

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
SEPTEMBER 12, 2023**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised in the Press of Atlantic City on Saturday, January 7, 2023, and in accordance with Public Law 1975, Chapter 231.

FLAG SALUTE

COUNCIL ROLL CALL:

Bucci, Carfagno, Dewees, Leeds, Notaro, Smith, Polistina

MAYOR: Chau

APPROVAL OF MINUTES – August 15, 2023, and September 5, 2023

MAYOR’S REPORT

CITY ENGINEER’S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

- 163-2023** A Resolution Requesting Permission for a Dedication by Rider for Uniform Fire Safety Act Penalty Monies, Required by N.J.S.A. 52:27d-192, et seq.
- 164-2023** Automatic Notification to the Office of Emergency Management
- 165-2023** Work Change Order No. 1 – Final 2021 Local Road Program
- 166-2023** Authorizing Refund of Construction Permit Fees
- 167-2023** Approval of Specifications and Authorization to Proceed with Public Bidding for General Repairs and Construction of the City of Northfield Sanitary Sewer and Stormwater Facilities
- 168-2023** A Resolution Authorizing the Chief Financial Officer to Execute a Contract with CMC Energy Services
- 169-2023** Acknowledging the Notice of Resignation from Lydia Bickel, Adult School Crossing Guard
- 170-2023** Employment Status Change for Substitute School Crossing Guard
- 171-2023** A Resolution to Authorize the Promotion of Geoffry Bentz to the Position of Sergeant Within the Northfield Police Department
- 172-2023** A Resolution to Authorize the Promotion of William Vanpelt to the Position of Sergeant Within the Northfield Police Department
- 173-2023** A Resolution to Authorize the Promotion of Justin Heller to the Position of Sergeant Within the Northfield Police Department
- 174-2023** Approving a Sidebar Memorandum of Agreement between the City of Northfield and the Northfield Professional Firefighter’s Association, Local No. 2364 Regarding Juneteenth Holiday
- 175-2023** Authorizing Execution of Shared Services Agreement for the Participation in a County-Wide Registration Program for Abandoned Properties

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
SEPTEMBER 12, 2023**

176-2023 A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12(b)(7) – Matters Covered Under the Attorney Client Privilege

ORDINANCE

12-2023 Ordinance Amending Ordinance 1-2023, Providing for and Establishing Salary Ranges of Officers and Employees of the City of Northfield, Atlantic County
2nd Reading / Public Hearing / Final Consideration
Published in the Press of AC September 20, 2023

PAYMENT OF BILLS \$ 2,825,816.98

MEETING NOTICES

City Council	Sept 26 th	6pm Work Session Regular Session immediately following
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ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 163-2023**

**A RESOLUTION REQUESTING PERMISSION FOR A DEDICATION BY
RIDER FOR UNIFORM FIRE SAFETY ACT PENALTY MONIES,
REQUIRED BY N.J.S.A. 52:27D-192 et seq.**

WHEREAS, permission is required from the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 52:27D-192, et seq., provides for receipt of Uniform Fire Safety Act Penalty Monies by the municipality to provide for the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Uniform Fire Safety Act Penalty Monies are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey as follows:

1. The Governing Body does hereby request permission from the Director of the Division of Local Government Services to pay expenditures with the Uniform Fire Safety Act Penalty Monies required by N.J.S. A. 52:27D-192 et seq.
2. The Clerk of the City of Northfield is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the City Council of Northfield, held this 12th day of September 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION 164-2023**

**AUTOMATIC NOTIFICATION TO THE
OFFICE OF EMERGENCY MANAGEMENT**

WHEREAS, the Northfield Office of Emergency Management exists to provide for the planning, activating, coordinating, and the conduct of emergency management operations within this City; and

WHEREAS, in every municipality of this State the Mayor shall appoint an emergency management coordinator from among the residents of the municipality; and

WHEREAS, the municipal emergency management coordinator, in accordance with regulations promulgated by the State Director of Emergency Management, shall be empowered to issue and enforce such orders as may be necessary to implement and carry out emergency management operations and to protect the health, safety, and resources of the residents of the municipality; and

WHEREAS, when, in his opinion, a disaster has occurred or is imminent in any municipality, the municipal emergency management coordinator of that municipality shall proclaim a state of local disaster emergency within the municipality.

NOW, THEREFORE BE IT RESOLVED, that the municipal emergency management coordinator shall be notified by telephone as soon as reasonably possible (primarily by Egg Harbor Township Dispatch or the Incident Commander if necessary) when any of the following situations occur with the City of Northfield:

- Any incident requiring the evacuation of any Northfield residents from their home for any amount of time, including schools within the City of Northfield
- Any working structure fire (as this may result in a temporary displacement of residents that may need shelter)
- Any disruption of utilities (electric, gas, water, etc.) to a City owned facility
- Any Hazardous Materials Incident requiring resources from outside the City to assist in the mitigation of the incident, including private contractors
- Any situation requiring closure of roadways (City, County or State) for a prolonged period of time (> 2 hours)
- Any time the Incident Commander deems it necessary that OEM be notified.
- Any missing person case requiring an active search and rescue operation and deployment of specialized resources from outside the city. (in compliance with Directive NJOEM-8 [2022])

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 12th day of September 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 165-2023**

**WORK CHANGE ORDER NO. 1 - FINAL
2021 LOCAL ROAD PROGRAM**

WHEREAS, pursuant to Resolution of Council No. 141-2022, the City of Northfield did award a contract for the project known as “2021 Local Road Program” and did enter into a contract with Arawak Paving Co., Inc. for the amount of \$763,900.00; and

WHEREAS, during performance of the project, changes in the contract were required due to field conditions (variances in as-built quantities vs. Bid Quantities), as well as fuel and asphalt price adjustments, with the adjusted quantities attached hereto as Exhibit A; and

WHEREAS, the net effect of these changes is a total decrease in the contract price of \$56.30 (-0.1%).

NOW, THEREFORE, BE IT RESOLVED that the Contract for “2021 Local Road Program” be and is hereby amended from \$763,900.00 to \$763,843.70.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 12th day of September 2023.

Mary Canesi, RMC, Municipal Clerk

Resolution No. 165-2023, Schedule A

CONSTRUCTION CONTRACT
2021 Local Road Program

CHANGE ORDER NO. 1 - FINAL

Change Order No.: 1 Final

Dated: August 24, 2023

Owner's Project No.: _____ (if applicable)

Engineer's Project No.: NF13-52 (if applicable)

Project: 2021 Local Road Program

Owner: City of Northfield, New Jersey

Contractor: Arawak Paving Co., Inc.

Contract Date: June 16, 2022

Contract for the 2021 Local Road Program for the City of Northfield, New Jersey

To: Arawak Paving Co., Inc., Contractor

You are directed to make/note the changes noted below in the subject contract, i.e. the 2021 Local Road Program

Owner:
City of Northfield, New Jersey

By: _____
Erland V. Chau, Mayor

Date: _____

Nature of change: Change in Contract Amount due to the as built quantity being less than Bid Quantities, fuel and asphalt price adjustments.

Enclosures:

Changes resulting in the following adjustment of contract price and contract time: Change in Contract in the amount of (\$56.30). No change in Contract time.

Contract price prior to this change order: \$763,900.00

Net contract price change (+/-) resulting from this change order: (\$56.30)

Current contract price including this change order: \$763,843.70

Contract time prior to this change order: No Change.

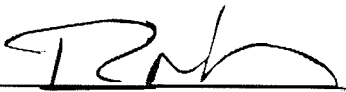
Net Contract Time change resulting from this change order: None.

Additional Changes (if any):

The above REVISED changes are approved on the ____ day of August, 2023.

To the extent that the terms and conditions of this Change Order are inconsistent with the terms and conditions of the underlying Contract, the terms and conditions of this Change Order shall control. All other terms and conditions of the underlying Contract including but not limited to insurance, hold harmless and indemnification provisions are ratified and confirmed.

City Engineer:
Schaeffer Nassar Scheidegg
Consulting Engineers, LLC

By: 
Rami Nassar, P.E.

Date: 8/31/2023

Contractor:
Arawak Paving Co., Inc.

By: 
Anna Rivera, Contract Administrator

Date: 08/24/2023

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 166-2023**

AUTHORIZING REFUND OF CONSTRUCTION PERMIT FEES

WHEREAS, the Northfield Building Department did collect fees from and issue permit number 20220106 to Project CSI for the relocation of the beverage bar at 900 New Road; and

WHEREAS, the property owner has opted not to pursue the installation, and Project CSI has requested refunds of applicable fees collected by the City for the job that has been canceled; and

WHEREAS, the Building Department did collect fees in the amount of \$1,211.00 for the job that has been canceled; and

WHEREAS, the \$1,211.00 in fees collected shall be reduced by the nonrefundable \$13.00 Department of Community Affairs fee, and a review fee of \$240.00, for a total refund due of \$958.00.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Common Council of the City of Northfield authorizes the refund of \$958.00, to Project CSI, 11411 Overlook Drive, Fishers, IN 46037.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 12th day of September, 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 167-2023**

**APPROVAL OF SPECIFICATIONS AND AUTHORIZATION TO
PROCEED WITH PUBLIC BIDDING FOR GENERAL REPAIRS AND
CONSTRUCTION OF THE CITY OF NORTHFIELD SANITARY SEWER
AND STORMWATER FACILITIES**

WHEREAS, there exists the need to retain the services of a professional contractor to perform general repairs and maintenance on, and for the construction of, the City of Northfield Sanitary Sewer and Stormwater facilities; and

WHEREAS, said specifications were prepared by Rami Nassar, of Schaffer, Nassar, Scheidegg, Consulting Engineers, and have been reviewed by the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, New Jersey that the aforesaid specifications are hereby approved and the City Engineer is authorized to proceed with public bidding for this project.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 12th day of September, 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 168-2023**

**A RESOLUTION AUTHORIZING
THE CHIEF FINANCIAL OFFICER
TO EXECUTE A CONTRACT WITH CMC ENERGY SERVICES**

WHEREAS, the City of Northfield is interested in pursuing energy savings opportunities and take advantage of the NJ Clean Energy Direct Install Program; and

WHEREAS, the NJ Clean Energy Programs are now administered through local utility companies; and N.J.S.A 40A:11-5(f) exempts from public bidding the supplying of any product or the rendering of any service by a public utility; and

WHEREAS, the City of Northfield is a member of the South Jersey Power Cooperative and receives electrical utility services through Atlantic City Electric which were publicly bid in June 2022; and

WHEREAS, Atlantic City Electric has named CMS Energy Services as its Program Trade Ally to administer the NJ Clean Energy Direct Install Program; and

WHEREAS, CMS Energy Services has submitted a proposal for energy improvements for the City of Northfield Municipal Building and the City has qualified for \$37,137.34 in incentives resulting in net out of pocket costs of \$47,215.38, to be paid directly to the pre-approved ally trade services vendors; and

WHEREAS, the City of Northfield will repay the out of pockets costs over a 5-year period at 0% interest, which will be covered in part by energy savings.

WHEREAS, the Chief Financial Officer has certified the availability of funds against budget account 3-01-31-432-202; amounts for future years are contingent upon sufficient funds being appropriated.

NOW, THEREFORE, BE IT RESOLVED, that the City of Northfield Council authorizes the Purchasing Agent/Chief Financial Officer to execute the required documents to participate in the Direct Install Program and Financing Agreement.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Common Council of the City of Northfield, held this 12th day of September 2023.

Mayor, Erland Chau

Mary Canesi, RMC, Municipal Clerk



**SMALL BUSINESS
DIRECT INSTALL PROGRAM
SCOPE OF WORK ATTACHMENT**

"Parties":				
Participating Customer*:	City of Northfield			
Program Trade Ally*:	CMC Energy Services			
Facility Name*:	City of Northfield			
Facility Address:	1600 Shore Road	Northfield,	NJ	08225
	Street	City		Zip
*as listed on Application				

When fully signed, this Scope of Work Attachment ("Attachment") shall become part of the Small Business Direct Install Program Application (or "Program Application") to be executed (via AdobeSign) by the Parties in connection with the installation of energy efficiency retrofit Measures to be performed by the Trade Ally (or "TA") at the above listed Facility. This Attachment, together with the Program Application shall constitute the full Agreement between the Parties. Terms capitalized herein are defined in the Program Application.

The Participating Customer (or "Customer") agrees to have the Trade Ally perform retrofit work in connection with the Measures listed on page 2 of this form (attached). In consideration of TA's performance of such work, Customer agrees to pay TA based on the measure costs listed below under Customer Unit Cost for the number of completed units for each Measure upon receipt of invoice; provided the TA may collect a deposit from Customer prior to performing such work, in which case the final invoice shall be net of such deposit. Customer and Trade Ally understand that conditions discovered during installation may require that some measures identified in the energy assessment cannot be installed, or some areas may require additional measures/quantities to be installed. Should conditions in the field dictate that the Estimated Program Total Cost shown on page 2 increase, TA must obtain both Program Administrator and Customer written approval in the form of an amended Scope of Work Attachment before proceeding with such additional work. The final As-Built project scope will be reflected on the Measure Acceptance Form, submitted after installation.

By signing below, the Parties agree the below listed Measures shall be installed by the Trade Ally, pending approval of the project Scope of Work by Program staff. Customer certifies that he/she has the authority to contract for retrofit work in the Facility in connection with the Measures listed and, if the Customer does not own the Facility, the Owner has granted permission to Customer for performance of such work.

Participating Customer Date

Program Trade Ally Date

Scope of Work

The work to be performed by the Trade Ally in connection with the Project shall be comprised of the below listed Measures in the estimated quantities listed:

Measure Description / Location	Quantity	Total	Estimated	Estimated
	To Be Installed	Measure Cost	Customer Total Cost	Incentive Amount
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Council Chambers 1st	8	\$ 658.40	\$ 263.36	\$ 395.04
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Entry	14	\$ 1,152.20	\$ 460.88	\$ 691.32
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / City Clerk	11	\$ 905.30	\$ 362.12	\$ 543.18
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Bldg. Dept.	8	\$ 658.40	\$ 263.36	\$ 395.04
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Men	2	\$ 164.60	\$ 65.84	\$ 98.76
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Ladies	2	\$ 164.60	\$ 65.84	\$ 98.76
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Tax Collector	6	\$ 493.80	\$ 197.52	\$ 296.28
Relamp, Direct Line LED - 2-Lamp - 2-Foot T8 (Prem. - 10.5W) / Tax Collector	6	\$ 566.70	\$ 226.68	\$ 340.02
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Mechanical Room (2nd)	3	\$ 246.90	\$ 98.76	\$ 148.14
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Hallway	8	\$ 658.40	\$ 263.36	\$ 395.04
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Chief	3	\$ 246.90	\$ 98.76	\$ 148.14
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Lieutenant	2	\$ 164.60	\$ 65.84	\$ 98.76
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Captain	2	\$ 164.60	\$ 65.84	\$ 98.76
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Office	2	\$ 164.60	\$ 65.84	\$ 98.76
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / CID	6	\$ 493.80	\$ 197.52	\$ 296.28
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Records	2	\$ 164.60	\$ 65.84	\$ 98.76
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Patrol Room	2	\$ 164.60	\$ 65.84	\$ 98.76
Relamp, Direct Line LED - 2-Lamp - 2-Foot T8 (Prem. - 10.5W) / Bath	1	\$ 94.45	\$ 37.78	\$ 56.67
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Locker Room	1	\$ 82.30	\$ 32.92	\$ 49.38
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Bath	1	\$ 82.30	\$ 32.92	\$ 49.38
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Sargent's Office	2	\$ 164.60	\$ 65.84	\$ 98.76
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Patrol Room	2	\$ 164.60	\$ 65.84	\$ 98.76
Relamp, Direct Line LED - 2-Lamp - 2-Foot T8 (Prem. - 10.5W) / Cell	1	\$ 94.45	\$ 37.78	\$ 56.67
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Control Room	3	\$ 246.90	\$ 98.76	\$ 148.14
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / DWI Room	3	\$ 246.90	\$ 98.76	\$ 148.14
Relamp, Direct Line LED - 2-Lamp - 2-Foot T8 (Prem. - 10.5W) / Cell	1	\$ 94.45	\$ 37.78	\$ 56.67
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Hallway (Basement)	8	\$ 658.40	\$ 263.36	\$ 395.04
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Archives	3	\$ 246.90	\$ 98.76	\$ 148.14
Direct Line LED - 8' w/ Kit - (4) 4-Foot T8 Lamps - 10.5W / Archives	2	\$ 223.30	\$ 89.32	\$ 133.98
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Emer. Mgmt.	7	\$ 576.10	\$ 230.44	\$ 345.66
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Phone Room	1	\$ 82.30	\$ 32.92	\$ 49.38
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Rescue Squad	12	\$ 987.60	\$ 395.04	\$ 592.56
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Storage	6	\$ 493.80	\$ 197.52	\$ 296.28
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Mayor	4	\$ 329.20	\$ 131.68	\$ 197.52
Relamp, Direct Line LED - 1-Lamp - 4-Foot T8 (Prem. - 10.5W) / Fire Dept.	24	\$ 1,756.80	\$ 702.72	\$ 1,054.08
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Fire Office	2	\$ 164.60	\$ 65.84	\$ 98.76
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Men	1	\$ 82.30	\$ 32.92	\$ 49.38
Relamp, Direct Line LED - 2-Lamp - 4-Foot T8 (Prem. - 10.5W) / Fire Office #2	2	\$ 164.60	\$ 65.84	\$ 98.76
Direct Line LED - 8' w/ Kit - (4) 4-Foot T8 Lamps - 10.5W / Break Room	3	\$ 334.95	\$ 133.98	\$ 200.97
Fixture Replacement, LED Outdoor Wall Mount (14-60W), 59W (Exterior) / Outside	2	\$ 785.50	\$ 314.20	\$ 471.30
Packaged RTU AC / Rooftop	1	\$ 16,153.50	\$ 15,134.70	\$ 1,018.80
Split System A/C / Inside	2	\$ 32,868.44	\$ 23,154.74	\$ 9,713.70
Air Source Heat Pump (Split) / Outside	1	\$ 14,755.96	\$ 8,592.66	\$ 6,163.30

Dual Enthalpy Economizers / Inside	1	\$ 3,018.96	\$ 1,798.96	\$ 1,220.00
Demand Control Ventilation / Rooftop	1	\$ 2,038.86	\$ (7,647.14)	\$ 9,686.00
Low-Flow Aerators (Lavatory) / Bathroom	5	\$ 63.35	\$ 12.67	\$ 50.68
Low-Flow Aerators (Kitchen) / Kitchen	5	\$ 63.35	\$ 12.67	\$ 50.68
TOTALS		\$ 84,352.72	\$ 47,215.38	\$ 37,137.34

**CITY OF NORTHFIELD
RESOLUTION NO. 169-2023**

**ACKNOWLEDGING THE NOTICE OF RESIGNATION FROM
LYDIA BICKEL, ADULT SCHOOL CROSSING GUARD**

WHEREAS, pursuant to Resolution 125-2016, the Common Council of the City of Northfield approved the hiring of Lydia Bickel for the position of Adult School Crossing Guard commencing May 31, 2016; and

WHEREAS, on August 28, 2023, Lydia Bickel submitted notice of resignation to the City of Northfield with an effective date of August 28, 2023. Ms Bickel's last day worked was January 13, 2023.

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Northfield does hereby memorialize the notice of resignation of Lydia Bickel from the position of Adult School Crossing Guard, effective August 28, 2023.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 12th day of September 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 170-2023**

**EMPLOYMENT STATUS CHANGE FOR SUBSTITUTE
SCHOOL CROSSING GUARD**

WHEREAS, an immediate need existed within the Police Department to fill the position of Regular Adult School Crossing Guard; and

WHEREAS, substitute School Crossing Guard Paul Glenn expressed interest; and

WHEREAS, the recommendation to change the employment status of William Rowe from Substitute Crossing Guard to Regular Adult School Crossing Guard was made by Captain of Police Steve Steinecke, and by Crossing Guard Supervisor Heather Mellon.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that the status change of William Rowe effective September 17, 2023 is hereby approved and memorialized.

BE IT FURTHER RESOLVED, that compensation for William Rowe shall be in accordance with the Crossing Guard Rider Agreement between the City of Northfield and Government Workers Union, Local No. 430.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 12th day of September 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 171-2023**

**A RESOLUTION TO AUTHORIZE THE PROMOTION OF GEOFFREY
BENTZ TO THE POSITION OF SERGEANT WITHIN THE
NORTHFIELD POLICE DEPARTMENT**

WHEREAS, the need exists within the Police Department for a promotion to the position of Sergeant; and

WHEREAS, opportunity was given to all qualified candidates to participate in a testing process conducted in accordance with Chapter 61, Article IV of the City of Northfield Municipal Code regarding promotional procedures within the Police Department; and

WHEREAS, testing and interviews have been completed; and

WHEREAS, the appointment of Geoffrey Bentz to the position of Sergeant has been recommended by Police Chief Mark VonColln and Mayor Erland Chau.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that the promotion of Geoffrey Bentz to the position of Sergeant within the Police Department is hereby approved and confirmed.

BE IT FURTHER RESOLVED that Sergeant Bentz's salary shall be pursuant to the current collective bargaining agreement and the promotion shall be effective September 13, 2023.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 12th day of September 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 172-2023**

**A RESOLUTION TO AUTHORIZE THE PROMOTION OF WILLIAM
VANPELT TO THE POSITION OF SERGEANT WITHIN THE
NORTHFIELD POLICE DEPARTMENT**

WHEREAS, the need exists within the Police Department for a promotion to the position of Sergeant; and

WHEREAS, opportunity was given to all qualified candidates to participate in a testing process conducted in accordance with Chapter 61, Article IV of the City of Northfield Municipal Code regarding promotional procedures within the Police Department; and

WHEREAS, testing and interviews have been completed; and

WHEREAS, the appointment of William VanPelt to the position of Sergeant has been recommended by Police Chief Mark VonColln and Mayor Erland Chau.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that the promotion of William VanPelt to the position of Sergeant within the Police Department is hereby approved and confirmed.

BE IT FURTHER RESOLVED that Sergeant VanPelt's salary shall be pursuant to the current collective bargaining agreement and the promotion shall be effective September 14, 2023.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 12th day of September 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 173-2023**

**A RESOLUTION TO AUTHORIZE THE PROMOTION OF JUSTIN
HELLER TO THE POSITION OF SERGEANT WITHIN THE
NORTHFIELD POLICE DEPARTMENT**

WHEREAS, the need exists within the Police Department for a promotion to the position of Sergeant; and

WHEREAS, opportunity was given to all qualified candidates to participate in a testing process conducted in accordance with Chapter 61, Article IV of the City of Northfield Municipal Code regarding promotional procedures within the Police Department; and

WHEREAS, testing and interviews have been completed; and

WHEREAS, the appointment of Justin Heller to the position of Sergeant has been recommended by Police Chief Mark VonColln and Mayor Erland Chau.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that the promotion of Justin Heller to the position of Sergeant within the Police Department is hereby approved and confirmed.

BE IT FURTHER RESOLVED that Sergeant Heller's salary shall be pursuant to the current collective bargaining agreement and the promotion shall be effective September 15, 2023.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the City Council of Northfield, held this 12th day of September 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 174-2023**

**A RESOLUTION APPROVING A SIDEBAR MEMORANDUM OF
AGREEMENT BETWEEN THE CITY OF NORTHFIELD AND THE
NORTHFIELD PROFESSIONAL FIREFIGHTER'S ASSOCIATION,
LOCAL NO. 2364 REGARDING JUNETEENTH HOLIDAY**

WHEREAS, the City of Northfield (the City) and Northfield Professional Firefighters Association Local #2364 (the NPFA) are parties to a Collective Negotiations Agreement covering the period January 1, 2020 through December 31, 2024 (the Current Agreement); and

WHEREAS, the Current Agreement Between the City and the NPFA, contains language with respect to certain holidays, and contemplates the possible addition of new holidays during the term of the Current Agreement; and

WHEREAS, on November 29, 2022, the City amended its list of designated paid holidays for full-time, non-represented City employees to include 'Juneteenth', commencing with the 2023 calendar year and for each subsequent year; and

WHEREAS, in doing so, the City acknowledged that the designation of an additional holiday may trigger the need to amend certain previously executed Collective Negotiations Agreements; and

WHEREAS, the NPFA and the City have discussed a Sidebar Memorandum of Agreement to be made a part of the Current Agreement which addresses the Juneteenth holiday, a copy of which is attached hereto; and

WHEREAS, the NPFA has approved the Sidebar Memorandum of Agreement and the City now desires to do the same.

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield, as follows:

1. The statements of the preamble are hereby incorporated as if set forth in full herein.
2. The Sidebar Memorandum of Agreement between the City of Northfield and the Northfield Professional Firefighters Association, Local #2364 regarding the Juneteenth holiday, a copy of which is attached hereto and made a part hereof, is approved.
3. The Mayor is authorized to execute the Sidebar Memorandum of Agreement on behalf of the City.

4. This Resolution shall be effective immediately and shall include the 2023 Juneteenth holiday.
5. All employees and officials are directed to act in accordance with the intent of this resolution and the accompanying Sidebar Memorandum of Agreement.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 12th day of September, 2023.

Mary Canesi, RMC, Municipal Clerk

SIDEBAR AGREEMENT : ADDITION OF JUNETEENTH HOLIDAY

CITY OF NORTHFIELD
AND
NORTHFIELD PROFESSIONAL FIREFIGHTERS ASSOCIATION
LOCAL UNION #2364
INTERNATIONAL ASSOCIATION OF FIREFIGHTERS
AFL-CIO

WHEREAS, the City of Northfield (the City) and Northfield Professional Firefighters Association Local #2364 (the NPFA) are parties to a Collective Negotiations Agreement covering the period January 1, 2020 through December 31, 2024 (the Current Agreement); and

WHEREAS, the Current Agreement Between the City and the NPFA, contains language with respect to certain holidays, as follows:

ARTICLE SEVEN - Holidays

7.1 All full-time employees covered herein shall receive a total of fourteen (14) holidays, and any other day or half day that is provided by the Mayor and City Council and/or City Administrator to other City municipal employees. Twelve (12) holidays shall be paid at the rate of straight time at the daily rate established elsewhere in this Agreement and be payable on the last payday in the month of November. Two (2) holidays will be credited for use as time off on any shift and the use of one (1) holiday day is equal to being off one (1) scheduled shift.; and

WHEREAS, On November 29, 2022, Northfield City Council amended the City's list of designated paid holidays for full-time, non-represented City employees to include 'Juneteenth', commencing with the 2023 calendar year and for each subsequent year; and

WHEREAS, in doing so, the City acknowledged that the designation of an additional holiday may trigger the need to amend certain previously executed Collective Negotiations Agreements; and

WHEREAS, the NFPA has requested that the Juneteenth holiday be included as one of the paid holidays, thereby making it thirteen (13) paid holidays; and

WHEREAS, the City has considered this request and is in agreement; and

WHEREAS, the City and NFPA wish amend the Current Agreement accordingly.

NOW, THEREFORE, the City and NFPA agree as follows:

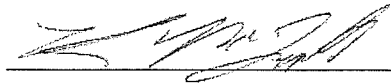
1. The statements of the preamble are hereby incorporated as if set forth in full herein.
2. In recognition of the addition of the Juneteenth holiday, commencing with the 2023 calendar year, and for each subsequent year, Article Seven, Holidays, shall be amended as follows:

ARTICLE SEVEN - Holidays

7.1 All full-time employees covered herein shall receive a total of ~~fourteen (14)~~ fifteen (15) holidays, and any other day or half day that is provided by the Mayor and City Council and/or City Administrator to other City municipal employees. ~~Twelve (12)~~ Thirteen (13) holidays shall be paid at the rate of straight time at the daily rate established elsewhere in this Agreement and be payable on the last payday in the month of November. Two (2) holidays will be credited for use as time off on any shift and the use of one (1) holiday day is equal to being off one (1) scheduled shift.

3. This amendment shall be incorporated into any subsequent collective negotiations agreement between the parties unless a different term is negotiated.
4. All other portions of the current agreement shall remain in full force and effect.
5. This Sidebar Agreement shall be presented to the full membership of the NFPA and the Common Council of the City of Northfield and will be effective upon full ratification/approval of both parties.

FOR THE NORTHFIELD PROFESSIONAL
FIREFIGHTERS ASSOCIATION
LOCAL #2364



DATE:

9/7/05

FOR THE CITY
OF NORTHFIELD

Erland V. L. Chau, Mayor

DATE: _____

CITY OF NORTHFIELD, NJ
RESOLUTION NO. 175-2023

**AUTHORIZING EXECUTION OF SHARED SERVICES AGREEMENT
FOR THE PARTICIPATION IN A COUNTY-WIDE REGISTRATION
PROGRAM FOR ABANDONED PROPERTIES**

WHEREAS, there exists within the City of Northfield the need for a new third-party administrator to develop and/or implement a real property registry and fee collection program in order to identify vacant and abandoned properties in the City of Northfield, continue to eliminate and prevent community decay, the spread of blight and deterioration of properties in the City of Northfield; and

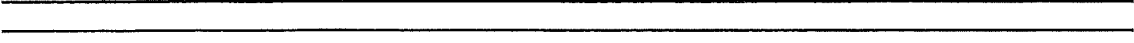
WHEREAS, funds are available for this purpose; and

WHEREAS, it is the recommendation of the Common Council of the City of Northfield that the SHARED SERVICES AGREEMENT FOR THE PARTICIPATION IN A COUNTY-WIDE REGISTRATION PROGRAM FOR ABANDONED PROPERTIES attached hereto as Exhibit "A" be accepted.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute the SHARED SERVICES AGREEMENT FOR THE PARTICIPATION IN A COUNTY-WIDE REGISTRATION PROGRAM FOR ABANDONED PROPERTIES attached hereto as Exhibit "A".

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 12th day of September 2023.

Mary Canesi, RMC, Municipal Clerk



SHARED SERVICES AGREEMENT

BY AND BETWEEN

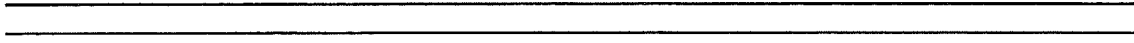
MUNICIPALITIES

AND

ATLANTIC COUNTY IMPROVEMENT AUTHORITY

**FOR THE PARTICIPATION IN A COUNTY-WIDE REGISTRATION
PROGRAM FOR ABANDONED PROPERTIES**

Dated: _____



Prepared by:

Randolph C. Lafferty, General Counsel
Atlantic County Improvement Authority

CLAC 7583976.1

TABLE OF CONTENTS

Recitals	3
Paragraph A. Description of the Project.....	4
Paragraph B. Description of Services	5
Paragraph C. Fees	6
Paragraph D. Duration of Agreement.....	6
Paragraph E. Termination of Agreement.....	6
Paragraph F. Limitation of Delegation.....	7
Paragraph G. Indemnification	7
Paragraph H. Compliance with Laws and Regulations.....	8
Paragraph I. Insurance	8
Paragraph J. Events of Default.....	8
Paragraph K. Remedies	8
Paragraph L. No Remedy Exclusive	9
Paragraph M. No Additional Waiver Implied by One Waiver	9
Paragraph N. No Personal Liability	9
Paragraph O. Miscellaneous	9
Section 1. Amendment	9
Section 2. Successors and Assigns	9
Section 3. Severability	9
Section 4. Counterparts	9
Section 5. Entire Agreement.....	10
Section 6. Further Assurances and Corrective Instruments	10
Section 7. Headings	10
Section 8. Non-Waiver	10
Section 9. Governing Law.....	10
Section 10. Superseding Agreement	10
Paragraph P. Effective Date	10

SHARED SERVICES AGREEMENT

THIS SHARED SERVICES AGREEMENT, (“Shared Services Agreement”), dated this _____ day of _____, 2023, is made by and between the _____, a municipal corporation of the State of New Jersey (“Municipality”), and the Atlantic County Improvement Authority (hereinafter referred to as the “Authority”) is a political subdivision of the State of New Jersey and an instrumentality of the County of Atlantic, established pursuant to N.J.S.A. 40:37A-44 et seq.

RECITALS

1. The Authority is a political subdivision of the State of New Jersey and an instrumentality of the County of Atlantic with its principle offices being located at 600 Aviation Research Boulevard, Egg Harbor Township, New Jersey 08234;
2. Municipality (“Municipality”) is a municipal corporation of the State of New Jersey with offices located at _____;
3. The present mortgage foreclosure crisis has serious negative implications for all communities trying to manage the consequences of property vacancies and abandoned real properties;
4. The Authority and Municipality have a vested interest in protecting neighborhoods against decay caused by vacant and abandoned properties and conclude that it is in the best interests of the health, safety, and welfare of its citizens and residents to impose registration and certification requirements on abandoned and vacant properties located within the Municipality;
5. The Authority had previously successfully implemented such a program utilizing the professional services of initially Community Champions Corporation by Agreement dated December 7, 2015, with said Agreement ultimately being assigned to Property Registration Champions, LLC d/b/a PROCHAMPS;
6. In or about June of 2023 Property Registration Champions, LLC d/b/a PROCHAMPS (formerly known as Community Champions Corporation) ceased operations, became insolvent, was no longer functioning and entered into an Assignment for the Benefit of Creditors by filing in the Circuit Court of the Ninth Judicial Circuit, Orange County, Florida, under Case Number 2023-CA-013217;
7. By letter dated July 10, 2023, the Authority confirmed with the Assignee of Property Registration Champions, LLC, that the Authority was terminating its Contractual relationship with Property Registration Champions, LLC;
8. This Shared Services Agreement is authorized pursuant to Chapter 444 of P.L. of 2021 and has been awarded pursuant to the statutory fair and open procurement process, consistent with the terms and provisions of N.J.S.A. 19:44A-20.4;

9. On July 14, 2023 the Authority issued a Request for Proposals for Professional Services regarding the operation and implementation of a County-Wide registration program for abandoned properties subject to mortgages that are in default and that Hera Property Registry, LLC submitted a response to same;
10. Hera Property Registry, LLC is a corporation that provides Property Registration Programs and has represented to the Authority that it has the ability to provide such services;
11. The Authority has elected to continue the County-Wide registration program, to be administered by Hera Property Registry, LLC that will identify a contact person to address safety and aesthetic concerns to minimize the negative impacts and blighting conditions that occur as a result of the foreclosures;
12. The parties have previously entered into a Shared Services Agreement for the participation of the municipalities into the County-Wide registration program established by the Authority and now desire to amend and modify said Shared Services Agreement so as to provide that the same be administered by Hera Property Registry, LLC;
13. The Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., specifically authorizes governmental entities to enter into such Shared Services Agreements.

NOW, THEREFORE, in consideration of the mutual promises, agreements and other considerations made by and between the parties, the parties do hereby agree as follows:

AGREEMENT

A. DESCRIPTION OF THE PROJECT.

It is the purpose and intent of the Municipality to establish a process to address the deterioration and blight of Municipality neighborhoods caused by an increasing amount of abandoned, foreclosed or distressed real property located within the Municipality, and to identify, regulate, limit and reduce the number of abandoned properties located within the Municipality.

It is the Municipality's further intent to participate in the County-Wide registration program established by the Authority and administered by this Contract is authorized pursuant to Chapter 444 of P.L. of 2021 and has been awarded pursuant to the statutory fair and open procurement process, consistent with the terms and provisions of N.J.S.A. 19:44A-20.4, as a mechanism to protect neighborhoods from becoming blighted due to the lack of adequate maintenance and security of abandoned and foreclosed properties.

B. DESCRIPTION OF SERVICES.

The Municipality shall participate in the County-Wide registration system, administered by Hera Property Registry, LLC cataloging each Abandoned Property within the Municipality. Hera Property Registry, LLC shall provide all the required services necessary to develop and implement the real property registry and fee collection program in accordance with the requirements of each Municipality's Ordinance and shall include, but not be limited to, the following:

1. Identify vacant/abandoned properties within the County of Atlantic, whether vacant or occupied, that is in default on a mortgage, has had a lis pendens filed against it by the mortgagee holding a mortgage on the property, is subject to an ongoing foreclosure action by the mortgagee, is subject to an application for a tax deed or pending tax assessor's lien sale, has been transferred to the mortgagee under a deed in lieu of foreclosure or ownership by Sheriff's Sale.
2. Notify mortgagee of its requirements to register vacant/abandoned properties, within ten (10) days of the date that the mortgagee declares default on a mortgage, has had a lis pendens filed against it by the mortgagee holding a mortgage on the property, is subject to an ongoing foreclosure action by the mortgagee, is subject to an application for a tax deed or pending tax assessors lien sale, has been transferred to the mortgagee under a deed in lieu of foreclosure or ownership by Sheriff's Sale.
3. Provide mortgagee detailed instructions on how to register the property, identifying information required to complete registry, access to the registry system, select and identify the local property manager and any other information necessary by the mortgagee to complete the registry of the property.
4. Train and provide support with the responsible person for the lender to electronically register the information.
5. Develop and design or acquire and maintain, through the duration of the engagement, a web-based electronic registry system that affords all mortgagees the opportunity to go on-line and register vacant/abandoned properties as required by municipal ordinances.
6. Provide the Authority free access to, and training on, the web-based electronic registry system and reporting tools. Also provide any necessary website and reporting tools support to the Authority.
7. Include in the web-based electronic registry system, at no cost to the Authority, any properties that have been registered in the County prior to the commencement of any Vendor services hereunder.
8. Provide the record of vacant/abandoned properties, with mortgages declared to be in default, that have not been registered and the current status of the registration process for each property.

9. Provide the financial accounting of property registrations, identifying those that are in compliance with the ordinance as well as those that have not met its financial obligations.
10. Provide financial reports reasonably requested by the Authority.

C. FEES.

Hera Property Registry, LLC shall be the collector of the registration fee established by the Municipality. All registrations fees collected by Hera Property Registry, LLC shall be paid over to the Authority. The fee shall thereafter be apportioned and distributed by the Authority as follows:

1. Hera Property Registry, LLC shall receive a flat fee of \$100.00 per house;
2. The second \$100.00 shall be disbursed by the Authority to the Municipality;
3. After Vendor receives \$100.00 and Municipality receives \$100.00, the Authority shall receive portion of fee in excess of \$200.00 up to a \$100.00 maximum to the Authority;
4. Any registration fee amount in excess of \$300.00 shall be submitted to the Municipality by the Authority.
5. Should there be a late fee associated with the Municipality's ordinance, the late fee will be submitted to the Authority and HERA will invoice for 20% of said late fee and the balance of said late fee shall be remitted to the Municipality.

Neither Hera Property Registry, LLC nor the Authority shall be entitled to any fines levied by the Municipality for code violations or violations of the registration requirement.

D. DURATION OF AGREEMENT.

This Agreement shall become effective immediately upon authorization, execution and delivery by all parties.

This Agreement shall be effective for the period commencing upon the effective date of this Agreement and continuing for a period of ten (10) years or in accordance with the Contract executed between the Authority and Hera Property Registry, LLC attached hereto as Exhibit "A", whichever is shorter.

E. TERMINATION OF AGREEMENT.

1. This Agreement may be terminated by either party, at any time, with a minimum of thirty (30) days' written notice to the other party, with or without cause.
2. Upon termination, any and all data collected by Hera Property Registry, LLC up to the date of termination will remain the property of the parties to this Agreement.

3. Upon termination, a Municipality will no longer have access to the program approved by Hera Property Registry, LLC as part of this Shared Services Agreement.

F. LIMITATION OF DELEGATION.

To the extent that this Agreement constitutes a delegation of authority by the Authority, this Agreement shall not be construed to delegate any authority other than the authority to provide the services described in this Agreement, consistent with the terms and provisions of this Shared Services Agreement.

Neither Authority nor Municipality intends by this Agreement to create any agency relationship other than that which may be specifically required by the Shared Services Agreement Act for the limited purpose of the provision of service by the Authority pursuant to this Agreement.

G. INDEMNIFICATION.

1. During the term of this Shared Services Agreement, each entity shall indemnify and shall hold each other entity, the members of its governing body and its officers, agents and employees harmless against, and each indemnifying entity shall pay any and all liability, loss, cost, damage, claims, judgment or expense, of any and all kinds or nature, which shall be imposed by law, which indemnified entity, the members of its governing body or its officers, agents and employees may sustain or may be subject to or may be caused to incur by reason of any claim, suit or action which is based upon personal injury, death, or damage to property, whether real, personal or both, or upon or arising out of any services performed, work performed, obligation undertaken or not performed in connection with the Project.
2. The indemnifying entity at its own cost and expense, shall defend any and all such claims, suits and actions which may be brought or asserted against any indemnified entity, the members of its governing body or its officers, agents or employees; provided, however, that this provision shall not be deemed to relieve any insurance company which has issued a policy of insurance of its obligation to defend any insured party which may be named in such policy or insurance in connection with any claims, suits or actions which are covered by the terms of such policy.
3. Each entity agrees as follows:
 - (a) Each entity shall give each other entity prompt written notice of the filing of each such claim and the institution of each such suit or action;
 - (b) No entity shall, without the prior written consent of each other entity, adjust, settle or compromise any such claim, suit or action with respect to the Project.

H. COMPLIANCE WITH LAWS AND REGULATIONS.

Each entity agrees that it will at its own cost and expense promptly comply with, or cause to be complied with, all laws, rules, regulations and other governmental requirements which may be applicable to the performance of the services described in this Agreement.

I. INSURANCE.

At all times during the term of this Shared Services Agreement, each entity shall maintain or cause to be maintained with responsible insurers who are authorized to do business in the State of New Jersey, or in such other manner as may be required or permitted by law, casualty, all-risk and comprehensive general liability insurance with respect to the Project as shall be determined to be reasonably required. Each entity shall be obligated to pay for the cost of all such insurance.

J. EVENTS OF DEFAULT.

Any one of the following shall constitute an event of default by any defaulting entity:

1. Continued breach by any such entity of any representation, warranty or covenant contained in this Shared Services Agreement within thirty (30) days after written notice of such breach has been sent by any other entity to the defaulting entity or, if such breach is of a type that cannot be cured within thirty (30) days, the failure of the defaulting entity within such thirty (30) day period to commence and diligently pursue such performance to completion;
2. Failure by any defaulting entity to perform any other term or condition of this Shared Services Agreement within thirty (30) days after written notice of such failure has been sent by any other entity or, if such failure is of a type that cannot be cured within thirty (30) days, the failure of the defaulting entity within such thirty (30) day period to commence and diligently pursue such performance to completion; or
3. The filing of a petition by the defaulting entity in bankruptcy or the filing of a petition in bankruptcy against defaulting entity which is not dismissed within sixty (60) days after such filing, or if defaulting entity is adjudged to be bankrupt or determined to be insolvent or if defaulting entity seeks reorganization or liquidation under any federal or State bankruptcy law, or if defaulting entity makes an assignment for the benefit of its creditors.

K. REMEDIES.

Whenever any Event of Default as described in paragraph J above hereof shall have occurred and shall be continuing, and provided that prior written notice of the default has been given to the defaulting party by the non-defaulting party and the default has not been cured, the non-defaulting party may take whatever action may appear necessary or desirable to enforce the performance and observance of any obligation, agreement or covenant of the defaulting party under the terms of this Shared Services Agreement or may terminate this Agreement by written notice to the defaulting party.

L. NO REMEDY EXCLUSIVE.

No remedy which is conferred upon or which is reserved to the parties herein is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy which is provided under the terms of this Shared Services Agreement or which is now or hereafter existing at law or in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient.

M. NO ADDITIONAL WAIVER IMPLIED BY ONE WAIVER.

In the event that any agreement which is contained in this Shared Services Agreement should be breached by either party and thereafter such breach shall be waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be a waiver of any other breach hereunder.

N. NO PERSONAL LIABILITY.

No covenant, condition or agreement contained in this Shared Services Agreement shall be deemed to be the covenant, condition or agreement of any past, present or future officer, agent or employee of the Authority or Municipality, in his or her individual capacity, and neither the officers, agents or employees of the Authority or Municipality nor any official executing this Shared Services Agreement shall be liable personally on this Shared Services Agreement by reason of the execution hereof by such person or arising out of any transaction or activity relating to this Shared Services Agreement.

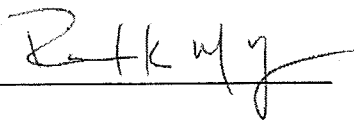
O. MISCELLANEOUS.

1. **Amendment.** This Shared Services Agreement may not be amended or modified for any reason without the express prior written consent of the parties hereto.
2. **Successors and Assigns.** This Shared Services Agreement shall inure to the benefit of and shall be binding upon each other entity and their respective successors and assigns.
3. **Severability.** In the event that any provision of this Shared Services Agreement shall be held to be invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.
4. **Counterparts.** This Shared Services Agreement may be simultaneously executed in several counterparts, each of which shall constitute an original document and all of which shall constitute but one and the same instrument.
5. **Entire Agreement.** This Shared Services Agreement sets forth all the promises, covenants, agreements, conditions and undertakings between the parties hereto with respect to the subject matter hereof, and supersedes all prior or contemporaneous

agreements and undertakings, inducements, or conditions, express or implied, oral or written between the parties hereto.

6. **Further Assurances and Corrective Instruments.** All entities shall execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for correcting any inadequate or incorrect description of the Project or to correct any inconsistent or ambiguous term hereof.
 7. **Headings.** The Article and Section headings in this Shared Services Agreement are included herein for convenience of reference only and are not intended to define or limit the scope of any provision of this Shared Services Agreement.
 8. **Non-Waiver.** It is understood and agreed that nothing which is contained in this Shared Services Agreement shall be construed as a waiver on the part of the parties, or any of them, of any right which is not explicitly waived in this Shared Services Agreement.
 9. **Governing Law.** The terms of this Shared Services Agreement shall be governed by and construed, interpreted and enforced in accordance with the laws of the State applicable to agreements made and to be performed entirely within such State, including all matters of enforcement, validity and performance.
 10. **Superseding Agreement.** This Agreement shall supersede any prior Shared Services Agreement between the parties regarding this subject matter and, to the extent there is any conflict between this Agreement and any prior Agreement, this Agreement shall control.
- P. **Effective Date.** This Agreement shall be effective as of the date first written above which date shall be considered the commencement date of this Agreement.

ATTEST:



ATLANTIC COUNTY IMPROVEMENT
AUTHORITY

By: 
TIMOTHY D. EDMUNDS
EXECUTIVE DIRECTOR

ATTEST:

MUNICIPALITY

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 176-2023**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-
12(b)(7) –MATTERS COVERED UNDER THE ATTORNEY CLIENT
PRIVILEGE**

WHEREAS, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Common Council of the City of Northfield to discuss, in a session not open to the public, with the City's Special Counsel for Affordable Housing, an update regarding affordable housing compliance efforts, potential future affordable housing development, and matters that fall within the attorney client privilege related thereto.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.


I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 12th day of September 2023.

Mary Canesi, RMC, Municipal Clerk

ENGINEER'S REPORT

ENGINEERING MEMORANDUM

TO: Mayor and City Council, City of Northfield
1600 Shore Road
Northfield, NJ 08225

FROM: Rami Nassar, PE, PP, CME 
Schaeffer Nassar Scheidegg Consulting Engineers, LLC (SNS)

SUBJECT: Engineers Report for September 12, 2023

DATE: September 8, 2023

PROJECTS:

NF13-43 Asset Management Plan

Work has been started on different components of the plan. North American Pipe, LLC has been contracted to video the sewer main along Tilton Road from the manhole by Little Italy Restaurant at Burton Avenue to the manhole at Maple Ave. and Roosevelt Ave. we found a major sewer main break at the intersection of Tilton and Burton causing major roadway settlement, also Infra Structurer Assessment, LLC started to inventory the sewer system. We are working on completing the sanitary sewer system inventory. I will be meeting with the Public Works Director on March 9, 2020, to go over a portion of the plan and to determine the section sewer main that needs to be inspected. We are finalizing the list for the portion of the sewer main to be videoed. Waiting to hear back from Contractor if able to work. (10-16-2020) working on the schedule to move forward with to video portion of the sanitary sewer pipes. (3-12-2021) Will be starting to video the sewer main on Monday the 22nd, I am meeting with Qwin to finalize the scope of this portion of the project. (4-1-2021) The contractor had to reschedule the work to mid-April. (4-15-2021) Did not get the new schedule from the Contractor yet. (4-30-2021) The contractor started to video the sewer main, we encountered a few issues which need to be addressed in the asset management plan. (5-14-21) waiting for the contractor to send the pipe videos for me to review. (6-11-2021) reviewed the tapes, there are additional few minor issues, and the recommendations will be incorporated into the final document. **(9-8-2023) Working on the report.**

NF13-27 Grant Applications:

(5-22-2020) working on the 2021 Municipal Aid Grants for the reconstruction and widening of Merritt Drive, portion of Ridgewood Drive and possible drainage system upgrade. Also, I received an email from the ACIA stating that the municipality does not qualify for CDBG for recreational use (we do not meet the LMI requirements as set by HUD) the only project we can apply for are ADA compliance or projects for Senior Citizen. (6-12-2020) Finalizing the Municipal Aid Grant application for Merritt Drive and working on the CDBG grant to upgrade ADA access to the picnic area at Birch Grove Park. (7-10-2020) The 2021 Municipal Aid Application has been submitted and there is a resolution on the agenda, which needs to be sent to the NJDOT no later than July 31, 2020. Nothing new to report. (10-16-2020) we had a zoom meeting with the NJDOT Local Aid to discuss the Transportation Alternative Set-Aside program grant for the bike path upgrade. (11-6-2020) working with Mary Canesi on the grant application and getting all the supporting documents and preparing a concept plan to be submitted with the application. (11-20-2020) The bike path grant application will be submitted by the 24th. Grant Application was submitted November 24, 2020. (4-15-2021) New grant opportunity for recreational facility from the NJDEP, to be discussed. (4-30-2021) We need to file the new CDBG Grant by May 14, 2021. (5-14-2021) CDBG application was submitted to the ACIA, and currently working on the recreational grant offered by NJDCA.

(6-11-2021) the DCA grant application was submitted, the Urban Parks Grant application will not comply with most of the environmental restrictions and requirements. (7-9-2021) Submitted the 2021 Municipal Aid Grant Application for the reconstruction of Oak Avenue. (11-5-2021) We received the NJDOT Municipal Aid Grant for the reconstruction of Oak Avenue in the amount of \$285,000.00. (5-6-2022) The application for the CDBG grant from ACIA is completed and will be submitted on Monday. (5-20-2022) The Municipal Aid grant application is open we need to finalize which road will be included in the application. (6-10-2022) Ridgewood Drive between Route 9 and Sutton is a possible road for the grant. (6-24-2022) Grant application was submitted to the NJDOT. (7-15-2022) Resolution has been uploaded in PMRS. (8-15-2022) We have a pre application meeting setup for 8-15-2022 for the Transportation Alternative Set-Aside Grant. (10-21-2022) working on the Transportation Alternative Set-Aside Grant and flood mitigation grant with Tim Joo. (11-10-2022) We submitted the Transportation Alternative Set-Aside Grant and are working on flood mitigation grant with Tim Joo. (11-25-2022) Grant application was submitted, also we have received the 2023 Municipal Aid Grant for the reconstruction of Ridgewood Drive in the amount of \$261,640. (12-8-2022) I am working on the recreational grant application; we will have on the meeting agenda a resolution to authorize the filing on this application. (1-13-2023) finishing the recreational grant application to be submitted by the 20th. (4-28-2023) We received \$80,000 grant for the bandstand area upgrade at BGP, also Qwin requested a \$25,000 grant from NJDEP to assist New Jersey municipalities in upgrading their MS4 Stormwater Programs to comply with the requirements of the 2023 Tier A MS4 Permit renewal. Also, we need to determine which street reconstruction project we want to apply to the Fiscal 2024 Municipal Aid grant. (7-14-2023) The 2024 Municipal Aid Grant was submitted. **(9-8-2023) I am working on the NJDOT 2024 Safe Routes to School Grant.**

NF13-03 New Jersey American Water Company System Upgrade:

(1-19-2020) Multiple water main upgrade projects were completed last year, so far there are no new projects scheduled within the Municipal Roadways. (2-24-2021) I had a meeting with Tim Green from the NJAWC to discuss the main relocation along Birch Grove Park Road. (3-12-2021) Received the street opening application for the main relocation along Birch Grove Park Road. (4-1-2021) South State subcontractor will remove the trees on the 5th, so the NJAWC will be able to relocate the water main. (5-14-2021) waiting on the NJAWC schedule. (6-11-2021) the water main has been relocated. (7-9-2021) NJAWC finished the work along Birch Grove Park Road. (9-10-2021) Working with the NJAWC on the covered valves issue. (9-23-2021) NJAWC applied for 6 Street Opening Permits. (11-19-2021) The NJAWC is planning to replace the entire water main (approximately 4,400') along Herbert Drive and Shepherd Circle West, also the NJAWC will be replacing the water main along Hemsley Road. (3-4-2022) The NJAWC will start the water main renewal along Herbert Drive, Shepherd Circle and Shepherd Circle West on March 7th, it will take approximately 5 weeks to finish the main installation and another 5 weeks to finish all connections. (4-8-2022) Contractor finished the main installation portion of this project, they will start on the water main replacement along Hemsley Place on Monday. (5-20-2022) The contractor will start the individual water connections at Herbert Drive this coming Monday. (6-10-2022) the contractor finished the individual connections along Hemsley and finished more than 50% of the connections for Herbert and Shepherd portion of the project. (6-24-2022) All work has been completed; paving will start after 60 days. (9-2-2022) We marked the limits of paving for the final restoration at Hemsley, Herbert and Shepherd, the work is scheduled for the first week in October. (9-15-22) Contractor sent all required paperwork for additional paving. (10-7-2022) the Paving was completed at Shepherd and Herbert, Hemsley to be finished on Monday. (10-21-2022) Pavement restoration has been completed. (3-17-2023) I scheduled to appear at court on March 28, 2023, regarding the illegal street opening done by the NJAWC. (3-31-2023) The prosecutor recommended that we work this issue out with the NJAWC, I directed them to Chapter 330: Streets and Sidewalks § 330-15: Newly paved streets, at this point they will need to pave the entire block. (4-14-2023) I was contacted by the NJAWC to arrange for the repaving of Putting Green block between Broad and Cecil. (4-28-2023) we had an emergency opening at 2200 Cornwall Avenue on 4-27-2023. (6-9-2023) The NJAWC started the main upgrade along Oak Avenue on 6/5/2023. Work should be completed by min July. (6-23-2023) The main from Mill Road to Cedar Bridge has been completed and the contractor will finish the main installation by July 6. During the main installation the contractor had to remove approximately 350' of existing drainage pipe, the NJAWC will replace this pipe within 30 days. (7-14-2023) The main replacement was completed, the Contractor is installing the individual services, should be completed by the end of July, also the drainage pipe will be replaced by mid-August, Final paving will be scheduled 45 days after the completion of all under groundwork. (8-10-2023) the NJAWC has completed the main replacement and re-established all services. **(9-8-2023) the JAWC replaced portion of the drainage pipe that was damage (328') along Oak Avenue. During the pipe installation we found out that the remaining existing pipe was collapsing, after discussing this with Qwin Vitale and Councilman Dewees, it was determined to replace the remaining 123' of the existing pipe at our cost (\$12,922.00)**

NF13-03 Street Opening:

(9-8-2023) 2 opening permits were processed.

NF13-44 2020 Local Road Paving Program

(10-2-2020) This project originally included portion of Second Street, Portion of Franklin Avenue, portion of Fairbanks Avenue, Portion of Bates Avenue, Portion of Maple Avenue including drainage, Half width Haddon Avenue, portion of Wabash Avenue, Half width of portion of Ridgewood Avenue, Half width of portion of Glencove Avenue. During the design process a portion of Cedar Bridge, Cedar Spring Court and the re-alignment of Birch Grove Park Road were added to the scope of this project, design plan and bid packages will be ready for Council's review and approval at the October 20th meeting. (10-16-2020) bid package and plans needed additional revisions and was not completed on time for the Council's approval at this meeting, the package will be ready for the next Council meeting. (11-6-2020) Bid package was delivered to the Clerk's Office; we are requesting an authorization to proceed with the bid. (11-20-2020) Bid opening is set for December 10th. (12-11-

2020) We received 6 bids, and the lowest bid was from South State, Inc. in the amount of \$527,756.00, the recommendation of award is on the Council's agenda for approval for this meeting. (1-14-2021) we had the pre-construction meeting on the 11th, the contractor tentatively will start the drainage component of the project in February. (2-26-2021) We sent the notice to proceed, the contractor is starting the drainage improvements on March 1, 2021. (3-12-2021) The drainage pipe along Maple has been completed, and the Contractor will start the concrete work next week. (4-1-2021) The concrete work will start on the 5th. (4-15-2021) Contractor is not finished with the concrete work. (4-30-2021) All concrete has been completed, working with the Contractor on the paving schedule. (5-14-2021) Nothing new to report. (6-11-2021) the contractor started the paving portion of this project on 6/9/2021. (8-6-2021) The contractor will finish the paving and start on the punch list items the week of August 9th. (8-26-2021) The Contractor started the work on the punch list items, we sent him an email indicating the time for project completion is no later than September 15, if not finished by then, the Municipality could assess liquidated damages. (9-10-2021) the contractor finished 80% of the punch list items. (10-22-2021) Working on the payment request and the final change order. (11-19-2021) Working on the final change order, also we ordered the core sample testing to determine actual asphalt thickness and composition. (7-15-2022) Working on the final change order, so we can close out this project. (1-13-2023) I had a meeting with the Contractor to finalize the quantities for the change order and final payment. **(9-8-2023) No update**

PROJECT IS COMPLETED

NF13-48 Reconstruction of Merritt Dr. and p/o of Ridgewood Dr. (Municipal Aid FY 2021)

On November 16, 2020, The City was selected to receive \$ 310,000.00 from the NJDOT Fiscal Year 2021 Municipal Aid Program the Reconstruction of Merritt Drive and portion of Ridgewood Drive between Route 9 and Wabash Avenue. Nothing New to report. (1-14-2021) we started the project design. (4-15-2021) Working on the design plan should be completed by the end of April. (5-14-2021) The plan and specification will be at the Clerk's Office by the end of May for review and approval by Council. (6-11-2021) the plans and bid package are at the Municipal Clerk's office for the Council members to review. (7-9-2021) sent the package to the NJDOT for their concurrence. (8-26-2021) we received the NJDOT comments on the plans and bid package, we addressed all the issues and sent back the revised package for the NJDOT concurrence, so we can advertise the bid. (9-10-2021) the project has been advertised for bidding. (9-23-2021) No Update. (10-8-2021) We had a bid opening on the 5th and I have submitted the recommendation for award for the Council members review and approval. (10-22-2021) We received the Award Concurrence from the NJDOT, so we can move forward with the pre-construction meeting and schedule the work with the contractor. (11-5-2021) The pre-construction meeting is scheduled for November 9th. (11-19-2021) The Contractor will work with Public Works to determine if the existing drainage system needs any additional upgrade. (3-4-2022) Starting dated was pushed toward the end of April, due to the water main connection for the new school at the corner of Route 9 and Ridgewood Drive. (3-18-2022) We sent the notice to proceed to the contractor for April 1, 2022. (4-8-2022) The Contractor will start the concrete portion of this project on Monday the 11th. (4-22-2022) Concrete work has been completed; we have an issue with a shallow stormwater

pipe crossing along Merritt Dr. we are in the process of replacing this pipe, also we have removed three existing trees, one tree for sight distance and two trees for motorist safety. (5-6-2022) Drainage pipe replacement has been completed; we have a 30-day settlement period before paving can start. (5-20-2022) The contractor is scheduling the paving portion for Mid-June. (6-10-2022) The paving portion of the project has been completed. (6-24-2022) Line striping has been finished; the project is substantially completed. (7-15-2022) Final inspection by NJDOT is scheduled for 7-19-2022. (8-12-2022) Working on the final punch list items, core sample testing was completed asphalt material and construction complies with the approved specifications. (9-15-2022) the contractor is working on correction of a couple drainage issues along Merritt and Ridgewood. (10-7-2022) The contractor corrected the drainage issue along Merritt and Ridgewood, and still needs to correct the minor puddle by Route 9. (10-21-2022) Final change order has been finalized and needs Council's approval before we can close out this project with the NJDOT. (4-28-2023) Waiting on the NJDOT representative to help in updating the PMRS. (8-10-2023) I am in the process of updating the PMRS so we can close out this project. **(9-8-2023) Final change order was submitted to the NJDEP, we are working on the additional requested information.**

NF13-49 Slip Line Portion of the Existing Sanitary Sewer Mains

(8-6-2021) On June 15, 2021, The City awarded the slip lining contract to En-Tech Corp of NJ, for the sum of \$221,277.63. We had the pre-construction meeting on July 29, 2021. During the meeting the contractor requested that an employee from public works be present when they are slip lining the sewer main, to monitor the sewer flows and to address any issue that might come up, the work is scheduled to start the first week of September.

(8-26-2021) No update. (9-10-2021) Contractor will start the pipe cleanup next week he had an issue with the NJAWC allocating a fire hydrant for their use. (9-10-2021) the Contractor is scheduled to start on the 14th. (9-23-2021) Contractor started the pipe cleaning on September 20, 2021. (10-8-2021) The contractor finished cleaning the lines and will start the slip lining on the 11th, project should be completed by October 22nd. (10-22-2021) The project was completed we have an issue with a section of the liner near Roosevelts and Route 9, the Contractor will repair on Monday, total sewer main lined is 4,480'. (11-5-2021) The project has been completed, I still need to review all the videos for the completed work, meanwhile there is a small issue with the main along Roosevelt Avenue near Tilton Road, the Contractor will fix. (12-10-2021) Received the payment request, and all the prep and post installation videos for our review. (1-14-2022) Spoke with the contractor regarding the issue with the slip line at the intersection of Tilton and Roosevelt waiting on his time frame to fix, so we can process the payment. (2-6-2022) Due to the weather the repair can't take place until the temperature is in the upper 40, at this time we recommended a partial payment to the Contractor. (4-8-2022) We prepared the final change order for approval by Council, mainly this change order reflects few discrepancies between the as-built plan and the actual conditions in the field. (4-22-2022) We received the final payment request from the Contractor on 4-20-22, it will be on the next Council meeting agenda for payment. (5-6-2022) Final payment has been submitted, Contractor provided the required maintenance bond. (9-15-2022) Project is completed, only one punch list item remains to be completed. (10-7-2022) We are going to prepare a bid package for another section of the deep sewer to be slipped lined. (10-21-2022) Bid package has been completed and will be going out to bid next week. (11-25-2022) Bid opening is scheduled for December 2, 2022. (12-8-2022) I prepared the recommendation of award for the Council to approve for Phase II. (1-13-2023) we have the pre-construction meeting setup for January 26, 2023(3-3-2023) Contractor started the slip lining on 2-27-2023. (3-17-2023) The Contractor is attempting to fix the damaged liner along New Road in front of McDonald, the Contractor will try next week one more method to remove the damaged liner, if it fails, they will need to excavate and replace the pipe. (3-31-2023) The Contractor is not able to fix the liner without removing the pipe, they are in the process of getting the contractor to get this work done, it will take 2 nights to fix it. (4-14-2023) the contractor is in the process of removing the damage liner the night work started on April 18th and will be completed by the 18th. (4-28-2023) the repair to damaged liner was completed on 4-20-2023. (6-9-2023) There is a one-point repair needed, the contractor was on site on June 8th this work should be completed by June 16, 2023. (7-14-2023) The project has been completed, I am preparing the NJDOT application for the street opening permit, so the contractor can finalize the Route 9 paving. (8-10-2023) A portion of Oak Avenue needs to be lined, there is approximately 1,000' of liner available from the current contract, I will contact the contractor to see if we can utilize these quantities for Oak Avenue. **(9-8-2023) I sent the Contractor the maps for the additional slip lining.**

NF13-52 2021 Local Road Paving Program

(3-18-2022) This project originally included full width repaving W Revere Ave (Rt 9 & Leeds Ave), Leeds Ave (W Revere & Oakcrest), W Oakcrest (Leeds & Rt 9), Northwood Court, Chestnut Ave (Rt 9 & Maple), Virginia Ave

(Shore Rd & Broad St), Jenny Lynn Drive, Catherine Place, Cedarbridge (Oak Ave & Delmar Ct), Franklin Ave (Bike path & Broad St), Putting green (Shore Rd to Broad Street), Madison Ave, and half width repaving for Cedarbridge (Delmar & Zion) and Putting Green (Bike path & Broad St), Mazza Drive was added to the scope of this project. (4-8-2022) We are working on the engineering plans and the bid specifications. (4-22-2022) We completed the field work for Casey Drive, which was added to the last Council meeting and should have the plans and specification ready early next month. (5-6-2022) Plans and bid specifications are completed and at the Clerk's office for review. We need Council's approval to go out to bid the project. (6-10-2022) We have bid opening scheduled for June 17, 2022. (6-24-2022) I submitted the recommendation of award for the Council review and approval. (7-15-2022) we had the pre-construction meeting, and the contractor is scheduled to start the first week in August with anticipated completion by November 1st. (8-12-2022) Working on the final punch list items, core sample testing was completed asphalt material and construction complies with the approved specifications. (8-12-2022) The contractor started the concrete work on 8-8-2022. (9-2-2022) Paving is completed at Cedarbridge, Madison, Mazza, Jenny Lynn, West Oakcrest and West Revere. The contractor will finish Northwood on the 7th and will mobilize back the week of September 19th to complete the paving. (9-15-22) The contractor finished 55 % of the project. Will mobilized to finish the paving on September 19th. (10-7-2022) All paving has been completed, the contractor will be the asphalt driveways and the punch list item. (10-21-2022) Contractor completed the line striping, working on the final change order amount and punch list items. (11-10-2022) Project will be under budget, working on the final change order amount and punch list items. (11-25-2022) working on the punch list items. The NJAWC had a main leak at the intersection of Wilson Drive and Wilson Drive. The opening was about 7'X6', I am working with the NJAWC on the limits of the pavement restoration. **(9-8-2023) The final change order is on the agenda for this month's meeting.**

NF13-53 Reconstruction of Oak Avenue (Municipal Aid FY 2022)

The City of Northfield has been awarded FY2022 NJDOT Municipal Aid program grant in the amount of \$285,000.00 for the above referenced project. The reconstruction limits are West Mill Road to the east and Burroughs Avenue to the west. Contractor's bids were received for the project known as "Reconstruction of Oak Avenue" at the Municipal Building on January 4, 2023. The lowest bidder for the project was Arawak paving Co, Inc with a total bid of \$268,900.00. (3-31-2023) The Contractor asked if we want to postpone the paving until the school is out. (8-10-2023) Pavement is on hold until the NJAWC main upgrade and services are finished. **(9-8-2023) NJAWC completed all the work, we are working on two sewer repairs.**