

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
DECEMBER 17, 2019**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 5, 2019.

FLAG SALUTE

ROLL CALL OF COUNCIL MEMBERS:

Deweese, Korngut, Madden, O'Neill, Perri, Smith, Lischin

APPROVAL OF MINUTES – November 26, 2019 and December 11, 2019

7PM PRESENTATION – MAYOR'S ANNUAL HOLIDAY LIGHT CONTEST

COMMITTEE REPORTS

Councilman Perri - Public Works, Roads, Engineering, Sewer Operations, Planning Board, Senior Citizens

Councilman O'Neill - Inspections, Code Enforcement, Housing/Zoning, Court/Violations, FAN,

Councilwoman Korngut – Library, Municipal Alliance, Northfield School, Economic Development, Chamber of Commerce, Technology/MRHS Channel

Councilman Deweese - Buildings/Grounds, Athletic Fields, Bike Path, Parks, Playgrounds

Councilman Smith– Finance/Collections, Little League/Babe Ruth, Shared Services

Councilwoman Madden – Insurance and Safety, Mainland Regional

Council President Lischin - Fire Department/EMS, Cultural Committee

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

- 237-2019** Authorizing Schaeffer, Nassar, Scheidegg Consulting Engineers to Proceed with Certain Projects – Reconstruction of Fuae Avenue, FY2020 NJDOT Municipal Aid Program
- 240-2019** Authorization to Hire Substitute Adult School Crossing Guard
- 241-2019** A Resolution Supporting the Drive Sober or Get Pulled Over 2019 Year-End Holiday Crackdown
- 242-2019** Amending Resolution No. 31-2019 Recognizing Members of the Northfield Volunteer Company Ladies' Auxiliary

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
DECEMBER 17, 2019**

- 243-2019** Amending Resolution No. 181-2019, Recognizing Members of the Northfield Volunteer Fire Company
- 244-2019** Authorizing Refund of Construction Permit Fees to Sunrun, Inc.
- 245-2019** A Resolution Authorizing a Contract with All Covered for the Purchase of Computer Hardware and Software
- 246-2019** Acknowledging Retirement of Special Law Enforcement Officer Class II
- 247-2019** Work Change Order No. 1 – Final, Reconstruction of Walnut Avenue and a Portion of Maple Avenue
- 248-2019** Work Change Order No. 1 – Final, Reconstruction of Cresson Avenue
- 249-2019** Amending Resolution No. 232-2019 Regarding Date of Hire for Part Time Construction Official
- 250-2019** Amending Resolution No. 233-2019 Regarding Date of Hire for Part Time Building Inspector
- 251-2019** Authorizing the Mayor to Complete and Submit Application to the United States Army Donation Program Seeking Donation of Combat Material
- 252-2019** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12b(4), Regarding Contract Negotiations Between the City of Northfield and Mainland PBA Local No. 77
- 253-2019** A Resolution Approving an Agreement between the City of Northfield and Mainland PBA Local No. 77
- 254-2019** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12b (8), Regarding Personnel Matters
- 255-2019** Approving the Terms and Conditions of Employment of Paul Newman as Chief of Police for the City of Northfield

ORDINANCE

- 14-2019** Amending Chapter 61 of the City of Northfield Municipal Code, Entitled “Police Department”
2nd Reading / Public Hearing / Final Consideration
Published in the Press of AC 12/21/2019

PAYMENT OF BILLS \$ 472,119.07

MEETING NOTICES

City Council January 7th Reorganization Meeting 7:00pm

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 237-2019**

**AUTHORIZING SCHAEFFER, NASSAR, SCHEIDEGG CONSULTING
ENGINEERS TO PROCEED WITH CERTAIN PROJECTS –
RECONSTRUCTION OF FUAE AVENUE,
FY2020 NJDOT MUNICIPAL AID PROGRAM**

WHEREAS, Schaeffer, Nassar, Scheidegg Consulting Engineers LLC have submitted expenditure requests outlining professional engineering services that will be provided to the City of Northfield; and

WHEREAS, copies of said expenditure requests have been provided to the City Council for their review; and

WHEREAS, the Common Council of the City of Northfield has deemed it appropriate to authorize the expenditure of these monies as follows:

<u>Project Description</u>	<u>Estimated Purchase Order Amount</u>
Engineering services – design, permitting, preparation of construction plans and specifications, preparation of bid documents, bidding, construction inspection, contract administration and material testing for the “Reconstruction of Fuae Avenue” FY2020 NJDOT Municipal Aid Program	
Total	\$52,000.00

WHEREAS, Certification of Availability of Funds has been received from the Chief Finance Officer.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that this Project is approved as submitted by Schaeffer, Nassar, Scheidegg Consulting Engineers.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield held this 17th day of December, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 240-2019**

**AUTHORIZATION TO HIRE SUBSTITUTE
ADULT SCHOOL CROSSING GUARD**

WHEREAS, an immediate need existed within the Police Department to fill the position of substitute School Crossing Guard; and

WHEREAS, an application submitted by Paul Glenn was received; and

WHEREAS, after the interview, the recommendation to hire Paul Glenn was made by Supervisor of Crossing Guards Heather Mellon and Captain of Police Steve Steinecke.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that the hiring of Paul Glenn effective Monday, December 2, 2019 is hereby ratified and approved.

BE IT FURTHER RESOLVED, that compensation for the Substitute Adult School Crossing Guard shall be in accordance with the Crossing Guard Rider Agreement between the City of Northfield and Government Workers Union, Local No. 430.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 17th day of December, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 241-2019**

**A RESOLUTION SUPPORTING THE DRIVE SOBER OR GET PULLED
OVER 2019 YEAR END HOLIDAY CRACKDOWN**

WHEREAS, approximately one-third of all fatal traffic crashes in the United States involve impaired drivers; and

WHEREAS, impaired driving crashes killed 10,551 people in the United States in 2018; and

WHEREAS, impaired driving crashes cost the United States almost \$44 Billion a year; and

WHEREAS, during the past five years New Jersey's roadways experienced 36,778 crashes and 679 fatalities involving impaired drivers; and

WHEREAS, an enforcement crackdown is planned to combat impaired driving; and

WHEREAS, the year-end holiday season is traditionally a time for social gatherings which include alcohol; and

WHEREAS, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over 2019 Year-End Holiday Crackdown*; and

WHEREAS, the project will involve increased impaired driving enforcement from December 6, 2019 through January 1, 2020; and

WHEREAS, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

THEREFORE, be is resolved that the City of Northfield declares its support for the *Drive Sober or Get Pulled Over 2019 Year-End Holiday Crackdown* from December 6, 2019 through January 1, 2020 and pledges to increase awareness of the dangers of drinking and driving.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 17th day of December, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 242-2019**

**AMENDING RESOLUTION NO. 31-2019 RECOGNIZING MEMBERS OF
THE NORTHFIELD VOLUNTEER COMPANY LADIES' AUXILIARY**

IT IS HEREBY RESOLVED that Resolution 31-2019, recognizing members of the City of Northfield Volunteer Company Ladies' Auxiliary, and adopted January 2, 2019 by the Common Council of the City of Northfield, is hereby amended to add members Kate Scalise effective March 12, 2019 and Molly Hamilton effective November 19, 2019.

BE IT FURTHER RESOLVED that the current list of members of the City of Northfield Volunteer Fire Company as of November 19, 2019 shall be memorialized as follows:

Barbara Cummings – Treasurer	June Leeds
Chelsea Cummings	Janet Morey – Secretary
Elizabeth Cummings – President	Anna Pepek
Kate Cummings	Beth Polhamus
Janice Davis – Executive Board	Donna Revelle
Sharon Evans – Executive Board	Dorothy Ryon
Sue Giansanti – Vice President	Kate Scalise
Pat Hackett	Judy Sobkow
Molly Hamilton	Kathy Steelman
Kathy Hanna	Carol Swartz
Kathy Jasiocki	Ruth Tayao
Suzanne Koiro	Samantha Tripet
Cindy Kreminski – Executive Board	MaryAnne Vergulti

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 17th day of December, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 243-2019**

**AMENDING RESOLUTION NO. 181-2019, RECOGNIZING
MEMBERS OF THE NORTHFIELD VOLUNTEER FIRE COMPANY**

IT IS HEREBY RESOLVED that Resolution 153-2019, recognizing members of the City of Northfield Volunteer Fire Company, and adopted September 10, 2019 by the Common Council of the City of Northfield is hereby amended to add members Cole Arsenault and Derrick Sickler, effective December 9, 2019.

BE IT FURTHER RESOLVED that the current list of members of the City of Northfield Volunteer Fire Company as of December 9, 2019 shall be memorialized as follows:

Arsenault, Cole	Badger, Cindy
Carey, Louis	Chau, Erland
Cummings, Bruce	Cummings, Bruce Jr.
Cummings, Jason	Flaherty, Brian
Foltz, Brad	Gitsas, Adam
Goodman, Scott	Hackett, Edward
Hickey, Daniel	Kerlin, Kirk
Leeds, Bill	Leeds, Cole
Leeds, Robert	Lichtenberger, Lee
Martinelli, Henry	Mason, Eugene
Morey, Donald Michael	Morey, Kevin
Morey, Thomas	Ordille, John
Pendlebury, John	Pepek, Martin
Sanchez, Kaleb	Scalise, Nicholas
Schaech, Charles	Sellitsch, Adrienne
Shenkus, Eric	Sickler, Derrick
Sullivan, John III	Swartz, Robert
Trench, Chris	Wallace, Michael

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 17th day of December, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 244-2019**

**AUTHORIZING REFUND OF
CONSTRUCTION PERMIT FEES TO SUNRUN, INC.**

WHEREAS, the Northfield Building Department did collect fees from and issue permit number 20180331 to Sunrun, Inc., in 2018 for the installation of a rooftop solar system at 129 East Oakcrest Avenue in the City of Northfield; and

WHEREAS, the property owner has opted not to pursue the installation, and Sunrun, Inc., has requested refunds of applicable fees collected by the City of Northfield for the job that has been canceled; and

WHEREAS, the Building Department did collect fees in the amount of \$517.00 for the job that has been canceled; and

WHEREAS, the \$517.00 in fees collected shall be reduced by the nonrefundable \$27.00 Department of Community Affairs fee, and a review fee of \$98.00, for a total refund due of \$392.00.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Common Council of the City of Northfield authorizes the refund of \$392.00, to Sunrun, Inc., 20 West Stow Road, Suite 2, Marlton, NJ 08053.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 17th day of December, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 245-2019**

**A RESOLUTION AUTHORIZING A CONTRACT WITH ALL COVERED
FOR THE PURCHASE OF COMPUTER HARDWARE & SOFTWARE**

WHEREAS, the City of Northfield, pursuant to N.J.S.A. 40A:11-11(5), and Resolution No. 131-2019, adopted June 18, 2019, is a member of the Educational Services Commission of New Jersey (hereinafter "ESCNJ") Purchasing Cooperative and may by Resolution and without advertising for bids, purchase any goods or services available under the cooperative; and

WHEREAS, the has need to purchase IT services for the replacement of Windows 7 desktops under ESCNJ Cooperative Contract 65MCECCPS; and

WHEREAS, the City of Northfield intends to enter into All Covered, an approved vendor under cooperative contract 65MCECCPS in an amount not to exceed \$17,155.00, which shall be subject to all the condition applicable to the current cooperative contract; and

WHEREAS, the City of Northfield, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-72.9(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contract entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the City of Northfield has the need to purchase computers which are available on State Contract #89974 from HP, Inc. and All Covered is an authorized re-seller of HP Products and has guaranteed the State Contract price or lower in an amount not to exceed \$26,303.00; and

WHEREAS, the City has a valid Political Disclosure Contribution Form on file for All Covered; and

WHEREAS, that pursuant to N.J.A.C 5:30-5.5(b), the certification of available funds has been received by the Chief Financial Officer in the form of PO Number 19-00889, charging account number. 9-01-44-905-000; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the City of Northfield that a contract for the purchase of HP Computer Equipment, Microsoft Office Software and technical services in the total amount of \$43,458.00 be awarded to All-Covered.

BE IT FURTHER RESOLVED that the governing body of the City of Northfield authorizes the Purchasing Agent/Chief Financial Officer and City Clerk are authorized to enter into a contract with All Covered pursuant to all the conditions of the aforementioned contracts, and to sign the necessary agreements as the representative of the City of Northfield.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 17th day of December, 2019.

Erland V.L. Chau, Mayor

Attest:

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 246-2019**

**ACKNOWLEDGING RETIREMENT
OF SPECIAL LAW ENFORCEMENT OFFICER CLASS II**

WHEREAS, the Common Council of the City of Northfield did appoint Harold Bogie to the position of Special Class II Police Officer commencing September 17, 1977; and

WHEREAS, Mr. Bogie has submitted his letter of retirement, with an effective date of December 19, 2019.

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Northfield does hereby acknowledge the retirement of Harold Bogie from the position of Special Class II Police Officer effective December 19, 2019.

BE IT FURTHER RESOLVED that Mr. Bogie's last day of work was November 27, 2019.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City Council of Northfield, held this 17th day of December, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 247-2019**

**WORK CHANGE ORDER NO. 1 - FINAL
RECONSTRUCTION OF WALNUT AVENUE
AND A PORTION OF MAPLE AVENUE**

WHEREAS, pursuant to Resolution of Council No. 82-2019, the City of Northfield did award a contract for the “Reconstruction of Walnut Avenue and a Portion of Maple Avenue” and did enter into a contract with Arawak Paving Company, Inc., (“Contractor”), for the amount of \$274,800.00; and

WHEREAS, during performance of the project, the contract quantities were adjusted as required to meet the actual amounts used during the construction, with the adjusted quantities attached hereto as Exhibit A; and

WHEREAS, the net effect of these changes is a total increase in the amended contract price of \$2,424.57 (+.88%).

NOW, THEREFORE, BE IT RESOLVED that the Contract for “Reconstruction of Walnut Avenue and a Portion of Maple Avenue” be and is hereby amended from \$274,800.00 to \$277,224.57.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a Regular meeting of the Common Council of the City of Northfield, held this 17th day of December 2019.

Mary Canesi, RMC, Municipal Clerk

CONSTRUCTION CONTRACT
RECONSTRUCTION OF WALNUT AVE & PORTION OF
MAPLE AVE

CHANGE ORDER NO. 1 - FINAL

Change Order No.: 1 Final

Dated: December 10, 2019

Owner's Project No.: _____ (if applicable)

Engineer's Project No.: NF13-38 (if applicable)

Project: Reconstruction of Walnut Ave & Portion of Maple Ave

Owner: City of Northfield, New Jersey

Contractor: Arawak Paving Co., Inc.

Contract Date: April 16, 2019

Contract for the reconstruction of Walnut Ave & portion of Maple Ave located in the City of Northfield, New Jersey

To: Arawak Paving Co., Inc., Contractor

You are directed to make/note the changes noted below in the subject contract, i.e. the reconstruction of Walnut Ave & Portion of Maple Ave.

Owner:
City of Northfield, New Jersey

By: _____
Erland V. Chau, Mayor

Date: _____

Nature of change: Change in Contract Amount due to the as built quantity being less than Bid Quantities, additional asphalt driveways and fuel and asphalt price adjustments in accordance with NJDOT requirements

Enclosures: State of New Jersey Form SA-1.

Changes resulting in the following adjustment of contract price and contract time: Change in Contract in the amount of \$2,424.57. No change in Contract time.

Contract price prior to this change order: \$274,800.00

Net contract price change (+/-) resulting from this change order: \$2,424.57

Current contract price including this change order: \$277,224.57

Contract time prior to this change order: No Change.

Net Contract Time change resulting from this change order: None.

Additional Changes (if any):

The above changes are approved on the ____ day of December, 2019.

To the extent that the terms and conditions of this Change Order are inconsistent with the terms and conditions of the underlying Contract, the terms and conditions of this Change Order shall control. All other terms and conditions of the underlying Contract including but not limited to insurance, hold harmless and indemnification provisions are ratified and confirmed.

City Engineer:
Schaeffer Nassar Scheidegg Consulting Engineers, LLC

Contractor:
Arawak Paving Co., Inc..

By: 
Rami Nassar, P.E.

By: _____
Anna Rivera, Contract Administrator

Date: 12-13-19

Date: _____

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL GOVERNMENT SERVICES
AND ECONOMIC DEVELOPMENT
CHANGE ORDER # FINAL
STATE AID PROJECT**

Project	<u>Reconstruction of Walnut Ave</u>
Municipality	<u>City of Northfield</u>
County	<u>Atlantic</u>
Contractor	<u>Arawak Paving Company, Inc.</u>

In accordance with the project Supplementary Specification, the following are changes in the contract.
Location and Reason for Change (Attach additional sheets if required)
 All items reflect "as-built" quantities

Item No.	Description	Quantity (+/-)	Unit Price	Amount
2	SAWCUT EXISTING PAVING	(400.00)	\$ 0.01	\$ (4.00)
3	MILL/REMOVE EXISTING ASPHALT (4" THICK)	59.00	\$ 5.00	\$ 295.00
4	HMA BASE COURSE, 19M64, 2" THICK	(41.00)	\$ 8.40	\$ (344.40)
5	HMA SURFACE COURSE, 9.5M64, 2" THICK	(41.00)	\$ 9.00	\$ (369.00)
6	6" DENSE GRADED AGGREGATE	(85.00)	\$ 0.01	\$ (0.85)
7	CONCRETE CURB, NJDOT CLASS B, 6"x8"x18"	98.00	\$ 35.00	\$ 3,430.00
8	CONCRETE SIDEWALK, NJDOT CLASS B, 4" THICK	28.00	\$ 95.00	\$ 2,660.00
9	CONCRETE DRIVEWAY APRON, REINF. NJDOT CLASS B, 6" THICK	(16.50)	\$ 105.00	\$ (1,732.50)
10	CONCRETE ADA RAMP, REINFORCED NJDOT CLASS B, 4" THICK	(6.00)	\$ 100.00	\$ (600.00)
10A	12" CONCRETE GUTTER, NJDOT, CLASS B, 8" THICK	(65.00)	\$ 120.00	\$ (7,800.00)
11	ADA DETACHABLE RAMP WARNING SURFACE, SAFETY RED, 2'x4'	(3.00)	\$ 100.00	\$ (300.00)
13	TRAFFIC MARKINGS, LONG LIFE, 24" THERMOPLASTIC STOP BAR	(2.00)	\$ 45.00	\$ (90.00)
14	TRAFFIC CONTROL SIGNS	(2.00)	\$ 130.00	\$ (260.00)
24	ASPHALT PRICE ADJUSTMENT	8.45	\$ 600.00	\$ 5,069.39
25	FUEL PRICE ADJUSTMENT	6.18	\$ 300.00	\$ 1,852.63
S1	HMA DRIVEWAYS	20.61	\$ 30.00	\$ 618.30

Amount of Original Contract \$ 274,800.00
 Adjusted amount Based on Change \$ 277,224.57
 Orders..... \$ _____

Extra \$ 0.00
 Supplemental \$ 13,925.32
 Reduction \$ (11,500.75)
 Total Change \$ 2,424.57

% Change in Contract
 [(+) Increase or (-) Decrease] .008%

TEN

 (Engineer)

12-13-19

 (Date)

Approved: _____

(District Manager)

 (Local Government Services)

 (Date)

 (Presiding Officer)

 (Date)

 (Contractor)

 (Date)

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 248-2019**

**WORK CHANGE ORDER NO. 1 - FINAL
RECONSTRUCTION OF CRESSON AVENUE**

WHEREAS, pursuant to Resolution of Council No. 161-2018, the City of Northfield did award a contract for the “Reconstruction of Cresson Avenue” and did enter into a contract with Arawak Paving Company, Inc., (“Contractor”), for the amount of \$249,000.00; and

WHEREAS, during performance of the project, the contract quantities were adjusted as required to meet the actual amounts used during the construction, with the adjusted quantities attached hereto as Exhibit A; and

WHEREAS, the net effect of these changes is a total decrease in the amended contract price of \$11,997.45 (-4.82%).

NOW, THEREFORE, BE IT RESOLVED that the Contract for “Reconstruction of Walnut Avenue and a Portion of Maple Avenue” be and is hereby amended from \$249,000.00 to \$237,002.55.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a Regular meeting of the Common Council of the City of Northfield, held this 17th day of December 2019.

Mary Canesi, RMC, Municipal Clerk

CONSTRUCTION CONTRACT
RECONSTRUCTION OF CRESSON AVE

CHANGE ORDER NO. 1 - FINAL

Change Order No.: 1 Final

Dated: December 12, 2019

Owner's Project No.: _____ (if applicable)

Engineer's Project No.: NF13-30 (if applicable)

Project: Reconstruction of Cresson Ave

Owner: City of Northfield, New Jersey

Contractor: Arawak Paving Co., Inc.

Contract Date: October 9, 2018

Contract for the reconstruction of Cresson Ave located in the City of Northfield, New Jersey

To: Arawak Paving Co., Inc., Contractor

You are directed to make/note the changes noted below in the subject contract, i.e. the Reconstruction of Cresson Ave.

Owner:
City of Northfield, New Jersey

By: _____
Erland V. Chau, Mayor

Date: _____

Nature of change: Change in Contract Amount due to the as built quantity being less than Bid Quantities, fuel and asphalt price adjustments and a 5% asphalt penalty in accordance with NJDOT requirements

Enclosures: State of New Jersey Form SA-1.

Changes resulting in the following adjustment of contract price and contract time: Change in Contract in the amount of -\$11,997.45. No change in Contract time.

Contract price prior to this change order: \$249,000.00

Net contract price change (+/-) resulting from this change order: -\$11,997.45

Current contract price including this change order: \$237,002.55

Contract time prior to this change order: No Change.

Net Contract Time change resulting from this change order: None.

Additional Changes (if any):

The above changes are approved on the ____ day of December, 2019.

To the extent that the terms and conditions of this Change Order are inconsistent with the terms and conditions of the underlying Contract, the terms and conditions of this Change Order shall control. All other terms and conditions of the underlying Contract including but not limited to insurance, hold harmless and indemnification provisions are ratified and confirmed.

City Engineer:
Schaeffer Nassar Scheidegg Consulting Engineers, LLC

Contractor:
Arawak Paving Co., Inc..

By: 
Rami Nassar, P.E.

By: _____
Anna Rivera, Contract Administrator

Date: 12-13-19

Date: _____

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL GOVERNMENT SERVICES
AND ECONOMIC DEVELOPMENT
CHANGE ORDER # FINAL
STATE AID PROJECT

Project	<u>Reconstruction of Cresson Ave</u>
Municipality	<u>City of Northfield</u>
County	<u>Atlantic</u>
Contractor	<u>Arawak Paving Company, Inc.</u>

In accordance with the project Supplementary Specification, the following are changes in the contract.

Location and Reason for Change (Attach additional sheets if required)


All items reflect "as-built" quantities

Item No.	Description	Quantity (+/-)	Unit Price	Amount
2	SAWCUT EXISTING PAVING	(133)	\$ 0.01	\$ (1.33)
4	MILL/REMOVE EXISTING ASPHALT (4" THICK)	(159)	\$ 7.50	\$ (1,192.50)
5	HMA BASE COURSE, 19M64, 2" THICK	(159)	\$ 8.75	\$ (1,391.25)
6	HMA SURFACE COURSE, 9.5M64, 1.5" THICK	(314)	\$ 7.20	\$ (2,260.80)
7	CONCRETE DRIVEWAY APRON, REINF. NJDOT CLASS "B", 6" THICK	(40)	\$ 94.00	\$ (3,760.00)
8	CONCRETE SIDEWALK, NJDOT CLASS "B", 4" THICK	(47)	\$ 84.00	\$ (3,948.00)
9	CONCRETE CURB, NJDOT CLASS "B", 6"x8"x18"	84	\$ 33.00	\$ 2,772.00
10	CONCRETE ADA RAMP, REINFORCED NJDOT CLASS "B", 4" THICK	(57)	\$ 84.00	\$ (4,788.00)
11	CONCRETE GUTTER, REINFORCED, NJDOT, CLASS B, 8" THICK	32	\$ 200.00	\$ 6,400.00
13	TRAFFIC MARKINGS, LONG LIFE, 24" THERMOPLASTIC STOP BAR	10	\$ 8.00	\$ 80.00
14	TRAFFIC MARKINGS, LONG LIFE, 4" THERMOPLASTIC DOUBLE YELLOW LINE	(148)	\$ 0.90	\$ (133.20)
15	TRAFFIC MARKINGS, LONG LIFE, 6" THERMOPLASTIC CROSSWALK LINES	61	\$ 1.50	\$ 91.50
17	RESET EXISTING CASTING	(4)	\$ 1.00	\$ (4.00)
18	TOPSOIL AND SEED	290	\$ 10.00	\$ 2,900.00
20	1. W20-41, "ROAD WORK AHEAD"	4	\$ 100.00	\$ 400.00
21	2. R11-4 "ROAD CLOSED LOCAL TRAFFIC ONLY"	6	\$ 100.00	\$ 600.00
22	3. R11-2 "ROAD CLOSED"	12	\$ 100.00	\$ 1,200.00
25	D. TRAFFIC DIRECTOR - FLAGGER	(80)	\$ 75.00	\$ (6,000.00)
26	ASPHALT PRICE ADJUSTMENT	(5.24)	\$ 600.00	\$ (3,141.16)
SA1	CONCRETE OVERAGES	1	\$ 1,110.45	\$ 1,110.45
SA2	5% ASPHALT PENALTY	1	\$ (2,723.76)	\$ (2,723.76)
2	SAWCUT EXISTING PAVING	(35.00)	\$ 1.00	\$ (35.00)
3	MILL/REMOVE EXISTING ASPHALT (2" THICK)	(39.00)	\$ 5.40	\$ (210.60)
5	HMA BASE COURSE, 19M64, 2" THICK	(39.00)	\$ 9.60	\$ (374.40)
6	HMA SURFACE COURSE, 9.5M64, 1.5" THICK	(39.00)	\$ 8.10	\$ (315.90)
7	CONCRETE DRIVEWAY APRON, REINF. NJDOT CLASS "B", 6" THICK	(9.00)	\$ 94.00	\$ (846.00)
8	CONCRETE SIDEWALK, NJDOT CLASS "B", 4" THICK	29.00	\$ 84.00	\$ 2,436.00
11	CONCRETE GUTTER, REINFORCED, NJDOT, CLASS B, 8" THICK	6.00	\$ 189.75	\$ 1,138.50

Amount of Original Contract \$ 249,000.00
Adjusted amount Based on Change \$ 237,002.55
Orders..... \$

Extra \$0.00
Supplemental \$19,128.45
Reduction \$(31,125.90)
Total Change \$(-11,997.45)

% Change in Contract
[(+) Increase or (-) Decrease] (.048%)



(Engineer) 12-13-19

(Date)

(Presiding Officer) _____

(Date)

(Contractor) _____
(Date)

Approved: _____
(District Manager) _____
(Local Government Services) _____
(Date)

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 249-2019**

**AMENDING RESOLUTION NO. 232-2019
REGARDING DATE OF HIRE
FOR PART TIME CONSTRUCTION OFFICIAL**

WHEREAS, on November 26, 2019 the Common Council of the City of Northfield did adopt Resolution No. 232-2019 to hire Mr. Richard Stevens for the position of part time Construction Official, commencing January 2, 2020; and

WHEREAS, Mr. Richard Stevens has requested that his date of hire be changed from January 2, 2020, to February 3, 2020; and

WHEREAS, all other conditions of employment for Mr. Stevens, pursuant to Resolution No. 232-2019 shall remain unchanged, and shall be as follows:

- The rate of pay for Richard Stevens as part time Construction Official shall be \$15,000 per annum, on an as-needed basis not to exceed an average of 6 hours per week on an annual basis.
- The position of part-time Construction Official is eligible for earned sick leave in accordance with the NJ paid sick leave law.
- The position is subject to Compliance with the Policies and Procedures of the City
- Probationary period 90 days from date of hire
- The position is unaligned
- Not entitled to health benefits

THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield, that Resolution No. 232-2019 be and is hereby amended to reflect a date of hire for Mr. Richard Stevens for the position of part time Construction Official effective February 3, 2020.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 17th day of December 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 250-2019**

**AMENDING RESOLUTION NO. 233-2019
REGARDING DATE OF HIRE
FOR PART TIME BUILDING INSPECTOR**

WHEREAS, on November 26, 2019 the Common Council of the City of Northfield did adopt Resolution No. 233-2019 to hire Mr. Richard Stevens for the position of part time Building Inspector, commencing January 2, 2020; and

WHEREAS, Mr. Richard Stevens has requested that his date of hire be changed from January 2, 2020, to February 3, 2020; and

WHEREAS, all other conditions of employment for Mr. Stevens, pursuant to Resolution No. 233-2019 shall remain unchanged, and shall be as follows:

- The rate of pay for Richard Stevens as part time Building Inspector shall be \$10,000 per annum, on an as-needed basis not to exceed an average of 6 hours per week on an annual basis.
- The position of part-time Building Inspector is eligible for earned sick leave in accordance with the NJ paid sick leave law.
- The position is subject to Compliance with the Policies and Procedures of the City
- Probationary period 90 days from date of hire
- The position is unaligned
- Not entitled to health benefits

THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield, that Resolution No. 233-2019 be and is hereby amended to reflect a date of hire for Mr. Richard Stevens for the position of part time Building Inspector effective February 3, 2020.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 17th day of December 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 251-2019**

**AUTHORIZING THE MAYOR TO COMPLETE AND SUBMIT
APPLICATION TO THE UNITED STATES ARMY DONATION
PROGRAM SEEKING DONATION OF COMBAT MATERIAL**

WHEREAS, the Mayor and Common Council of the City of Northfield are desirous of obtaining an article of combat material for display at the Northfield Veteran's Park;

WHEREAS, the United States Army implements a donation program wherein the Army donates used combat material such as tracked vehicles, towed artillery and helicopters to local municipalities for display within the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that the Mayor is hereby authorized to have completed, executed and submitted any and all required documentation for the Army in order to obtain an article of combat material. Said application is limited to towed artillery and combat material, the demilitarization cost of which shall not exceed \$1,000 and the transportation of which shall be within the Region all as more fully described in the application materials.

BE IT FURTHER RESOLVED, that the City of Northfield by and through its Council assumes all responsibility for the upkeep and safety of the display item with the understanding that said equipment cannot be placed on privately owned property.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 17th day of December, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 17th day of December 2019.

Erland V.L. Chau, Mayor

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 252-2019**

A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12b(4), REGARDING CONTRACT NEGOTIATIONS BETWEEN THE CITY OF NORTHFIELD AND MAINLAND PBA LOCAL NO. 77

WHEREAS, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b(4), specifically, the contract negotiations between the City of Northfield and Mainland PBA Local No. 77, and an updated to be provided to the Common Council by the City's Labor Attorney.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common City Council of Northfield, held this 17th day of December, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 253-2019**

**A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY
OF NORTHFIELD AND MAINLAND PBA LOCAL NO. 77**

EFFECTIVE JANUARY 1, 2020 THROUGH DECEMBER 31, 2024

WHEREAS, the existing Agreement between the City of Northfield, Atlantic County, New Jersey and Mainland PBA Local No. 77 will expire December 31, 2019; and

WHEREAS, negotiations have been ongoing with respect to a new Contract; and

WHEREAS, the parties have agreed to the terms and conditions of an Agreement to be effective January 1, 2020 through December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield, County of Atlantic and State of New Jersey, that the terms and conditions of an Agreement Mainland PBA Local No. 77, effective January 1, 2020, through December 31, 2023 are hereby adopted, and a copy of said Agreement is hereby annexed to this Resolution.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the said Agreement on behalf of the City of Northfield.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 17th day of December, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 254-2019**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS
ACT, N.J.S.A. 10:4-12b(8), REGARDING PERSONNEL MATTERS**

WHEREAS, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b(8), specifically the terms and conditions of employment of Chief of Police Paul Newman.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the City Council of Northfield, held this 17th day of December, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 255-2019**

**APPROVING THE TERMS AND CONDITIONS OF EMPLOYMENT
OF PAUL NEWMAN AS CHIEF OF POLICE
FOR THE CITY OF NORTHFIELD**

WHEREAS, Paul Newman has been continuously employed by the Northfield Police Department since August 1, 1994; and

WHEREAS, on June 28, 2016, Paul Newman was appointed to Chief of Police and conditions of his employment were approved pursuant to the terms of Resolution No. 143-2016; and

WHEREAS, a recommendation has been made by Mayor Erland Chau to amend the terms and conditions of employment for Police Chief Paul Newman; and

WHEREAS, the Common Council of the City of Northfield is desirous to memorialize those terms and conditions of employment.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that the terms and conditions of employment for Chief of Police Paul Newman are hereby memorialized as per the memorandum incorporated herein as Exhibit A and any terms and conditions not explicitly set forth in the memorandum shall be applicable to the Chief of Police as they are set forth in the City of Northfield personnel policies as of this date or as they may be amended in the future.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 17th day of December, 2019.

Mary Canesi, RMC, Municipal Clerk