

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
FEBRUARY 5, 2019**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 6, 2019.

FLAG SALUTE

ROLL CALL OF COUNCIL MEMBERS:

Deweese, Korngut, Madden, O'Neill, Perri, Smith, Lischin

APPROVAL OF MINUTES – January 22, 2019

COMMITTEE REPORTS

Councilman Perri - Public Works, Roads, Engineering, Sewer Operations, Planning Board, Senior Citizens

Councilman O'Neill - Inspections, Code Enforcement, Housing/Zoning, Court/Violations, FAN,

Councilwoman Korngut – Library, Municipal Alliance, Northfield School, Economic Development, Chamber of Commerce, Technology/MRHS Channel 2

Councilman Dewees - Buildings/Grounds, Athletic Fields, Bike Path, Parks, Playgrounds

Councilman Smith– Finance/Collections, Little League/Babe Ruth, Shared Services

Councilwoman Madden – Insurance and Safety, Mainland Regional

Council President Lischin - Fire Department/EMS, Cultural Committee

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

42-2019 To Approve an Application for Use of Facilities - Jersey Shore
Tabled at the January 22, 2019, Meeting – action at this meeting required

45-2019 Request to the County of Atlantic to Use County Roads for Parades and Other Functions

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
FEBRUARY 5, 2019**

- 46-2019 Authorizing Schaeffer, Nassar, Scheidegg Consulting Engineers to Proceed with Engineering Services for the Project Known as Reconstruction of Walnut Avenue
- 47-2019 A Resolution Authorizing an Amendment to the Second Amended Agreement for Shared Municipal Court for the Municipalities of the City of Northfield and the City of Linwood
- 48-2019 A Resolution Confirming the Appointment of Daniel D. Alsofrom as the Municipal Prosecutor for the City of Northfield
- 49-2019 Acceptance of the LOSAP Point System and Qualifiers for Members of the Northfield Volunteer Fire Co. #1
- 50-2019 To Approve an Application for Use of Facilities – 10U Sandsharks
- 51-2019 To Approve an Application for Use of Facilities – 9U Sandsharks
- 52-2019 To Approve an Application for Use of Facilities – 9U Ospreys
- 53-2019 Authorizing Refund of Construction Permit Fees to Max Gurwicz and Sons, Inc.
- 54-2019 Authorizing Refund of Construction Permit Fees to Trinity Solar and Air, Inc.
- 55-2019 Amending Resolution No. 131-2016, Municipal Emergency Management Team and Community Emergency Response Team Volunteer Appointments
- 56-2019 Amending Resolution No. 41-2019, and Approving the Use of Lights by Mainland Youth Lacrosse

ORDINANCE

- 2-2019 Amending Chapter 15 of the City of Northfield Municipal Code, Entitled Claims and Purchasing Procedures
Introduction / No Public Input / Published in the Press of AC 02/09/2019
2nd Reading / Public Hearing / Final Consideration 02/19/2019

PAYMENT OF BILLS \$ 2,352,431.63

MEETING NOTICES

City Council	February 19, 2019	6pm Work Session Regular Session immediately following
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ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 42-2019**

AS TABLED ON JANUARY 22, 2019

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Mr. Blair Rosenfeld on behalf of Jersey Shore Baseball has properly submitted an Application for Use of Facilities requesting use of the Babe Ruth Baseball Field one day per week from the first week of May 2019 until the first week of October 2019 (Wednesday nights); and

WHEREAS, Mr. Blair Rosenfeld has submitted said field use application in anticipation of sponsoring a team in the Mens' Senior Baseball League; and

WHEREAS, the President of the Babe Ruth Baseball of Northfield has advised that the field use request can be granted, with specific dates to be determined based upon the future needs of the Babe Ruth Baseball program.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Blair Rosenfeld subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 5th day of February, 2019.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 42-2019, ATTACHMENT

CITY OF NORTHFIELD
Application for Use of Facilities

Name and Address of Organization: JERSEY SHOALS BASEBALL LEAGUE

Tell Us Who You Are / Description and Purpose of Organization: OVER 35 MENS BASEBALL LEAGUE

Is the Group a Not-For-Profit Organization? [X] Yes [] No

Do Participants Pay a Fee for Your Sport / Event? [] Yes [X] No

If Yes, How Much? \$ [] per [] Person [] Day [] Season [] (other)

Name of Applicant / Responsible Party: BLAIR ROSENFELD Title/Affiliation MANAGER

Home Address: 2111 SUTTON AVE NORTHFIELD

Telephone: (H) [] (C) [] (W) []

Name and Location of Facility(ies) Being Requested: NORTHFIELD BABE RUTH BASEBALL FIELD

For the Following Purpose: BASEBALL GAMES

on the Following Date(s): EVERY WED NIGHT STARTING 05/2019 THROUGH 10-5-19

Specify the Hours of Use: From: 6:30 PM To: 10:30 P.M.

of Participants per Date: 25 # of Participants who are Northfield Residents: 3

Will Juveniles be Present? Yes [] No [X] If Yes, What Ages? [] Applicant MUST submit names, addresses, & telephone # of all coaches / chaperones along with the application

Have You Applied to Other Municipalities for Use of their Facilities for this Event? [] Yes [X] No

If Yes, Name of Municipality/ies: []

Date/s and Disposition of Request/s: []

Applicant has received a copy of the City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT: [Signature] DATE: 12-20-18

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

mailed Mary C. 1/2/19

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 45-2019**

**REQUEST TO THE COUNTY OF ATLANTIC TO USE COUNTY ROADS
FOR PARADES AND OTHER FUNCTIONS**

WHEREAS, the City of Northfield has a desire to use County Roads for parades and other functions on a limited basis; and

WHEREAS, the City of Northfield has the following requests to be presented to the County of Atlantic:

**Independence Day Parade and Race – July 4, 2019
*Rain Date – July 6, 2019***

Close Shore Road from Dolphin Avenue
Tilton Road (9:00 a.m. to 11:15 a.m.)

Close Shore Road from Dolphin Avenue to Mill Road,
and Mill Road from Shore Road to Oak Avenue
(10:30 a.m. to 11:30 a.m.)

Annual Holiday Tree Lighting – Friday, December 6, 2019

Close Shore Road from Zion Road to Tilton Road (6:30 p.m. to 9:00 p.m.)

BE IT RESOLVED, that the Insurance Certificate and Indemnification Agreement are attached as requested by the County.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 5th of February, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 46-2019**

**AUTHORIZING SCHAEFFER, NASSAR, SCHEIDEGG CONSULTING
ENGINEERS TO PROCEED WITH ENGINEERING SERVICES FOR
THE PROJECT KNOWN AS RECONSTRUCTION OF WALNUT
AVENUE**

WHEREAS, Schaeffer, Nassar, Scheidegg Consulting Engineers, LLC, have submitted expenditure requests outlining professional engineering services that will be provided to the City of Northfield; and

WHEREAS, copies of said expenditure requests have been provided to the Common Council of the City of Northfield for their review; and

WHEREAS, the Common Council has deemed it appropriate to authorize the expenditures as follows:

<u>Project Description</u>	<u>Estimated Purchase Order Amount</u>
Engineering services as related to construction inspection, contract administration, approval of bid documents and authorization to proceed with public bidding for the Reconstruction of Walnut Avenue (FY2018 NJDOT Municipal Aid Program)	
Total	\$24,000.00

WHEREAS, certification of funds has been received from the Chief Financial Officer and funds will be encumbered by purchase order on an as needed basis, as required by and pursuant to N.J.A.C 5:30-5.4 and charged against line C-04-55-016-100.

THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that this expenditure request is approved as submitted by Schaeffer, Nassar, Scheidegg Consulting Engineers, LLC.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the Northfield held this 5th day of February, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 47-2019**

**A RESOLUTION AUTHORIZING AN AMENDMENT TO THE SECOND
AMENDED AGREEMENT FOR SHARED MUNICIPAL COURT FOR
THE MUNICIPALITIES OF THE CITY OF NORTHFIELD AND THE
CITY OF LINWOOD**

WHEREAS, N.J.S.A. 2B:12-1c provides in part that two or more municipalities may enter into an agreement for shared municipal court services; and

WHEREAS, the City of Northfield and the City of Linwood have negotiated and agreed upon the terms and conditions of such a second amended agreement; and

WHEREAS, a written amendment to the second amended agreement, specifying those terms and conditions, has been reviewed by the City Solicitor, which agreement is entitled "Amended Second Amended Agreement for Shared Municipal Court for the Municipalities of the City of Linwood and the City of Northfield"; and

WHEREAS, the Common Council of the City of Northfield is desirous of ratifying this amended agreement and authorizing its execution contingent upon the City of Linwood's ratification and execution;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield that the amended agreement entitled "Amended Second Amended Agreement for Shared Municipal Court for the Municipalities of the City of Linwood and the City of Northfield" be and hereby is ratified contingent upon the City of Linwood's ratification and execution;

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute this Second Amended Agreement with the City of Linwood for the shared municipal court services.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 5th day of February 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 5th day of February 2019.

Mary Canesi, RMC, Municipal Clerk

Erland Chau, Mayor

RESOLUTION NO. 47-2018, ATTACHMENT

**AMENDED SECOND AMENDED AGREEMENT FOR SHARED MUNICIPAL COURT
FOR THE MUNICIPALITIES OF
THE CITY OF LINWOOD AND THE CITY OF NORTHFIELD**

THIS AMENDED SECOND AMENDED AGREEMENT is made this ____ day of January, 2019;

BY AND BETWEEN the CITY OF LINWOOD, a Municipality duly formed, organized and existing in accordance with the laws of the State of New Jersey, located in the County of Atlantic, with municipal offices located at 400 Poplar Avenue, Linwood, New Jersey 08221 (hereinafter "Linwood") and **the CITY OF NORTHFIELD**, a Municipality duly formed, organized and existing in accordance with the laws of the State of New Jersey, located in the County of Atlantic, with municipal offices located at 1600 Shore Road, Northfield, New Jersey 08225 (hereinafter "Northfield").

WHEREAS, the Second Amended Agreement for Shared Municipal Court for the Municipalities of the City of Linwood and the City of Northfield was entered into on January 3, 2019; and

WHEREAS, subsequent thereto the Municipal Prosecutor increased his annual salary by the sum of \$3,400.00 to be divided equally between Linwood and Northfield, which will result in a net increase in the amount of \$1,700 that the City of Linwood will pay to the City of Northfield; and

WHEREAS, the parties wish to amend the Second Amended Agreement to reflect the increase of the Municipal Prosecutor's salary and the 50% reimbursement thereof;

NOW, THEREFORE, in consideration of the promises and mutual promises made herein and the mutual benefits to be derived herefrom, the Parties, intending to be legally bound hereby, agree as follows:

6. Management; Budget:

A. Each Municipality shall share general management authority of Municipal Court employees, although these employees shall be employed by and paid under the salary ordinance of the City of Northfield. In addition, the Municipalities shall confer and reach agreement on personnel issues including, but not limited to hiring, termination, salary, work assignments and adherence to established policies insofar as they impact and relate to the shared Courts.

B. In consideration for the City of Northfield employing and paying salaries to the Municipal Court Judge, the Court Administrator, the Court Deputy Clerk, the Prosecutor and the Public Defender, as well as incurring

and paying other related costs to maintain its Court facilities for use by both Municipalities, the City of Linwood shall pay the following annual fees to the City of Northfield on an annual basis:

2018 Annual Fee: \$131,045 (2.5% increase over 2017)

2019 Annual Fee \$137,021 (2.5% increase plus one-half of 2019 Municipal Court Judge Salary increase plus one-half of 2019 Municipal Prosecutor Salary increase)

All other terms and conditions of the Agreement shall remain unchanged.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their respective Mayors and their Municipal seals affixed hereto and attested by their respective Clerks the day and year first above written.

ATTEST:

CITY OF LINWOOD

BY: _____

CITY OF NORTHFIELD

BY: _____

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 48-2019**

**A RESOLUTION CONFIRMING THE APPOINTMENT
OF DANIEL D. ALSOFROM AS THE MUNICIPAL PROSECUTOR
FOR THE CITY OF NORTHFIELD**

WHEREAS, as provided by N.J.S.A. 2B:12-1(c), the Shared Court Agreement between the City of Northfield and the City of Linwood provides that there shall be a shared Municipal Prosecutor; and

WHEREAS, the Shared Court Agreement provides that the Prosecutor shall be appointed for a one year term by the municipality that did not appoint the Municipal Judge; and

WHEREAS, the City of Linwood has appointed Daniel D. Alsofrom having offices at 1630 New Road, Northfield, NJ, 08225, for a one year term as per the Shared Court Agreement; and

WHEREAS, the City Council of the City of Northfield is desirous of confirming said appointment;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Northfield, Atlantic County, New Jersey that the appointment of Daniel D. Alsofrom as Prosecutor for the City of Northfield for the period January 1, 2019 through December 31, 2019, is hereby confirmed and ratified.

BE IT FURTHER RESOLVED, that the anticipated value of the contract is \$25,000.00. This amount is based on a reasonable estimate of services required, and the City of Northfield is not obligated to spend the entire amount.

BE IT FURTHER RESOLVED, the funds will be encumbered by purchase order on an as needed basis, as required by pursuant to N.J.A.C 5:30-5.4 and charged against lines 01-25-275-200 and 01-42-455-400.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 5th day of February, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 49-2019**

**ACCEPTANCE OF THE LOSAP POINT SYSTEM AND QUALIFIERS
FOR MEMBERS OF THE NORTHFIELD VOLUNTEER FIRE CO. #1**

WHEREAS, by Ordinance 13-2001, Northfield Volunteer Fire Co. #1 Length Of Service Awards Program Act (LOSAP) for the City of Northfield was created pursuant to N.J.S.A. 40A:14-183 et seq.; and

WHEREAS, the following members of the Northfield Volunteer Fire Co. #1 have met their LOSAP requirements for their SEVENTEENTH YEAR November 1, 2017 through October 31, 2018: Louis G. Carey, Donald M. Morey; and

WHEREAS, the following members have qualified for their 16th YEAR: Bruce Cummings, Robert Leeds; and

WHEREAS, the following member has qualified for his 15th YEAR: Scott Goodman; and

WHEREAS, the following member has qualified for his 14th YEAR: Kevin Morey; and

WHEREAS, the following member has qualified for his 12th YEAR: Brian Flaherty; and

WHEREAS, the following member has qualified for his 7th YEAR: Martin Pepek; and

WHEREAS, the following member has qualified for his 3rd YEAR: Mike Wallace; and

WHEREAS, the following member has qualified for his 2nd YEAR: Chris Trench;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that the qualifiers are accepted as presented in this Resolution, and that the aforementioned members have met the necessary requirements for the year November 1, 2017 through October 31, 2018.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 5th day of February 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 50-2019**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Mr. Keith Burke has properly submitted an Application for Use of Facilities requesting use of the Boys Major League Baseball Field from March 1, 2019 until June 2, 2019, Sundays from 10am until 2pm, no field lights will be utilized, subject to availability based on use by Northfield Little League teams; and

WHEREAS, Mr. Keith Burke has presented this request on behalf of the South Jersey Sandsharks 10U team; and

WHEREAS, the President of the Northfield Little League has advised that the field use request can be granted, with specific dates to be determined based upon the future needs of the Northfield Little League Baseball program.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Keith Burke subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 5th day of February, 2019.

Mary Canesi, RMC, Municipal Clerk

CITY OF NORTHFIELD

Application for Use of Facilities

Name and Address of Organization: 100 South Jersey Sand Sharks

Tell Us Who You Are / Description and Purpose of Organization: 100 Travel Baseball

Is the Group a Not-For-Profit Organization? Yes No

Do Participants Pay a Fee for Your Sport / Event? Yes No

If Yes, How Much? \$ 175⁰⁰ per Person Day Season (other)

Name of Applicant / Responsible Party: Keith Burke Title/Affiliation Manager

Home Address: 13 Haviv Drive, Northfield, NJ 08225

Telephone: (H) _____ (C) L _____ (W) _____

Name and Location of Facility(ies) Being Requested: Northfield Little League
Majors Field

For the Following Purpose: To hold a practice and/or game. (lights will not be used)

on the Following Date(s): 3/1/19 - 6/2/19 - Every Sunday

Specify the Hours of Use: From: 10:00am To: 2:00pm

of Participants per Date: 11 # of Participants who are Northfield Residents: 6

Will Juveniles be Present? Yes No If Yes, What Ages? 10

Applicant MUST submit names, addresses, & telephone # of all coaches / chaperones along with the application

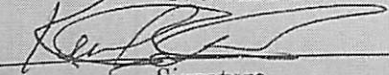
Have You Applied to Other Municipalities for Use of their Facilities for this Event? Yes No

If Yes, Name of Municipality/ies: N/A

Date/s and Disposition of Request/s: N/A

Applicant has received a copy of the City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT:  DATE: 1/25/19
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 51-2019**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Mr. Sean Sutley has properly submitted an Application for Use of Facilities requesting use of the Boys Minor or Farm League Baseball Field from February 10, 2019 until August 25, 2019, on Sundays only from 10am until 3pm, subject to availability based on use by Northfield Little League teams; and

WHEREAS, Mr. Sean Sutley has presented this request on behalf of the South Jersey Sandsharks 9U team; and

WHEREAS, the President of the Northfield Little League has advised that the field use request can be granted, with specific dates to be determined based upon the future needs of the Northfield Little League Baseball program.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Sean Sutley subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 5th day of February, 2019.

Mary Canesi, RMC, Municipal Clerk

CITY OF NORTHFIELD

Application for Use of Facilities

Name and Address of Organization: 90 South Jersey Sand Sharks
605 Herzl Ave, Northfield, NJ 08225

Tell Us Who You Are / Description and Purpose of Organization: Sean Sutley Northfield
Resident. MANAGER of 90 SJ Sand Sharks. Travel baseball team
that plays in the SJ area with 7, 8, & 9 yr olds.

Is the Group a Not-For-Profit Organization? Yes No

Do Participants Pay a Fee for Your Sport / Event? Yes No

If Yes, How Much? \$ 250 per Person Day Season _____ (other)

Name of Applicant / Responsible Party: Sean Sutley Title/Affiliation _____

Home Address: 605 Herzl Ave, Northfield, NJ 08225

Telephone: (H) _____ (C) _____ (W) _____

Name and Location of Facility(ies) Being Requested: 1700 Burton Ave, Northfield
Minor League field / Farm if minor is in use.

For the Following Purpose: Practice / Games (Baseball) (No softball field)

on the Following Date(s): 2/10/19 - 8/25/19 (NO lights)

Specify the Hours of Use: From: 6:00am To: 3:00pm

of Participants per Date: 15 # of Participants who are Northfield Residents: 8

Will Juveniles be Present? Yes No If Yes, What Ages? 7, 8, 9

Applicant MUST submit names, addresses, & telephone # of all coaches / chaperones along with the application

Have You Applied to Other Municipalities for Use of their Facilities for this Event? Yes No

If Yes, Name of Municipality/ies: N/A

Date/s and Disposition of Request/s: _____

Applicant has received a copy of the City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT: [Signature] DATE: 1/28/19
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 52-2019**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Mr. Joe Russo has properly submitted an Application for Use of Facilities requesting use of the Boys Minor League Baseball Field from March 3, 2019 until July 7, 2019, Sundays only from 10am until 12pm, subject to availability based on use by Northfield Little League teams; and

WHEREAS, Mr. Joe Russo has presented this request on behalf of SJ Ospreys Travel Baseball 9U team; and

WHEREAS, the President of the Northfield Little League has advised that the field use request can be granted, with specific dates to be determined based upon the future needs of the Northfield Little League Baseball program.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Joe Russo subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 5th day of February, 2019.

Mary Canesi, RMC, Municipal Clerk

CITY OF NORTHFIELD

Application for Use of Facilities

Name and Address of Organization: South Jersey Ospreys

Tell Us Who You Are / Description and Purpose of Organization: 9u Travel
Baseball Team / Field use for games & practices

Is the Group a Not-For-Profit Organization? Yes No

Do Participants Pay a Fee for Your Sport / Event? Yes No

If Yes, How Much? \$ 200 per Person Day Season (other)

Name of Applicant / Responsible Party: Joe Russo Title/Affiliation Coach/Parent

Home Address: 217 Ridgewood Dr. Northfield

Telephone: (H) (C) (W)

Name and Location of Facility(ies) Being Requested: Minors Field @ Birch Grove
Park

For the Following Purpose: games & practices

on the Following Date(s): 3/3/19 - 7/7/19 10AM - 12pm

Specify the Hours of Use: From: To:
sundays

of Participants per Date: 11 # of Participants who are Northfield Residents: 6

Will Juveniles be Present? Yes No If Yes, What Ages? 8 & 9 y.o.

Applicant MUST submit names, addresses, & telephone # of all coaches / chaperones along with the application

Have You Applied to Other Municipalities for Use of their Facilities for this Event? Yes No

If Yes, Name of Municipality/ies:

Date/s and Disposition of Request/s:

Applicant has received a copy of the City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT:  DATE: 1-31-19
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 53-2019**

**AUTHORIZING REFUND OF CONSTRUCTION PERMIT FEES
TO MAX GURWICZ AND SONS, INC.**

BE IT RESOLVED by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that refunds for overpayment of construction permit fees pursuant to the following are hereby authorized:

Issued Permits	Permit No.	Updt	Amount	
Building 1 - 20 Unit	20180136	D	\$4,408	Overpayment
Building 2 - 10 Unit	20180134	D	\$4,408	Overpayment
Building 3 - 20 Unit	20180135	D	\$4,408	Overpayment
			\$11,324	Total Overpayment
Pending Permits	Permit No.		Amount	
Building 1 - 20 Unit	20180136	E	\$2,965	HVAC & Fire System
Building 2 - 10 Unit	20180134	E	\$1,662	HVAC & Fire System
Building 3 - 20 Unit	20180135	E	\$2,965	HVAC & Fire System
			\$7,592	Total updated fees
Projected Permits	Permit No.	Updt	Amount	
Clubhouse	20180173	C		HVAC
Clubhouse	20180173	D		Fire System
			\$	Total Projected Permits
				<i>\$3,732 Remaining Credit Balance</i>

BE IT RESOLVED that the Common Council of the City of Northfield authorizes the refund of \$3,732.00 to Max Gurwicz & Sons, Inc., 331 Tilton Road, PO Box 5, Northfield, New Jersey, 08225.

BE IT FURTHER RESOLVED, that the Chief Financial Officer and other appropriate officials be and they are herewith authorized to sign the checks to accomplish the refunds authorized.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 5th day of February, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 54-2019**

**AUTHORIZING REFUND OF CONSTRUCTION PERMIT FEES
TO TRINITY HEATING & AIR, INC.**

WHEREAS, the Northfield Building Department did collect fees from and issue permit number 20180047 to Trinity Heating & Air, Inc., in 2018 for the installation of a rooftop solar system at 2506 Helen Drive; and

WHEREAS, the property owner has opted not to pursue the installation, and Trinity Heating & Air, Inc. has requested refunds of applicable fees collected by the City for the job that has been canceled; and

WHEREAS, the Building Department did collect fees in the amount of \$468.00 for the job that has been canceled; and

WHEREAS, the \$468.00 in fees collected shall be reduced by the nonrefundable \$38.00 Department of Community Affairs fee, and a review fee of \$86.00, for a total refund due of \$344.00.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Common Council of the City of Northfield authorizes the refund of \$344.00, to Trinity Heating & Air, Inc., 2211 Allenwood Road, Wall, NJ 07719.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 5th day of February, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 55-2019**

**AMENDING RESOLUTION NO. 131-2016, MUNICIPAL EMERGENCY
MANAGEMENT TEAM AND COMMUNITY EMERGENCY RESPONSE
TEAM VOLUNTEER APPOINTMENTS**

WHEREAS, it is the recommendation of the City of Northfield Office of Emergency Management Coordinator that the volunteer list be amended to remove Charles Thompson, from the list of Municipal Emergency Management Team Volunteers; and that the amended list be as follows:

Lisa Brown	Finance/Administration Section Chief
Randy Clark	Logistics Section Chief
Harry Cohen	Communications Unit Leader

WHEREAS, it is the recommendation of the Coordinator of the City of Northfield's Office of Emergency Management that the volunteer list be amended to include the following as CERT (Community Emergency Response Team) members:

Richard Gerber	CERT Team
Chris Hutchinson	CERT Team
Diane Pantelena	CERT Team
John Tamuts	CERT Team
Helen Utts	CERT Team
Paul Utts	CERT Team
Patricia Silvestri	CERT Team
Suzanne Klotz	CERT Team
Michael Garry	CERT Team
Bill Howie	CERT Team
Ray Norman	CERT Team

BE IT RESOLVED, that the Municipal Emergency Management Team and Community Emergency Response Team Volunteer list is hereby amended.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 5^h day of February, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 55-2019**

**AMENDING RESOLUTION NO. 131-2016,
MUNICIPAL EMERGENCY MANAGEMENT TEAM AND
COMMUNITY EMERGENCY RESPONSE TEAM
VOLUNTEER APPOINTMENTS**

WHEREAS, it is the recommendation of the City of Northfield Office of Emergency Management Coordinator that the volunteer list be amended to remove Charles Thompson, from the list of Municipal Emergency Management Team Volunteers; and that the amended list be as follows:

Lisa Brown	Finance/Administration Section Chief
Randy Clark	Logistics Section Chief
Harry Cohen	Communications Unit Leader

WHEREAS, it is the recommendation of the Coordinator of the City of Northfield's Office of Emergency Management that the volunteer list be amended to include the following as CERT (Community Emergency Response Team) members:

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Patricia Silvestri	CERT Team
Suzanne Klotz	CERT Team
Michael Garry	CERT Team
Bill Howie	CERT Team
Ray Norman	CERT Team

BE IT RESOLVED, that the Municipal Emergency Management Team and Community Emergency Response Team Volunteer list is hereby amended.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 5^h day of February, 2019.

Mary Canesi, RMC, Municipal Clerk

**RESOLUTION NO. 56-2019
CITY OF NORTHFIELD, NJ**

**AMENDING RESOLUTION NO. 41-2019, AND APPROVING THE USE
OF LIGHTS BY MAINLAND YOUTH LACROSSE**

WHEREAS, on January 22, 2019, the Common Council of the City of Northfield did approve Resolution No. 41-2019, granting use of the football field to Mainland Youth Lacrosse as follows:

For Practice Only:

Mondays through Thursdays, March 4th - May 16th
from 5:15pm to 7:15pm

and

For Game Play:

(2 of the following 6 dates, due to the possibility of the need to reschedule due to rain)

March 30th, April 6th, April 13th, April 20th, May 4th and May 11th
from 9:00am to 4:00pm

WHEREAS, said approval does not provide for use of lights during any hours of play where it may be needed; and

WHEREAS, Mr. George Livingston, on behalf of Mainland Youth Lacrosse, has requested that the Common Council consider amending the previous approval to provide for the use of field lights as needed.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the request for the use of field lights as needed by Mainland Youth Lacrosse, for the dates and times previously approved.

BE IT FURTHER RESOLVED that all other terms and conditions of the Facilities Use approved pursuant to Resolution No. 41-2019 shall remain unchanged.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 5th day of February, 2019.

Mary Canesi, RMC, Municipal Clerk