

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
DECEMBER 17, 2013**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

**FLAG SALUTE**

**ROLL CALL:** Carew, Dewees, O'Neill, Perri, Piergiovanni, Polistina, Travagline

**END OF YEAR REPORTS**

- Northfield Babe Ruth Baseball
- Northfield Little League
- Family Association of Northfield

**MAYOR'S PROCLAMATION – ROBERT J. CAMPBELL**

**APPROVAL OF MINUTES** – November 19, 2013

**COMMITTEE REPORTS**

**MAYOR'S REPORT**

**CITY ENGINEER'S REPORT**

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**RESOLUTIONS**

- 194-2013** To Authorize Award of Contract for General Construction and Repairs of Storm Water Facilities
- 195-2013** A Resolution for the Cancellation of Grant Balances and Appropriation Reserves
- 196-2013** Release of Escrow Monies from the Planning Board
- 197-2013** To Authorize the Cancellation of Taxes on Block 16.01, Lot 14.01 due to Tax Exempt Status
- 198-2013** Refund of Overpayment of Taxes on Block 16.01, Lot 63.01
- 199-2013** To Authorize Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Extension 1/1/2014 to 6/30/2014
- 200-2013** Authorizing Release of Performance Guarantee and the Posting of a 2-Year Maintenance Guarantee for Block 95, Lot 16

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
DECEMBER 17, 2013**

- 201-2013**      To Authorize the Cancellation of 2013 Taxes Balances Under \$10.00
- 202-2013**      Transfer of Funds
- 203-2013**      To Authorize the Cancellation of Taxes
- 204-2013**      To Amend Resolution No. 190-2013 Authorizing the Sale of Surplus Property No Longer Needed for Public Use on an Online Auction Website
- 205-2013**      Authorizing the Award of Contract for Drainage Improvements at Birch Grove Park Pursuant to N.J.S.A. 40A:11-9 and in Accordance with the Provisions of N.J.S.A. 19:44A-20.4, also Known as NJ Pay-to-Play Law
- 206-2013**      A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12, regarding an Employment Agreement between the City of Northfield and Lauren W. Crooks, Assistant Fire Chief

**PAYMENT OF BILLS**      \$ TBD

**MEETING NOTICES**

City Council Reorganization

January 7, 2014

7:00pm

**ADJOURNMENT**

**CITY OF NORTHIFELD, NJ  
RESOLUTION NO. 194-2013**

**TO AUTHORIZE AWARD OF CONTRACT FOR GENERAL  
CONSTRUCTION AND REPAIRS OF STORMWATER FACILITIES**

**WHEREAS**, the City is in need of a contractor to perform general construction and repairs to the City's stormwater facilities; and

**WHEREAS**, the scope of work for this project consists of general repairs to existing stormwater facilities and miscellaneous roadway restoration and concrete work associated with stormwater facility repairs; and

**WHEREAS**, the City Engineer solicited for and received proposals (on a unit price basis) as follows:

Contractor	Base Bid
Kline Construction, Inc.	\$ 184,708.30
Neri's Construction and Rental, Inc.	\$ 416,884.00
Shore Connection, Inc.	\$ 452,495.00
Lafayette Utility Construction Co., Inc.	\$ 555,763.00
Weco Construction, Inc.	\$ 697,650.00
West Bay Construction, Inc.	\$ 783,500.00

**WHEREAS**, it is the recommendation of the City Engineer to accept the unit price bid provided by Kline Construction in the amount of \$184,708.30; and

**WHEREAS**, the contract shall be for a period of two years with work performed on an as-needed basis and a certification of availability of funds has been received from the CFO for the amount of \$184,708.30.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Council of the City of Northfield, County of Atlantic, State of New Jersey that the bid received from Kline Construction, 240 Waveland Avenue, Galloway, NJ 08205, be accepted in the amount of \$ 184,708.30 and that the Mayor is hereby authorized to execute, on behalf of the City, any documents necessary, in a form acceptable to the City Council for the City of Northfield and its Solicitor, to carry out the purpose of this Resolution.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 17<sup>th</sup> day of December, 2013.

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 195-2013**

**A RESOLUTION FOR THE CANCELLATION OF  
GRANT FUND RECEIVABLES AND APPROPRIATION RESERVES**

**WHEREAS**, certain Grant balances remain on the City's balance, and it has been determined that they are no longer required; and

**WHEREAS**, it is necessary to formally cancel said balances.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Northfield, County of Atlantic that the following unexpended appropriation and receivable balances of the Grant Fund be cancelled:

<b>Grant</b>	<b>Receivable</b>	<b>Appropriation</b>
2013 Drive Sober Grant	\$ 1,875.00	\$ 1,875.00

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 17th day of December, 2013.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 196-2013**

**RELEASE OF ESCROW MONIES FROM THE PLANNING BOARD**

**WHEREAS,** the Planning Board of the City of Northfield has recommended to the Governing Body to return remaining escrow monies to the following applicants:

<u>BLOCK</u>	<u>LOT(s)</u>	<u>PROPERTY</u>	<u>PAYABLE/MAIL TO</u>	<u>AMOUNT</u>
95	16	1600 New Road	Gerald Bird 215 W. Inlet Road Ocean City, NJ 08226	\$1,137.00

\_\_\_\_\_  
Robin Atlas, Planning Board Secretary

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 17th day of December, 2013.

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 197-2013**

**TO AUTHORIZE THE CANCELLATION OF TAXES ON BLOCK 16.01  
LOT 14.01 DUE TO TAX EXEMPT STATUS**

**WHEREAS**, John Hinkle has submitted to the City of Northfield Tax Assessor an application for a 100% disabled Veteran Tax Exemption; and

**WHEREAS**, the necessary documentation and application have been reviewed by the City of Northfield Tax Assessor; and

**WHEREAS**, said application was approved by the Tax Assessor and a 100% disabled Veteran Tax Exemption was granted as of November 22, 2013 for the property known as Block 16.01, Lot 14.01 in the City of Northfield.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that \$541.41 be cancelled as the property is now tax exempt.

---

Cindy Ruffo, CTC, Tax Collector

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 17th day of December, 2013.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 198-2013**

**REFUND OF OVERPAYMENT OF TAXES  
BLOCK 16.01 LOT 63.01**

**BE IT RESOLVED** by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that a refund of overpayment of taxes resulting from a state court tax appeal judgment be authorized as follows:

<b><u>BLK</u></b>	<b><u>LOT</u></b>	<b><u>PROPERTY ADDRESS</u></b>	<b><u>REFUND TO:</u></b>	<b><u>AMT</u></b>
16.01	63.01	Tilton Road <i>Part of Pizza Hut property</i>	Project 31 LLC 2119 Center Square Road Swedesboro, NJ 08085	\$14,720.44

---

Cindy Ruffo, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 17<sup>th</sup> day of December, 2013.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 199-2013**

**GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL  
GRANT EXTENSION JANUARY 1, 2014 TO JUNE 30, 2014**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The City Council of the City of Northfield, County of Atlantic, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the City of Northfield was approved for a Municipal Alliance grant for the January 1, 2013 through December 31, 2013 grant term; and

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse has extended the 2013 grant term until June 30, 2014, in order to transition the grant to a fiscal year rather than calendar year cycle; and

**WHEREAS**, funding has been made available to City of Northfield Municipal Alliance in the amount of 50% of its approved 2013 grant total for the six-month extension period of January 1, 2014 to June 30, 2014, contingent upon meeting the 25% Cash Match and 75% In-Kind Match grant requirement for the extension funding.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby authorize the submission of the grant extension for the City of Northfield Municipal Alliance grant in the amount of:

DEDR	\$ 6,573.00
Cash Match	\$ 1,643.00
In-Kind	\$ 6,162.00

The Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: \_\_\_\_\_  
**Mayor Vincent Mazzeo**

**CERTIFICATION**

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 17<sup>th</sup> day of December, 2013.

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 200-2013**

**AUTHORIZING RELEASE OF A PERFORMANCE GUARANTEE AND  
THE POSTING OF A 2-YEAR MAINTENANCE GUARANTEE  
FOR BLOCK 95, LOT 16**

**WHEREAS** the owner of Block 95, Lot 16 has requested their Performance Guarantee be returned; and

**WHEREAS**, the Planning Board Engineer has inspected the improvements and has found that all work completed was done in substantial compliance with the requirements of the approved site plan; and

**WHEREAS**, the Planning Board Engineer's recommendation is to return the Performance Guarantee in the amount of \$96,120.00, and 10% escrow in the amount of \$9,612.00, and that a 2-year 15% Maintenance Guarantee be posted with the Municipal Clerk in the amount of \$14,418.00; and

**WHEREAS**, the maintenance guarantee in the amount of \$14,418.00 has been posted with the Municipal Clerk.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Governing Body of the City of Northfield that the Performance Guarantee in the amount of \$96,120.00 and 10% escrow in the amount of \$9,612.00 be refunded to Gerald Bird Development, LLC, 1600 New Road, Northfield, NJ 08225.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 17<sup>th</sup> day of December, 2013.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 201-2013**

**TO AUTHORIZE THE CANCELLATION  
OF 2013 TAX OVERPAYMENTS UNDER \$10.00**

**BE IT RESOLVED** by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that the following over payments on tax accounts be canceled as they are under \$10.00:

<b>Block / Lot</b>	<b>Name</b>	<b>Amount</b>
1/42	Brown, W	\$0.01
7/5	Graves, C	\$1.85
7/19	Smith, J	\$1.13
9.01/5	Selliken, P	\$0.07
11/17	Lane, J	\$2.07
14/11.09	Lipka, J	\$2.51
16.01/49	450 Tilton Rd. LLC	\$0.01
16.01/60	Patroni Family	\$0.02
28/5	Hasheminejad, F	\$1.21
39/17	Coopersmith, H	\$0.03
46/9	TD Bank	\$0.01
47/10	Chan, C	\$5.49
47/12	Jackson Ave.	\$0.30
53/9	Ryon, J	\$9.46
53/17	Xu, Y	\$0.85
55/1	Petrino, W	\$0.09
60/18	Russell, A	\$0.95
60/26	Salsburg, R	\$0.97
75/24	Maiuro, K	\$8.21
79/20.01	Constantino, V	\$0.04
81/10	Reiken, R	\$0.01
82/3	Mooney, J	\$3.00
88/17	Jasiecki, J	\$0.01
93/1	Mancini, M	\$0.50
103/12	Bocelli, A	\$0.30
107/36.02	White, J	\$0.50
108/41	Garwood, M	\$0.60
108/69.01	Sher, M	\$1.06
117/12	Arsenault, R	\$0.01
119/8	Newman, A	\$0.76
119/14	Previti, E	\$0.82
131/9	Kearns, T	\$0.04

<b>Block / Lot</b>	<b>Name</b>	<b>Amount</b>
153/10	Brower, J	\$0.01
159/9	Rosetti, N	\$0.57
160/9	Jeffries, P	\$3.36
161/15	Seher J	\$0.05
170/9	Hughes, P	\$1.94
175/38	Hansen, R	\$0.02
175/40	Hansen, R	\$0.02
175/50	1124 Shore Rd. Assc	\$0.03
177/24	Crozier, T	\$0.09
179.01/1.04	Schulamn, E	\$5.02
179.01/1.09	Bezanis, R	\$4.00
<b>Total</b>		<b>\$58.00</b>

---

CINDY RUFFO, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 17<sup>th</sup> day of December, 2013.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 202-2013**

**TRANSFER OF FUNDS**

**BE IT RESOLVED** by the City Council of the City of Northfield, that the following transfers of 2013 funds be approved according to N.J.S.A. 40A:4-58:

	<u><b>Account Number</b></u>	<u><b>From</b></u>	<u><b>To</b></u>
Gen. Administration Other Expenses	01-20-100-200		2,000.00
Audit - Other Expenses	01-20-135-200	5,000.00	
Electricity & Natural Gas	01-31-435-000		11,000.00
Telephone & Telecommunications	01-31-440-200		2,000.00
Gasoline & Diesel	01-31-447-200	5,000.00	
Sewerage - Other Expenses	01-31-455-200	5,000.00	
<b>TOTAL</b>		<b>15,000.00</b>	<b>15,000.00</b>

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 17<sup>th</sup> day of December, 2013.

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 203-2013**

**TO AUTHORIZE THE CANCELLATION OF TAXES**

**WHEREAS**, the following properties were charged a Senior Citizen Discount Pay Back Charge after the property had changed ownership and was no longer owned by a person qualifying for a Senior Citizen Discount:

Block 33	Lot 31	Payback Charge	\$ 117.12
Block 105	Lot 31	Payback Charge	\$ 60.96
Block 5	Lot 10	Payback Charge	<u>\$ 750.00</u>
		Total	\$ 928.08

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that \$928.08 be cancelled.

---

Cindy Ruffo, CTC, Tax Collector

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 17th day of December, 2013.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 204-2013**

**TO AMEND RESOLUTION NO. 190-2013 AUTHORIZING THE SALE OF  
SURPLUS PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON  
AN ONLINE AUCTION WEBSITE**

**WHEREAS**, on November 19, 2013, The Council of the City of Northfield did adopt Resolution No. 190-2013 to dispose of certain surplus property no longer needed for public use; and

**WHEREAS**, said surplus property was described in Schedule A of Resolution No. 190-2013; and

**WHEREAS**, the City of Northfield desires to amend Schedule A to include additional items as follows:

<u>Quantity</u>	<u>Description</u>
31	18" Flood Lights, Sodium bulbs
1	2002 Honda Accord
1	1999 Ford Crown Victoria
1	Desk top computer
1	Okidata 24 Pin Printer
1	Microtek Scanmaker 5950

**WHEREAS**, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus property no longer needed for public use through the use of an online auction service.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Northfield, County of Atlantic, State of New Jersey, as follows:

1. The sale of surplus property shall be conducted through GovDeals, Inc. pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals, Inc. are available online at [govdeals.com](http://govdeals.com) and also available from the City Clerk's Office.
2. The sale will be conducted online and the address of the auction site is [govdeals.com](http://govdeals.com).
3. The sale is being conducted pursuant to Local Finance Notice 2008-9.

4. A complete list of surplus property to be sold, including the additional items being authorized by this Resolution, is found in the revised Schedule A, incorporated herein.
5. The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
6. The City of Northfield reserves the right to accept or reject any bid submitted

I, Mary Canesi, Municipal Clerk of the City of Northfield does hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of the City of Northfield, held this 17th day of December 2013.

---

Mary Canesi, RMC, Municipal Clerk

**City of Northfield, NJ Resolution 204-2013**

**REVISED Schedule A**

<b>Fixed Asset Tag</b>	<b>Quantity</b>	<b>Description</b>	<b>VIN or Serial #</b>
	1	2003 Ford Crown Victoria	2FAFP71WX3X175109
	1	2004 Ford Crown Victoria	2FAFP71W54X120794
	1	2006 Ford Crown Victoria	2FAFP71WX6X118753
	1	2006 Ford Crown Victoria	2FAFP71W16X118754
	1	1999 Ford Silver	2FAFP71W6XX207916
CONFISC	1	2004 Cadillac Green	1G6KD5283SU255829
N/A	1	Motorola GM 300	Quick Mount radio head and controls
	1	MA/Com 800 mghz mobile radio	Model: KRD103143/21R6A Ser: 413620
	1	Ericsson 800 mghz mobile radio	Model: KRD103143/21R4A Ser: 388720
	1	Ericsson 800 mghz mobile radio	Model: KRD103123/2R2A Ser: 208371
	1	Ericsson 800 mghz mobile radio	Model: DRD103123/2R2B Ser: 209158
	1	Ericsson 800 mghz mobile radio	Model: DRD130123/2R2B
	3	Ericsson 800 mghz Vehicle Charger	For LPE 200 Portable radios
	1	Whelen Light Stick Yellow Traffic Adviser	Model: 500 Series P/N: 01-0684000L
	14	Fire Boot Toe Protector	Total Fire Group Yellow
	1	Poliroid One Step Camera	SX 70 Land Camera with Magna Flash Adapt
	2	PASS device Grace Industries Super PASS	Yellow NFPA 1982 compliant
	2	Code 3 Wig Wag Lights Red Lens (Set)	front grill assembly
	1	HP Compaq Desk Top Computer	with key board and mouse
	1	Pitney/Bowes Mailing Machine	Postage printer Model: DEPO Serial: 0066464
	1	HP Compaq Desk Top Computer	
01168	1	Dell 15" flat monitor 2003	not a CRT
	1	Monroe 620 Calculator	1974 vintage
	1	APC Battery Back Up system	Model ES 350 Black
	4	APC Battery Back Up system	Model CS 350
	1	APC Battery Back Up system	Model SC 420
	1	HP LaserJet Printer	Model P2015dn Ser: CNBJP18200
01269	1	Dell Desk Top computer Model WHL	Windows XP
	1	Dell Monitor 15" CRT	Model: M782
01180	1	Dell Desk Top computer Model DHM	Windows XP
01314	1	Dell desk top Small form factor	
	1	Iomega External CD ROM	Model:
01175	1	Dell 15" flat monitor 2003	not a CRT
	1	Casio Calculator	Model: FR26504
	1	HP LaserJet Printer 1320TN	
	1	HP OfficeJet 6110 All in One Printer	Printer/Scan/Fax
	1	HP OfficeJet 6310 All in One Printer	Printer/Scan/Fax
	1	Typewriter Swintec	Model: 8011
	1	Typewriter Swintec	Model: 8000
	1	Typewriter Swintec	Model: 1186CM
	1	Typewriter Swintec	Model: 1146C
	1	typewriter Bother ML300 Display	
	1	Typewriter Brother	Compactronic 45
	1	Cell Phone Nextel/Sprint	Model: H90XAH9JR7AN
01190	1	Dell 15" CRT Monitor	
	2	Viewsonic 13" CRT monitor	
	1	HP ScanJet 4570c Flat bed scanner	
	1	Dell Desk top computer	Model: WHL
	1	GateWay 15" CRT Monitor >2002	Model: EV700
9079	1	GateWay Desk Top Computer	Model: MFATXSTLKTH
01015	1	AOPEN Dest Top Computer	
	1	Epson Printer	Epson Stylus C82

<b>Fixed Asset Tag</b>	<b>Quantity</b>	<b>Description</b>	<b>VIN or Serial #</b>
	1	Okidata Printer	Okijet 2010
	1	AOPEN 15" CRT Monitor	
0177	1	Dell 15" CRT Monitor	
	1	Dell 13" CRT Monitor	
	3	Dell 15" CRT Monitor	
	1	Erricson Digital Cell Phone	Model: DH668 In box
	1	RCA television 13 " with remote	Model: X13162GS
	1	Motorola Moden 100	Pager encoder
	1	A OPEN 17" CRT monitor	New in box
	31	18" Flood Lights Sodium bulbs	Unknown year and condition unknown
	1	2002 Honda Accord	4dr Green
	1	1999 Ford Crown Victoria	Silver
	1	Desk top computer	IBM Model B2U Type 8148
	1	Okidata 24 Pin Printer	Microline 591
	1	Microtek Scanmaker S950	

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 205-2013**

**AUTHORIZING THE AWARD OF CONTRACT FOR DRAINAGE  
IMPROVEMENTS AT BIRCH GROVE PARK PURSUANT TO  
N.J.S.A. 40A:11-9 AND IN ACCORDANCE WITH THE PROVISIONS  
OF N.J.S.A. 19:44A-20.4, ALSO KNOWN AS NJ PAY-TO-PLAY LAW**

**WHEREAS**, there is a need to make repairs and to construct improvements to the drainage systems at Birch Grove Park behind Birch Grove Park Center and in the area of the playground area; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-9(b) the City of Northfield did appoint a Qualified Purchasing Agent and has a bid threshold of \$36,000.00; and

**WHEREAS**, quotes were solicited and received and it is the recommendation of the City Engineer that the contract be awarded to TJ Surace Construction, 4607 Ocean Heights Avenue, Mays Landing, New Jersey, 08330, based on their low quote of \$27,319.00; and

**WHEREAS**, Certification of the Availability of Funds has been received from the Chief Finance Officer; and

**WHEREAS**, as the value of the acquisition will exceed \$17,500, TJ Surace Construction has completed and submitted a Business Entity Disclosure Certification which certifies that TJ Surace Construction has not made any reportable contributions to a political or candidate committee in the City of Northfield in the previous one year.

**NOW THEREFORE, BE IT RESOLVED** that pending the certification of funds, the City Council of the City of Northfield authorizes the award of contract to make repairs and to construct improvements to the drainage systems at Birch Grove Park behind Birch Grove Park Center and in the area of the playground area to TJ Surace Construction, 4607 Ocean Heights Avenue, Mays Landing, New Jersey, 08330, in the amount of \$27,319.00; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification be placed on file with this resolution.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 17<sup>th</sup> day of December 2013.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 206-2013**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION  
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH  
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS  
ACT, N.J.S.A. 10:4-12b(4), REGARDING AN EMPLOYMENT  
AGREEMENT BETWEEN THE CITY OF NORTHFIELD AND LAUREN  
W. CROOKS, ASSISTANT FIRE CHIEF**

**WHEREAS**, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b(4), specifically, a proposed employment agreement between the City of Northfield and Lauren W. Crooks, Assistant Fire Chief.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

**IT IS FURTHER RESOLVED** that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 17th day of December, 2013.

---

Mary Canesi, RMC, Municipal Clerk