

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES
OCTOBER 22, 2013**

At 7:51pm, this meeting was called to order by Mary Canesi, Municipal Clerk. It was advertised in the Press of Atlantic City on January 7, 2013, in accordance with Public Law 1975, Chapter 231.

FLAG SALUTE

The flag salute was led by Mayor Mazzeo. Following the flag salute a moment of silence was observed.

ROLL CALL

Present: Carew, Dewees, Mahon, O'Neill, Perri, Polistina, Travagline

Mayor Vince Mazzeo, Solicitor Kris Facenda, CFO Dawn Stollenwerk, Municipal Engineer Dan Kwapinski, and Deputy Clerk Mimi Marlor were also in attendance.

VETERAN HONOREE FOR THE MONTH OF NOVEMBER

Council President deferred to Councilman Polistina.

Councilman Polistina announced that in honor of Veterans Day the City will honor all veterans for the month of November. He encouraged other veterans to come forward so that they too may be honored in the upcoming months.

READING AND APPROVAL OF THE MINUTES

A motion was made by Councilman Mahon, seconded by Councilman O'Neill to dispense with the reading of the minutes of October 8, 2013. They have been posted, distributed to Council and are on file in the Municipal Clerk's Office.

Roll call: Mr. Carew – yes; Mr. Dewees –yes; Mr. Mahon – yes; Mr. O'Neill – yes; Mr. Perri – yes; Mr. Polistina – yes; Mr. Travagline – yes Motion carries

COMMITTEE REPORTS

Councilman Perri stated there will be a Senior Committee meeting on October 24, 2013 at BGP and they will host a free hayride and light luncheon. All seniors are welcome but they should RSVP by tomorrow. He also stated that with regard to the insurance situation he would like to meet with Council President Travagline to review the RFP's.

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES
OCTOBER 22, 2013**

Councilman O'Neill reported that the new phone system was installed this week and he thanked Kathi Smith, Dawn Stollenwerk, and Shannon Campbell for their assistance. He stated that they are waiting to hear how to integrate Birch Grove Park and the Department of Public Works. The system prompts are all set up and 95% of employees have their voice mail set up.

Mayor Mazzeo asked if Public Works was included in the first proposal. Councilman O'Neill replied that Public Works has three phones but they want more than three and they are working on setting it up. Mayor Mazzeo asked if there is any additional cost to setting up the Public Works phones. Councilman O'Neill replied no, only for the additional phones at \$170.00 per phone if they want them.

Councilman Perri asked if we have unlimited long distance. Councilman Polistina answered that he thought all the costs, including long distance were included. Councilman O'Neill also responded, stating there will only be additional cost to long distance if we go over current limits of 5,000 minutes, which was based on historical data.

Councilman Polistina asked what month did we anticipate the saving in the budget. Councilman O'Neill replied that he wasn't sure.

Councilman Dewees asked if the City has made the internet switch. Councilman O'Neill replied that the move to high speed internet is complete.

Councilman Mahon had no report this evening.

Councilman Carew asked Mr. O'Neill where are we with computers; the City put \$20,000 in to purchase a new server. Councilman O'Neill stated that he and the Mayor met with the school and the City will revisit this once the phone system installation is complete. He reported that high speed internet is up and running Comcast throughout the building. He stated that he will be meeting with the Police Department soon to start cancelling contracts currently in place that are on smaller bandwidth systems.

Councilman Carew asked if Birch Grove Park will be included in the phone system. Councilman O'Neill replied that the City purchased VOIP for the Park and they are working out the details with Comcast.

Councilman Carew asked again if there will be any additional costs for public works or the park for the phones. Councilman O'Neill reconfirmed that there would not.

Councilman Polistina had no report this evening.

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES
OCTOBER 22, 2013**

Councilman Dewees stated that the Northfield Community School has been approved as an emergency shelter. He clarified it is not a pet friendly shelter. He will report additional information as it is made available.

Councilman Carew had no report this evening.

Council President Travagline stated this was Councilman Mahon's last meeting and he thanked him for his service to Council.

MAYOR'S REPORT

Mayor Mazzeo announced that there is a Boy Scout whose project for Eagle Scout is to remove and repair the dilapidated fence at the back of the library and fence owner Arthur Henry agreed to it. He also reported that Officer Justin Heller and Sergeant Scott Pollak responded to the home of a retired Margate police officer for a cardiac call. They were able to revive him with CPR and an electronic defibrillator. The individual is hospitalized but is expected to recover and stated he wanted to publicly commend Sergeant. Pollak and Officer Heller. He read the Police Department report.

ENGINEER'S REPORT

The City Engineer's written report was provided to Mayor and Council and is on file in the Municipal Clerk's office. Dan Kwapinski of Schaffer, Nassar, Scheidegg Consulting Engineers, LLC, was in attendance and available for questions. Engineer Kwapinski asked if there were any questions but noted first that the County is working on Tilton Road. He said there will be another two weeks of concrete work, then a week of milling followed by a week of paving. The work will be performed at night and should be substantially complete by the end of November. New Jersey American Water is doing water main replacement and looking to do paving restoration on Juniper Drive and Forrest Drive starting tomorrow and completing it on Friday. He also noted that East Oakcrest Avenue is scheduled for paving on Monday, October 28, 2013. He also noted that these road projects are being coordinated with the Police Department so that residents are aware of the situation.

Councilman Dewees asked Engineer Kwapinski how he gets the Tilton Road updates: phone calls, emails or meetings. Engineer Kwapinski replied that it's a combination of calling the County Engineer's office and visiting in the field.

Councilman Perri stated that the Maple Run Sewer Force Main project went very well. He reported that the installation was smooth and the system is up and running.

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES
OCTOBER 22, 2013**

PUBLIC SESSION

Council President Travagline opened the meeting to the public and asked if anyone wished to speak on any subject.

Seeing no one wishing to speak, Council President Travagline closed the public session.

RESOLUTIONS / CONSENT AGENDA

Councilman Carew motioned, Councilman O'Neill seconded to vote by Consent Agenda on Resolutions 180-2013 through 184-2013.

Council President Travagline stated that all matters listed under the Consent Agenda are considered to be routine in nature, and having been reviewed by Council, will be enacted by one motion. Any item may be removed from the Consent Agenda at the request of any Council Member and if so removed, will be treated as a separate matter. Any items requiring expenditure are supported by a Certification of Availability of Funds.

- 180-2013** Award of Contract for Emergency Generator Upgrade for the City of Northfield Police and Municipal Offices
- 181-2013** Authorizing Schaeffer, Nassar, Scheidegg Consulting Engineers to Proceed with Certain Projects
- 182-2013** Release of Escrow Monies from the Planning Board
- 183-2013** A Resolution Approving an Agreement between the City of Northfield and Mainland PBA Local No. 77 Effective January 1, 2014 through December 31, 2017
- 184-2013** Authorizing Release of Performance Guarantee and the Posting of a 2-Year Maintenance Guarantee for Block 41, Lot 22

Roll call: Mr. Carew – yes; Mr. Dewees –yes; Mr. Mahon – yes; Mr. O'Neill – yes; Mr. Perri – yes; Mr. Polistina – yes; Mr. Travagline – yes Motion carries

Councilman Carew motioned, Councilman O'Neill seconded, to adopt the Consent Agenda for Resolutions 180-2013 through 184-2013.

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES
OCTOBER 22, 2013**

Roll call: Mr. Carew – yes; Mr. Dewees –yes; Mr. Mahon – yes; Mr. O’Neill – yes; Mr. Perri – yes; Mr. Polistina – yes; Mr. Travagline – yes Motion carries.

ORDINANCES

Councilman Mahon motioned, Councilman Dewees seconded to adopt Ordinance 12-2013, to be read by title only.

12-2013 Bond Ordinance Appropriating One Million Eight Hundred Forty-Five Thousand Dollars (\$1,845,000) And Authorizing The Issuance Of One Million Seven Hundred Fifty-Two Thousand Seven Hundred Fifty Dollars (\$ 1,752,750) In Bonds Or Notes Of The City Of Northfield For Various Improvements Or Purposes Authorized To Be Undertaken By The City Of Northfield, In The County Of Atlantic, New Jersey
2nd Reading/Public Hearing/Final Adoption
Published in the Press of AC 10/26/2013

The Municipal Clerk read the Ordinance by title, and stated that since introduction, the ordinance has been posted in the lobby of City Hall and on the City website, and copies have been available at no cost in the office of the Municipal Clerk between the hours of 9:00am and 4:00pm, Monday through Friday.

Council President Travagline opened the public hearing. Seeing no one from the public wishing to speak on Ordinance 12-2013, he closed the public hearing.

Councilman Carew stated he supports the Bond. Councilman Perri stated he will be voting in protest of the fire truck.

Roll call: Mr. Carew – yes; Mr. Dewees –yes; Mr. Mahon – yes; Mr. O’Neill – yes; Mr. Perri – yes; Mr. Polistina – yes; Mr. Travagline – yes Motion carries

Municipal Clerk Canesi stated that the publication will include a 20 day estoppel period

Councilman Dewees motioned, Councilman Polistina seconded, to adopt Ordinance 13-2013, to be read by title only.

13-2013 An Ordinance Establishing an Energy and Natural Gas Aggregation
2nd Reading/Public Hearing/Final Adoption
Published in the Press of AC 10/26/2013

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES
OCTOBER 22, 2013**

The Municipal Clerk read the Ordinance by title, and stated that since introduction, the ordinance has been posted in the lobby of City Hall and on the City website, and copies have been available at no cost in the office of the Municipal Clerk between the hours of 9:00am and 4:00pm, Monday through Friday.

Council President Travagline opened the public hearing. Seeing no one from the public wishing to speak on Ordinance 13-2013, he closed the public hearing.

Councilman Carew commended Mayor Mazzeo for finding things that can be a cost savings for the residents and the town.

Council President Travagline agreed and stated he supports the Ordinance.

Roll call: Mr. Carew – yes; Mr. Dewees –yes; Mr. Mahon –No; Mr. O’Neill – yes; Mr. Perri – yes; Mr. Polistina – yes; Mr. Travagline – yes Motion carries.

PAYMENT OF BILLS

Councilman Polistina motioned, Councilman Dewees seconded, for payment of bills in the amount of \$ 275,636.05.

Roll call: Mr. Carew – yes; Mr. Dewees –yes; Mr. Mahon – yes; Mr. O’Neill – yes; Mr. Perri – yes; Mr. Polistina – yes; Mr. Travagline – yes Motion carries.

Councilman O’Neill read the meeting notices.

At 8:53pm, on motions properly made and seconded, this meeting was adjourned.

Respectfully submitted,

Mary Canesi, RMC Municipal Clerk