. Signage in general conformity with the sample attached hereto containing the language “Stay Alive, Don’t Text & Drive” is authorized to be placed at such locations as the Chief of Police of the City of Northfield determines to be in the best location to advance the health, safety and welfare of the residents of the City of Northfield and surrounding communities.
2. All signs shall be required to meet the specifications of the Manual on Uniform Traffic Control Devices (MUTCD).
3. No signage shall be placed on any county roadway until approval has been received from the county engineer.

4. Mayor and Council extends its best wishes to Lindsey Giannini in her efforts at reducing traffic accidents and spreading the message that texting while driving is a dangerous activity.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 27th day of May, 2014.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 104-2014**

**AWARD OF CONTRACT FOR THE ENCLAVE AT SHORE MILL
SUBDIVISION- FINAL PAVING**

WHEREAS, proposals were prepared and solicited by Schaeffer, Nassar, Scheidegg Consulting Engineers, LLC for the project known as The Enclave at Shore Mill Subdivision – Final Paving, in the City of Northfield; and

WHEREAS, sealed bids were received and opened by the Municipal Clerk at 10:00am on Thursday, May 15, 2014, from the following:

	Bid
Jerry and Sons Excavating, Inc.	\$33,037.00
Landberg Construction LLC	\$43,585.04
Krisanna Construction	\$53,647.50
Diamond Construction	\$66,376.00

WHEREAS, after review of the proposals, Schaeffer, Nassar, Scheidegg Consulting Engineers, LLC has recommended to Council that the contract be awarded to Jerry and Sons Excavating, Inc. in the amount of \$33,037.00.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Governing Body accept the proposal of Jerry and Sons Excavating, Inc., 59812 Scranton Avenue, Mays Landing, New Jersey 08330, in the amount of \$33,037.00.

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified the availability of funds for this project.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of May, 2014.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 105-2014**

**RESCINDING AN OFFER OF EMPLOYMENT FOR A SEASONAL
LABORER AT BIRCH GROVE PARK**

WHEREAS, on April 8, 2014, Northfield City Council adopted Resolution 68-2014, authorizing Jerry Slotterback to be hired as a seasonal laborer for Birch Grove Park, with a start date of May 1, 2014.

WHEREAS, an anticipated employment vacancy did not occur and prior to the anticipated start date of May 1, 2014, Mr. Slotterback was notified that the position was not available.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that the offer of employment to Jerry Slotterback, as authorized by Resolution 68-2014, was rescinded.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of May 2014.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 106-2014**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS
ACT, N.J.S.A. 10:4-12b(4), REGARDING A POTENTIAL SEPARATION
OF EMPLOYMENT AGREEMENT WITH ACTING CAPTAIN OF
POLICE DANIEL MITCHELL**

WHEREAS, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b(4), specifically, a potential separation of employment agreement between the City of Northfield and Daniel Mitchell, Acting Captain of Police.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of May, 2014.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 107-2014**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS
ACT, N.J.S.A. 10:4-12b(4), REGARDING AN EMPLOYMENT
AGREEMENT BETWEEN THE CITY OF NORTHFIELD AND LAUREN
W. CROOKS, ASSISTANT FIRE CHIEF**

WHEREAS, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b(4), specifically, a proposed employment agreement between the City of Northfield and Lauren W. Crooks, Assistant Fire Chief.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of May, 2014.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 108-2014**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12
REGARDING POSSIBLE ANTICIPATED LITIGATION AND MATTERS
FALLING WITHIN THE ATTORNEY CLIENT PRIVILEGE
REQUIRING CONFIDENTIALITY**

WHEREAS, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to potential and/or anticipated litigation and matters falling within the attorney client privilege requiring confidentiality.

WHEREAS, the purpose of this meeting is to provide privileged and confidential legal advice with regard to potential and/or anticipated Mount Laurel litigation.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27^h day of May 2014.

Mary Canesi, RMC, Municipal Clerk