

CITY OF NORTHFIELD COUNCIL MEETING AGENDA
May 16, 2017

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL OF COUNCIL MEMBERS:

Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline, Dewees

RESOLUTIONS OF PROMOTION FOR MEMBERS OF THE POLICE DEPARTMENT

109-2017 A Resolution to Authorize the Promotion of Acting Captain Stephen Steinecke to the Position of Captain within the Northfield Police Department

Oath of Office for Captain Stephen Steinecke

110-2017 A Resolution to Authorize the Promotion of Acting Lieutenant Eric Dettinger to the Position of Lieutenant within the Northfield Police Department

Oath of Office for Lieutenant Eric Dettinger

111-2017 A Resolution to Authorize the Promotion of Acting Sergeant Robert Dever to the Position of Sergeant within the Northfield Police Department

Oath of Office for Sergeant Robert Dever

112-2017 A Resolution to Authorize the Promotion of Acting Sergeant Michael Buccafurni to the Position of Sergeant within the Northfield Police Department

Oath of Office for Sergeant Michael Buccafurni

113-2017 A Resolution to Authorize the Promotion of Detective Gaetano DiMarco to the Position of Sergeant within the Northfield Police Department

Oath of Office for Sergeant Gaetano DiMarco

APPROVAL OF MINUTES – April 11, 2017 and April 25, 2017

CITY OF NORTHFIELD COUNCIL MEETING AGENDA

May 16, 2017

COMMITTEE REPORTS

Councilman Perri - Sewer Inter Local, Planning Board, Senior Citizens, Shared Services

Councilman O'Neill - Court/Violations, Library

Councilman Piergiovanni – Insurance and Safety, Chamber of Commerce, Municipal Alliance, Northfield School

Councilman Murray - Finance/Collections, Mainland Regional, Economic Development, Traffic Safety

Councilman Lischin – Fire Department/EMS, Inspections, Code Enforcement, Housing/Zoning, Technology/MRHS Channel 2, Cultural Committee, Green Team, Sign Sub Committee

Council President Travagline – FAN, Sign Sub Committee, Shared Services, Green Team Advisory

Councilman Dewees - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1st Street Playground, Birch Grove, Public Works, Roads, Engineering, Little League/Babe Ruth, Sign Sub Committee, Traffic Safety

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

- 114-2017** Acknowledging Employment Resignation of Part-Time Maintenance Worker at Birch Grove Park
- 115-2017** Resolution of the City of Northfield, County of Atlantic, State of New Jersey, Awarding a Contract for In-Car Computers, and E-Ticketing Hardware and Software to State Contract Vendor: Advanced Electronic Design
- 116-2017** Confirming the Hiring of a Substitute School Crossing Guard
- 117-2017** Acknowledging Employment Resignation of Part-Time Maintenance Worker at Birch Grove Park
- 118-2017** Refund Overpayment of Taxes
- 119-2017** A Resolution to Authorize the Appointment of Patrolman Michael Bach to Detective of the Detective Bureau within the Northfield Police Department
- 120-2017** A Municipal Resolution Authorizing the Filing of a 2016 Recycling Tonnage Grant Application
- 121-2017** Authorizing the Municipal Engineer to Prepare and File an Application for a Loan from the New Jersey Environmental Infrastructure Financing Program
- 122-2017** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12, Regarding Personnel Matters

CITY OF NORTHFIELD COUNCIL MEETING AGENDA
May 16, 2017

ORDINANCES

- 6-2017** An Ordinance Amending Chapter 215, Chapter 268 and Chapter 330 of the Code Of the City of Northfield
Introduction / No Public Input / Published in the Press of AC May 20, 2017
2nd Reading / Public Hearing / Final Consideration May 30, 2017
- 7-2017** An Ordinance Permitting Charitable Roadway Solicitations in the City of Northfield
Introduction / No Public Input / Published in the Press of AC May 20, 2017
2nd Reading / Public Hearing / Final Consideration May 30, 2017
- 8-2017** An Ordinance Amending Chapter 220, Article V, of the Code of the City of Northfield, Governing Licensed Occupations
Introduction / No Public Input / Published in the Press of AC May 20, 2017
2nd Reading / Public Hearing / Final Consideration May 30, 2017
- 9-2017** An Ordinance Amending Chapter 25 of the Code of the City of Northfield, Governing the Fire Department
Introduction / No Public Input / Published in the Press of AC May 20, 2017
2nd Reading / Public Hearing / Final Consideration May 30, 2017

PAYMENT OF BILLS \$ 1,796,735.43

MEETING NOTICES

City Council	May 30, 2017	6pm Work Session Regular Session immediately following
Primary Election	June 6, 2017	Northfield Community School 6am – 8pm

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 109-2017**

**A RESOLUTION TO AUTHORIZE THE PROMOTION OF ACTING
CAPTAIN STEPHEN STEINECKE TO THE POSITION OF CAPTAIN
WITHIN THE NORTHFIELD POLICE DEPARTMENT**

WHEREAS, the need exists within the Police Department for a promotion to the position of Captain; and

WHEREAS, opportunity was given to all qualified candidates to participate in a testing process conducted in accordance with Chapter 61, Article IV of the City of Northfield Municipal Code regarding promotional procedures within the Police Department; and

WHEREAS, testing and interviews have been completed; and

WHEREAS, the appointment of Stephen Steinecke to the position of Captain has been recommended by Police Chief Paul Newman and Mayor Erland Chau.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that the promotion of Stephen Steinecke to the position of Captain within the Police Department is hereby approved and confirmed.

BE IT FURTHER RESOLVED that Captain Steinecke's salary shall be pursuant to the current collective bargaining agreement and the promotion shall be effective immediately upon adoption of this Resolution.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 16th day of May, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 110-2017**

**A RESOLUTION TO AUTHORIZE THE PROMOTION OF ACTING
LIEUTENANT ERIC DETTINGER TO THE POSITION OF
LIEUTENANT WITHIN THE NORTHFIELD POLICE DEPARTMENT**

WHEREAS, the need exists within the Police Department for a promotion to the position of Lieutenant; and

WHEREAS, opportunity was given to all qualified candidates to participate in a testing process conducted in accordance with Chapter 61, Article IV of the City of Northfield Municipal Code regarding promotional procedures within the Police Department; and

WHEREAS, testing and interviews have been completed; and

WHEREAS, the appointment of Eric Dettinger to the position of Lieutenant has been recommended by Police Chief Paul Newman and Mayor Erland Chau.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that the promotion of Eric Dettinger to the position of Lieutenant within the Police Department is hereby approved and confirmed.

BE IT FURTHER RESOLVED that Lieutenant Dettinger's salary shall be pursuant to the current collective bargaining agreement and the promotion shall be effective immediately upon adoption of this Resolution.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 16th day of May, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 111-2017**

**A RESOLUTION TO AUTHORIZE THE PROMOTION OF ACTING
SERGEGANT ROBERT DEVER TO THE POSITION OF SERGEANT
WITHIN THE NORTHFIELD POLICE DEPARTMENT**

WHEREAS, the need exists within the Police Department for a promotion to the position of Sergeant; and

WHEREAS, opportunity was given to all qualified candidates to participate in a testing process conducted in accordance with Chapter 61, Article IV of the City of Northfield Municipal Code regarding promotional procedures within the Police Department; and

WHEREAS, testing and interviews have been completed; and

WHEREAS, the appointment of Robert Dever to the position of Sergeant has been recommended by Police Chief Paul Newman and Mayor Erland Chau.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that the promotion of Robert Dever to the position of Sergeant within the Police Department is hereby approved and confirmed.

BE IT FURTHER RESOLVED that Sergeant Dever's salary shall be pursuant to the current collective bargaining agreement and the promotion shall be effective immediately upon adoption of this Resolution.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 16th day of May, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 112-2017**

**A RESOLUTION TO AUTHORIZE THE PROMOTION OF ACTING
SERGEANT MICHAEL BUCCAFURNI TO THE POSITON OF
SERGEANT WITHIN THE NORTHFIELD POLICE DEPARTMENT**

WHEREAS, the need exists within the Police Department for a promotion to the position of Sergeant; and

WHEREAS, opportunity was given to all qualified candidates to participate in a testing process conducted in accordance with Chapter 61, Article IV of the City of Northfield Municipal Code regarding promotional procedures within the Police Department; and

WHEREAS, testing and interviews have been completed; and

WHEREAS, the appointment of Michael Buccafurni to the position of Sergeant has been recommended by Police Chief Paul Newman and Mayor Erland Chau.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that the promotion of Michael Buccafurni to the position of Sergeant within the Police Department is hereby approved and confirmed.

BE IT FURTHER RESOLVED that Sergeant Buccafurni's salary shall be pursuant to the current collective bargaining agreement and the promotion shall be effective immediately upon adoption of this Resolution.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 16th day of May, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 113-2017**

**A RESOLUTION TO AUTHORIZE THE PROMOTION OF DETECTIVE
GAETANO DIMARCO TO THE POSITON OF SERGEANT WITHIN
THE NORTHFIELD POLICE DEPARTMENT**

WHEREAS, the need exists within the Police Department for a promotion to the position of Sergeant; and

WHEREAS, opportunity was given to all qualified candidates to participate in a testing process conducted in accordance with Chapter 61, Article IV of the City of Northfield Municipal Code regarding promotional procedures within the Police Department; and

WHEREAS, testing and interviews have been completed; and

WHEREAS, the appointment of Gaetano DiMarco to the position of Sergeant has been recommended by Police Chief Paul Newman and Mayor Erland Chau.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that the promotion of Gaetano DiMarco to the position of Sergeant within the Police Department is hereby approved and confirmed.

BE IT FURTHER RESOLVED, that Gaetano DiMarco shall no longer be assigned to the Detective Bureau within the Northfield Police Department upon adoption of this Resolution.

BE IT FURTHER RESOLVED that Sergeant DiMarco's salary shall be pursuant to the current collective bargaining agreement and the promotion shall be effective immediately upon adoption of this Resolution.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 16th day of May, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 114-2017**

**ACKNOWLEDGING EMPLOYMENT RESIGNATION
OF PART-TIME MAINTENANCE WORKER AT BIRCH GROVE PARK**

WHEREAS, pursuant to Resolution of Northfield City Council no. 62-2013, Joseph Ashner was hired as a part-time maintenance worker on March 18, 2013.

BE IT RESOLVED, that the Governing Body of the City of Northfield does hereby acknowledge the voluntary resignation of employment of Joseph Ashner effective April 21, 2017.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 16th day of May, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 115-2017**

**RESOLUTION OF THE CITY OF NORTHFIELD,
COUNTY OF ATLANTIC, STATE OF NEW JERSEY,
AWARDING A CONTRACT FOR
IN-CAR COMPUTERS, E-TICKETING HARDWARE AND SOFTWARE
TO STATE CONTRACT VENDOR:
ADVANCED ELECTRONIC DESIGN.**

BE IT RESOLVED , by the City Council of the City of Northfield, County of Atlantic, State of New Jersey as follows:

In accordance with the requirements of the Local Public Contract Law N.J.S.A. 40A11:12 et seq., and the regulations promulgated thereunder, the following purchase without competitive bids from the following State Contract Vendor is hereby approved:

Advance Electric Design
Patrol PC
344 John Diestsch Blvd, Units 1 & 2
North Attleboro, MA 02763
State Contract Number. A813000 T0106

Amount: \$55,940.00

WHEREAS, the Chief Financial Officer of the City of Northfield has certified that adequate funds for such contract are available, and a copy of said certification is attached hereto and make a part hereof.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 16th day of May 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 116-2017**

**CONFIRMING THE HIRING OF A SUBSTITUTE
SCHOOL CROSSING GUARD**

WHEREAS, the need exists within the Police Department to fill the position of substitute School Crossing Guard; and

WHEREAS, an application submitted by Susan Hoyos was received; and

WHEREAS, after the interview, the recommendation to hire Susan Hoyos was made by Acting Captain of Police Steve Steinecke, and by Crossing Guard Supervisor Debbie Doherty.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the hiring of Susan Hoyos effective Monday, May 1, 2017, is hereby confirmed and ratified.

BE IT FURTHER RESOLVED, that compensation for the Substitute Adult School Crossing Guard shall be in accordance with the Crossing Guard Rider Agreement between the City of Northfield and Government Workers Union, Local No. 430.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 16th day of May, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 117-2017**

**ACKNOWLEDGING EMPLOYMENT RESIGNATION
OF PART-TIME MAINTENANCE WORKER AT BIRCH GROVE PARK**

WHEREAS, pursuant to Resolution of Northfield City Council No. 60-2015, Zach Petit was hired as a part-time maintenance worker on March 11, 2015.

BE IT RESOLVED, that the Governing Body of the City of Northfield does hereby acknowledge the voluntary resignation of employment of Zach Petit effective May 11, 2017.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 16th day of May, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 118-2017**

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that refunds for overpaid taxes pursuant to the following are hereby authorized:

REFUND TO	BLK	LOT	PROPERTY ADDRESS	REFUND AMOUNT
Corelogic Real Estate Tax Service P.O. Box 961250 Fort Worth, Tx 76161-9887	1.02	8	10 DANI DRIVE	\$3,496.50
	88	1	20 JUNIPER AVENUE	\$1,428.90
	175	37.01	9 ARGO LANE	\$1,716.39
	179.02	47 C3206	3206 DOLPHIN AVENUE	\$777.00
Total Amount Of Refund:				\$7,418.79
REFUND TO	BLK	LOT	PROPERTY ADDRESS	REFUND AMOUNT
Wells Fargo Mortgage Attn: Financial Support Unit Region #1 1 Home Campus MAC X 2302-040 Des Moines, IA 50328-0001	179.01	11	20 WILSON DRIVE	\$1,609.17
Total Amount Of Refund:				\$1,609.17

BE IT FURTHER RESOLVED, that the Chief Financial Officer and other appropriate officials be and they are herewith authorized to sign the checks to accomplish the refunds authorized.

Michele L. Kirtsos, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 16th day of May, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 119-2017**

**A RESOLUTION TO AUTHORIZE THE APPOINTMENT OF
PATROLMAN MICHAEL BACH TO DETECTIVE OF THE DETECTIVE
BUREAU WITHIN THE NORTHFIELD POLICE DEPARTMENT**

WHEREAS, the need exists to make a permanent appointment to the Detective Bureau of the Northfield Police Department, in accordance with Chapter 61 of the City of Northfield Municipal Code; and

WHEREAS, the appointment of Michael Bach was recommended by Chief of Police Paul Newman, and Mayor Erland Chau, effective May 22, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Northfield that the appointment of Michael Bach to Detective in the Detective Bureau within the Northfield Police Department, effective May 22, 2017, is hereby confirmed and approved.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 16th day of May, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 120-2017**

**A MUNICIPAL RESOLUTION AUTHORIZING THE FILING
OF A 2016 RECYCLING TONNAGE GRANT APPLICATION**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing the City of Northfield to apply for such tonnage grants will memorialize the commitment of the City of Northfield to recycling and to indicate the assent of Mayor and Council of the City of Northfield to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Northfield that the City of Northfield hereby endorses the submission of the 2016 recycling tonnage grant application to the New Jersey Department of Environmental Protection and has entered into an interlocal agreement with the Atlantic County Utilities Authority for Certified Recycling Professional Services to ensure that the application is completed and properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 16th day of May 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 121-2017**

**AUTHORIZING THE MUNICIPAL ENGINEER TO PREPARE AND FILE
AN APPLICATION FOR A LOAN FROM THE NEW JERSEY
ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM**

WHEREAS, the City of Northfield wishes to file an application with the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust Fund Loan Program for various infrastructure improvements and equipment, and for an asset management study for the City of Northfield's sanitary and storm sewer systems.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Northfield, that the Municipal Engineer is hereby authorized to prepare and file City's application for funds under the New Jersey Environmental Infrastructure Trust Fund Loan Program Application.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 16th day of May 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 122-2017**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS
ACT, N.J.S.A. 10:4-12, REGARDING PERSONNEL MATTERS**

WHEREAS, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b, specifically the assignment of additional of job responsibilities to Qwin Vitale, Public Works Supervisor.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 16nd day of May, 2017.

Mary Canesi, RMC, Municipal Clerk