

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES
OCTOBER 13, 2015**

At 6:56pm, this meeting was called to order by Shannon Campbell, Deputy Municipal Clerk. It was advertised in the Press of Atlantic City on February 14, 2015 in accordance with Public Law 1975, Chapter 231.

FLAG SALUTE

The flag salute was led by Mayor Chau, followed by a moment of silence.

ROLL CALL

Present: Dewees, Lischin, Murray, Perri, Piergiovanni, Travagline

Absent: O'Neill

Mayor Chau, Solicitor Kris Facenda and Engineer Dan Kwapinski were also in attendance.

Council President Travagline announced that during the break, after discussion with Solicitor Facenda, he decided to table Resolution 179-2015 for Complete Streets.

READING AND APPROVAL OF THE MINUTES

A motion was made by Councilman Dewees, seconded by Councilman Perri to dispense with the reading of the minutes September 29, 2015. They have been posted, distributed to Council, and are on file in the Municipal Clerk's Office.

Roll call: Mr. Dewees –yes; Mr. Lischin –yes; Mr. Murray –yes; Mr. O'Neill –absent; Mr. Perri –yes; Mr. Piergiovanni –yes; Mr. Travagline –yes Motion carries.

COMMITTEE REPORTS

Councilman Perri – Fire Department/EMS, Insurance and Safety, Sewer Inter Local, Planning Board, Senior Citizens

Councilman Perri announced this Thursday the Seniors Committee will be hosting hayride for seniors at Birch Grove Park. The Sewer Department is moving forward with the installation of laterals for Wilson Drive.

Council President Travagline asked where we were in regards to EMS.

Councilman Perri stated he had asked the Mayor and Clerk to reach out to Mayor McCullough and Peter Miller from EHT, he thought the request for a meeting would be better if it came from Mayor Chau.

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES
OCTOBER 13, 2015**

Council President Travagline then asked if there has been any word on additional shared services with Linwood.

Councilman Perri has had meetings with Linwood in regards to shared services; one department was the tax office that did not come to fruition. One other possibility is the Road Department.

Councilman O'Neill - Court/Violations, FAN, Library, Economic Development, Shared Services

Councilman O'Neill was absent.

Councilman Piergiovanni - Chamber of Commerce, Municipal Alliance

Councilman Piergiovanni had no report.

Councilman Dewees - Buildings/Grounds, Birch Grove, Public Works, Little League/Babe Ruth, Northfield School

Councilman Dewees announced that the hayrides at Birch Grove Park are ongoing until the end of the month.

Councilman Murray - Finance/Collections, Inspections/Engineering, Veterans Park, County/State

Councilman Murray announced that there will be a Veterans Day Ceremony at Veterans Park on November 11th at 11am.

Councilman Lischin - Technology, Cultural Committee, Mainland Regional, Green Team

Councilman Lischin had no report.

Council President Travagline asked if there had been any movement on time clocks.

Councilman Lischin stated that a manual time clock will not help the City at this point. He has met with Dawn Stollenwerk, CFO; manual time clocks will create more work for the personnel coordinator.

Council President Travagline thought Council needed to vote on a manual time clock to track time in and out and breaks.

Councilman Lischin noted the clock needed is very expensive, there's not just a onetime fee. Anything that will help needs to be electronic.

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES
OCTOBER 13, 2015**

Councilman Perri stated the swing man in the Fire Department is an aspect that needs to be looked at when looking at options. Overtime has been reviewed and is currently under control unless we have a catastrophe. Past auditors have made recommendations; he will give them to Councilman Lischin for review.

MAYOR'S REPORT

Mayor Chau read the Police Department report for September. He is happy to have the Police Department working together and Chief Newman keeping him abreast of situations in the Department. There is a PILOT program seminar that will be held this week.

Councilman Perri asked how man power is in the Police Department due to workers-comp. etc.

Mayor Chau stated that currently three officers are out.

PUBLIC SESSION

Council President Travagline opened the meeting to the public and asked if anyone wished to speak on any subject.

Seeing no one wishing to speak Council President Travagline closed the public session.

RESOLUTIONS/CONSENT AGENDA

Council President Travagline stated that all matters listed under the Consent Agenda are considered to be routine in nature, and having been reviewed by Council, will be enacted by one motion. Any item may be removed from the Consent Agenda at the request of any Council Member and if so removed, will be treated as a separate matter. Any items requiring expenditure are supported by a Certification of Availability of Funds.

176-2015 Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for the 2016 Municipal Aid - Reconstruction of Cresson Avenue Project

177-2015 Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for the 2016 State Aid Bikeways Grant – Bike Path Safety and ADA Improvements Project

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES
OCTOBER 13, 2015**

178-2015 Approval To Submit A Grant Application And Execute A Grant Agreement With The New Jersey Department Of Transportation Safe Routes To Transit Grant - Cedar Bridge Road Sidewalk Improvements

Councilman Murray motioned, Councilman Lischin seconded to for Resolutions 176-2015 through 178-2015 to be voted by consent agenda.

Councilman Dewees asked if the applications are complete.

Engineer Kwapinski said he will state on the 2 applications that the City is working on the Complete Streets Resolution; the name of the Mayor has been changed on the application.

Roll call: Mr. Dewees –yes; Mr. Lischin –yes; Mr. Murray –yes; Mr. O’Neill - absent; Mr. Perri – yes; Mr. Piergiovanni –yes; Mr. Travagline – yes Motion carries to vote by consent agenda.

Councilman Murray motioned, Councilman Lischin seconded for the adoption of Resolutions 176-2015 to 178-2015 by consent agenda.

Roll call: Mr. Dewees –yes; Mr. Lischin –yes; Mr. Murray –yes; Mr. O’Neill – absent; Mr. Perri – yes; Mr. Piergiovanni –yes; Mr. Travagline – yes Motion carries to adopt Resolutions 176-2015 to 178-2015.

Council President Travagline read the meeting notices.

At 7:11pm, on motions properly made and seconded, this meeting was adjourned.

Respectfully submitted,

Shannon Campbell, Deputy Municipal Clerk