

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
AUGUST 15, 2023**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised in the Press of Atlantic City on Saturday, January 7, 2023, and in accordance with Public Law 1975, Chapter 231.

FLAG SALUTE

COUNCIL ROLL CALL:

Bucci, Carfagno, Dewees, Leeds, Notaro, Smith, Polistina

MAYOR: Chau

APPROVAL OF MINUTES – July 18, 2023

PUBLIC HEARING AND FINAL ADOPTION, BOND ORDINANCE

11-2023 Bond Ordinance Appropriating Seven Hundred Forty Thousand Dollars (\$740,000) and Authorizing the Issuance of Seven Hundred Three Thousand Dollars (\$703,000) in Bonds or Notes of the City of Northfield for Various Improvements or Purposes Authorized to be Undertaken by the City of Northfield, in the County of Atlantic, New Jersey

2nd Reading / Public Hearing / Final Consideration

Published in the Press of AC, with Estoppel Statement August 22, 2023

MAYOR’S REPORT

CITY ENGINEER’S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

147-2023 A Resolution to Affirm the City of Northfield’s Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that Come into Contact with Municipal Employees, Officials and Volunteers

148-2023 Governing Body Certification of Compliance with the United States Equal Employment Opportunity “Enforcement Guidance On The Consideration Of Arrest And Conviction Records In Employment Decisions Under Title VII of the Civil Rights Act of 1964”

149-2023 A Resolution to Cancel Grant Balances

150-2023 Resolution to Amend the Agreement between Surenian, Edwards, and Nolan, LLC, Special Counsel on Affordable Housing Matters, and the City of Northfield

151-2023 A Resolution to Authorize the Promotion of Scott Pollak to the Position of Lieutenant within the Northfield Police Department

152-2023 A Resolution to Authorize the Promotion of Robert Dever to the Position of Lieutenant within the Northfield Police Department

153-2023 Authorization to Hire Part Time Firefighter/EMT

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
AUGUST 15, 2023**

- 154-2023** Authorization to Hire Part Time Firefighter/EMT
- 155-2023** Resolution Authorizing Exemption of Property and Cancellation of Taxes Pursuant to N.J.S.A. 54:4-3.30 (a) and (b) on Property known as Block 179.02 Lot 47 Qualifier C2102 (2102 Dolphin Avenue)
- 156-2023** Authorizing the Award of Contract without Public Advertisement for Bids to Action Uniform Company Pursuant to the Provisions of N.J.S.A. 19:44A-20.5
- 157-2023** Resolution of the City of Northfield, Atlantic County, New Jersey, Authorizing Fireworks Display on Private Property Pursuant to N.J.S.A. 21:3-3
- 158-2023** Amending Resolution No. 48-2023, Recognizing Members of the Northfield Volunteer Fire Company
- 159-2023** Inserting an Item of Revenue in the 2023 Budget
- 160-2023** A Resolution Supporting a Stigma Free Atlantic Initiative

ORDINANCE

- 12-2023** Ordinance Amending Ordinance 1-2023, Providing for and Establishing Salary Ranges of Officers and Employees of the City of Northfield, Atlantic County
*Introduction / No Public Input / Published in the Press of AC August 23, 2023\
2nd Reading / Public Hearing / Final Consideration September 12, 2023*

PAYMENT OF BILLS \$ 1,502,506.15

MEETING NOTICES

City Council	Sept 12 th	6pm Work Session Regular Session immediately following
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ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 147-2023**

**A RESOLUTION TO AFFIRM THE CITY OF NORTHFIELD'S CIVIL
RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES,
EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS,
INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC
THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES,
OFFICIALS AND VOLUNTEERS**

WHEREAS, it is the policy of the City of Northfield to treat the public, employees, prospective employees, appointees, volunteers, and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act, and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the City of Northfield has determined that certain procedures need to be established to accomplish this policy.

NOW, THEREFORE BE IT ADOPTED by the Common Council of the City of Northfield that:

Section 1: No official, employee, appointee or volunteer of the City of Northfield by whatever title known, or any entity that is in any way a part of the City of Northfield shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the City of Northfield's business or using the facilities or property of the City of Northfield.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the City of Northfield to provide services that otherwise could be performed by the City of Northfield.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment, and civil rights.

Section 4: The Mayor shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment, or violation of civil rights, provided however, that any

person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Mayor shall establish written procedures that require all officials, employees, appointees, and volunteers of the City of Northfield as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities, and rights pursuant to this resolution.

Section 7: The Mayor shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Mayor shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the City of Northfield. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the City of Northfield's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the City of Northfield in order for the public to be made aware of this policy and the City of Northfield's commitment to the implementation and enforcement of this policy.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 15th day of August 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 15th day of August 2023.

Mary Canesi, RMC, Municipal Clerk

Erland V.L. Chau, Mayor

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 148-2023**

**GOVERNING BODY CERTIFICATION OF COMPLIANCE
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY
COMMISSION'S "ENFORCEMENT GUIDANCE ON THE
CONSIDERATION OF ARREST AND CONVICTION RECORDS IN
EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL
RIGHTS ACT OF 1964"**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Common Council of the City of Northfield hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 15th day of August, 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 149-2023**

A RESOLUTION TO CANCEL GRANT BALANCES

WHEREAS, certain Grant balances remain on the City's balance sheet, and it has been determined that they are no longer required; and

WHEREAS, it is necessary to formally cancel said balances.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Northfield, County of Atlantic that the following unexpended appropriation and receivable balances of the Grant Fund be cancelled:

Grant	Receivable	Appropriation	Match
2022-2023 Municipal Alliance	\$16.60	\$16.60	\$ 0

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 15th day of August 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 150-2023**

**RESOLUTION TO AMEND THE AGREEMENT BETWEEN SURENIAN,
EDWARDS, AND NOLAN, LLC, SPECIAL COUNSEL ON
AFFORDABLE HOUSING MATTERS, AND THE CITY OF
NORTHFIELD**

WHEREAS, on March 7, 2023, the Common Council of the City of Northfield Council adopted Resolution 66-2023 awarding a professional services contract to Surenian, Edwards, and Nolan, LLC, LLC, 311 Broadway, Suite A, Point Pleasant Beach, New Jersey, with respect to its affordable-housing obligations in any proceeding involving (a) the New Jersey Council on Affordable Housing (“COAH”), and/or (b) a New Jersey court of competent jurisdiction; and

WHEREAS, the Common Council desires to amend the contract from an amount not to exceed \$5,000.00 to an amount not to exceed \$15,000.00. This amount is based on a reasonable estimate of services required, and the City of Northfield is not obligated to spend the entire amount.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that the Agreement between the City of Northfield Surenian, Edwards, and Nolan, LLC, LLC, 311 Broadway, Suite A, Point Pleasant Beach, New Jersey, be increased from an amount not to exceed \$5,000.00 to \$15,000.00.

BE IT FURTHER RESOLVED, that certification of funds has been received from the Municipal Finance Officer and that funds will be encumbered by purchase order on an as needed basis, as required by pursuant to N.J.A.C 5:30-5.4 and charged against line 3-01-20-155-200.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 15th day of August 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 151-2023**

**A RESOLUTION TO AUTHORIZE THE PROMOTION OF SCOTT
POLLAK TO THE POSITION OF LIEUTENANT WITHIN THE
NORTHFIELD POLICE DEPARTMENT**

WHEREAS, the need exists within the Police Department for a promotion to the position of Lieutenant; and

WHEREAS, opportunity was given to all qualified candidates, of which there were four (4), to participate in a testing process conducted in accordance with Chapter 61, Article IV of the City of Northfield Municipal Code regarding promotional procedures within the Police Department; and

WHEREAS, the City of Northfield and PBA Mainland Local 77 and the four (4) members of the police department who were eligible for the position of Lieutenant discussed an alternative procedure for testing to be implemented on a one-time basis, due to extenuating and specific circumstances, in the best interests of the candidates and the City; and

WHEREAS, that alternative procedure for testing was been agreed upon by all parties and memorialized by way of a Memorandum of Agreement, a copy of which is on file with the Municipal Clerk; and

WHEREAS, testing and interviews as agreed upon in the aforementioned Memorandum of Agreement have been completed; and

WHEREAS, as a result of the testing process, and in accordance with Chapter 61, Article IV of the City of Northfield Municipal Code, the appointment of Scott Pollak to the position of Lieutenant has been recommended to the Common Council of the City of Northfield, by Police Chief Mark VonColln and Mayor Erland Chau; and

WHEREAS, after review, the Common Council of the City of Northfield wishes to approve and confirm the appointment as recommended by the Police Chief and Mayor.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield as follows:

1. All statements of the preamble are hereby restated as if set forth herein.
2. The promotion of Scott Pollak to the position of Lieutenant within the Police Department is hereby approved and confirmed.
3. All employees and officers of the City are hereby empowered to act in accordance with the intent of this resolution.

BE IT FURTHER RESOLVED that Lieutenant Scott Pollak's salary shall be pursuant to the current collective bargaining agreement and the promotion shall be effective August 16, 2023.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 15th day of August 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 152-2023**

**A RESOLUTION TO AUTHORIZE THE PROMOTION OF ROBERT
DEVER TO THE POSITION OF LIEUTENANT WITHIN THE
NORTHFIELD POLICE DEPARTMENT**

WHEREAS, the need exists within the Police Department for a promotion to the position of Lieutenant; and

WHEREAS, opportunity was given to all qualified candidates, of which there were four (4), to participate in a testing process conducted in accordance with Chapter 61, Article IV of the City of Northfield Municipal Code regarding promotional procedures within the Police Department; and

WHEREAS, the City of Northfield and PBA Mainland Local 77 and the four (4) members of the police department who were eligible for the position of Lieutenant discussed an alternative procedure for testing to be implemented on a one-time basis, due to extenuating and specific circumstances, in the best interests of the candidates and the City; and

WHEREAS, that alternative procedure for testing was been agreed upon by all parties and memorialized by way of a Memorandum of Agreement, a copy of which is on file with the Municipal Clerk; and

WHEREAS, testing and interviews as agreed upon in the aforementioned Memorandum of Agreement have been completed; and

WHEREAS, as a result of the testing process, and in accordance with Chapter 61, Article IV of the City of Northfield Municipal Code, the appointment of Robert Dever to the position of Lieutenant has been recommended to the Common Council of the City of Northfield, by Police Chief Mark VonColln and Mayor Erland Chau; and

WHEREAS, after review, the Common Council of the City of Northfield wishes to approve and confirm the appointment as recommended by the Police Chief and Mayor.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield as follows:

1. All statements of the preamble are hereby restated as if set forth herein.
2. The promotion of Robert Dever to the position of Lieutenant within the Police Department is hereby approved and confirmed.
3. All employees and officers of the City are hereby empowered to act in accordance with the intent of this resolution.

BE IT FURTHER RESOLVED that Lieutenant Robert Dever's salary shall be pursuant to the current collective bargaining agreement and the promotion shall be effective August 17, 2023.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 15th day of August 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 153-2023**

AUTHORIZATION TO HIRE PART TIME FIREFIGHTER/EMT

WHEREAS, the need exists within the Fire Department of the City of Northfield to hire a part time Firefighter/EMT; and

WHEREAS, the position was advertised, interviews were held and it is the recommendation of Northfield Fire Chief Bruce Cummings that qualified applicant Patrick Flynn be hired for the position; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that the employment of Patrick Flynn as part time Firefighter/EMT, with a hire date of August 16, 2023, is hereby approved and ratified.

BE IT FURTHER RESOLVED, that compensation and other terms and conditions of employment shall be in accordance with the Collective Bargaining Agreement between the City of Northfield and the IAFF, Local #2364.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 15th day of August 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 154-2023**

AUTHORIZATION TO HIRE PART TIME FIREFIGHTER/EMT

WHEREAS, the need exists within the Fire Department of the City of Northfield to hire a part time Firefighter/EMT; and

WHEREAS, the position was advertised, interviews were held and it is the recommendation of Northfield Fire Chief Bruce Cummings that qualified applicant James Nunan be hired for the position; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that the employment of James Nunan as part time Firefighter/EMT, with a hire date of August 17, 2023, is hereby approved and ratified.

BE IT FURTHER RESOLVED, that compensation and other terms and conditions of employment shall be in accordance with the Collective Bargaining Agreement between the City of Northfield and the IAFF, Local #2364.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 15th day of August 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 155-2023**

**RESOLUTION AUTHORIZING EXEMPTION OF PROPERTY AND
CANCELLATION OF TAXES PURSUANT TO N.J.S.A. 54:4-3.30 (a) AND
(b) ON PROPERTY KNOWN AS BLOCK 179.02 LOT 47 QUALIFIER
C2102 (2102 DOLPHIN AVE)**

WHEREAS, Barbara Palermo acquired title to Block 179.02 Lot 47 Qualifier C2102 (2102 Dolphin Ave) on June 23rd, 2023; and

WHEREAS, it has been determined by the Tax Assessor, William Johnson, CTA, that Barbara Palermo is qualified to receive a full exemption from property taxes as the widow of a totally disabled veteran, beginning July 1, 2023, pursuant to N.J.S.A 54:4-3.30(a) and (b); and

WHEREAS, it is the desire of the City to adjust the records of the Tax Collector in accordance therewith, which is the purpose of this resolution; and

WHEREAS, pursuant to N.J.S.A. 54:4-3.30(a) and (b) and in accordance with the qualification for exemption stated above, property taxes which have been assessed on Block 179.02 Lot 47 Qualifier C2102 (2102 Dolphin Ave) for 2023 and 2024 should be cancelled.

NOW, THEREFORE, BE IT RESOLVED by City Council of the City of Northfield, County of Atlantic, State of New Jersey, as follows:

The Tax Collector, pursuant to the exemption under N.J.S.A. 54:4-3.30(a), is hereby authorized to cancel taxes on Block 179.02 Lot 47 Qualifier C2102 (2102 Dolphin Ave) as follows because said property is exempt:

\$1,799.00 for the year of 2023

\$1,772.50 for the year of 2024

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 15th day of August 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 156-2023**

**AUTHORIZING THE AWARD OF CONTRACT WITHOUT PUBLIC
ADVERTISEMENT FOR BIDS TO ACTION UNIFORM COMPANY
PURSUANT TO THE PROVISIONS OF N.J.S.A. 19:44A-20.5**

WHEREAS, the City of Northfield has a need for the acquisition of employee uniforms for various municipal departments; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is *1* year with an anticipated value not to exceed \$20,000.00; and

WHEREAS, Action Uniform Company, has completed and submitted a Business Entity Disclosure Certification which certifies that ‘Action Uniform Company’ has not made any reportable contributions to a political or candidate committee in the City of Northfield in the previous one year, and that the contract will prohibit ‘Action Uniform Company’ from making any reportable contributions through the term of the contract, and

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Northfield authorizes the Chief Financial Officer to enter a contract with ‘Action Uniform Company’, as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, funds shall be encumbered by purchase order on an as needed basis, as required by pursuant to N.J.A.C 5:30-5.4 and charged against lines 3-01-25-240-202 and 3-01-25-265-202.

I, Mary Canesi, Municipal Clerk, do hereby certify that the foregoing Resolution was adopted at the Reorganization Meeting of the Common Council of the City of Northfield, held this 15th day of August 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 157-2023**

**RESOLUTION OF THE CITY OF NORTHFIELD, ATLANTIC COUNTY,
NEW JERSEY, AUTHORIZING FIREWORKS DISPLAY ON PRIVATE
PROPERTY PURSUANT TO N.J.S.A. 21:3-3**

WHEREAS, N.J.S.A. 21:3-1 et. seq. requires the Governing Body to authorize the display of fireworks on private property subject to the review and approval of the municipal Fire and Police Officials.

WHEREAS, the Chief of the City of Northfield Fire Department and the Chief of the City of Northfield Police Department have each reviewed the application and have confirmed that all requirements have been met.

WHEREAS, approval is contingent upon the following:

Serpico Pyrotechnics shall serve written notice announcing the fireworks display, including but not limited to the date, time and duration, to all property owners on Hemsley Place, Lido Drive, Bonnie Lee Drive, Country Club Drive, Circle Drive, English Lane, and St Andrews Drive; the owners of Block 124 Lot 18; Block 125, Lots 12, 13, 14, and 15; and Block 144, Lots 11, 12, 13, 14, and 15 on the City of Northfield tax maps. Said notice shall be delivered by certified mail, return receipt requested, or by personal hand delivery, a minimum of (5) five days prior to the event. Serpico Pyrotechnics shall file a copy of the notice served to above property owners with an affidavit of the required service with the City Clerk at least (3) three days prior to the event.

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, New Jersey that upon completion of the conditions specified herein, approval is hereby given for the Fireworks Display on private property by the Serpico Pyrotechnics, LLC., at the Atlantic City Country Club, located at One Leo Fraser Drive, on September 15, 2023.

BE IT FURTHER RESOLVED that upon request by Serpico Pyrotechnics, a list of the names and addresses for the property owners requiring notice shall be provided by the City of Northfield.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Common Council of the City of Northfield, held this 15th day of August 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 158-2023**

**AMENDING RESOLUTION NO. 48-2023, RECOGNIZING
MEMBERS OF THE NORTHFIELD VOLUNTEER FIRE COMPANY**

IT IS HEREBY RESOLVED that Resolution No. 48-2023 appointing the members of the City of Northfield Volunteer Fire Company, adopted February 7, 2023, by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, be and is hereby amended to add member Mario Romero, effective June 12, 2023, and member Hector Velez, effective August 14, 2023; and

BE IT FURTHER RESOLVED that the current list of members / titles of the City of Northfield Volunteer Fire Company shall be memorialized as follows:

Badger, Cindy	Carey, Louis
Chau, Erland	Clark, Ryan
Cummings, Bruce Jr.	Cummings, Bruce (<i>Chief</i>)
Fisher, Steven Jr.	Flaherty, Brian (<i>Captain</i>)
Foltz, Brad	Goodman, Scott (<i>Deputy Chief</i>)
Gitsas, Adam	Hickey, Daniel
Hackett, Edward	Kerlin, Kirk
Joo, Timothy	Leeds, Cole
Kirby, Joshua (<i>Lieutenant</i>)	Lichtenberger, Lee
Leeds, Bill (<i>Lieutenant</i>)	Morey, Donald Michael
Leeds, Robert	Morey, Thomas
Martinelli, Henry	Ordille, John
Morey, Kevin	Pepek, Martin
Nehl, Michael Tyler	Shenkus, Eric (<i>Assistant Chief</i>)
Pendlebury, John	Plettner, Stephen
*Romero, Mario	Schaeck, Charles
Sullivan, John III (<i>Lieutenant</i>)	Swartz, Robert
*Velez, Hector	Wallace, Michael (<i>Safety Officer</i>)

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Common Council of the City of Northfield, held this 15th day of August, 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD
RESOLUTION NO. 159-2023**

INSERTING AN ITEM OF REVENUE IN THE 2023 BUDGET

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount,

WHEREAS, the City of Northfield has been awarded a \$2,800.00 Grant from the Department of Law & Public Safety and wishes to amend its 2023 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2023:

Miscellaneous Revenue
Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State of New Jersey
Department of Law & Public Safety, Highway Traffic Safety Division
Drive Sober or Get Pulled Over Labor Day Grant

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$2,800.00 is hereby appropriated under the caption of:

General Appropriations
(a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

State of New Jersey
Department of Law & Public Safety, Highway Traffic Safety Division
Drive Sober or Get Pulled Over Labor Day Grant

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 15th day of August, 2023.

Erland Chau, Mayor

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 160-2023**

A RESOLUTION SUPPORTING A STIGMA FREE ATLANTIC INITIATIVE

WHEREAS, the Atlantic County Board of County Commissioners, along with the Atlantic County Department of Human Services, supports Stigma Free Municipalities, and

WHEREAS, Atlantic County recognizes that one in five Americans has experienced mental health and/or 1 in 7 a substance use disorder, each year according to the National Institute of Mental Health, and

WHEREAS, mental health disorders are more common than cancer and heart disease combined, affecting children and adults:

WHEREAS, given the serious nature of this public health problem, we must continue to reach the millions who need help, and

WHEREAS, the stigma associated with mental health and substance use disorders are identified as one of the primary reasons individuals fail to seek the help they need to recover from the disease, and

WHEREAS, Stigma Free Communities aim to inspire public interest and open dialogues about stigma, raise awareness of mental health and substance use disorders and create a culture wherein residents who live with mental health and/or substance use disorders feel supported by their community and neighbors and feel free to seek treatment without fear of stigma and

WHEREAS, promoting awareness that there can be no "health" without mental health will break down barriers and encourage residents of all ages to be mindful of their mental health and ask for help when needed, and

WHEREAS, local resources are available to treat mental health and/or substance use disorders so no one resident needs to suffer alone or feel hopeless, and

WHEREAS, establishing Stigma Free Communities will raise awareness of resources, inclusive language, and encourage residents to engage in care as soon as the need is identified so recovery can begin, hope is inspired and tragedies are avoided, and

NOW THEREFORE BE IT RESOLVED that the Common Council of the City of Northfield recognizes the community needs and supports the efforts of the County of Atlantic in designating the county as a Stigma Free Community.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 15th day of August, 2023.

Mary Canesi, RMC, Municipal Clerk

ENGINEER'S REPORT




SchaefferNassarScheidegg Consulting Engineers, LLC

David S. Scheidegg, PE, PP, CME, CPWM, CFM
Andrew F. Schaeffer, PE, PP
Rami N. Nassar, PE, PP, CME
Howard A. Transue, PLS

Engineers Surveyors Planners Environmental Specialists Municipal Consultants

ENGINEERING MEMORANDUM

TO: Mayor and City Council, City of Northfield
1600 Shore Road
Northfield, NJ 08225

FROM: Rami Nassar, PE, PP, CME 
Schaeffer Nassar Scheidegg Consulting Engineers, LLC (SNS)

SUBJECT: Engineers Report for August 15, 2023

DATE: August 10, 2023

PROJECTS:

NF13-43 Asset Management Plan

Work has been started on different components of the plan. North American Pipe, LLC has been contracted to video the sewer main along Tilton Road from the manhole by Little Italy Restaurant at Burton Avenue to the manhole at Maple Ave. and Roosevelt Ave. we found a major sewer main break at the intersection of Tilton and Burton causing major roadway settlement, also Infra Structurer Assessment, LLC started to inventory the sewer system. We are working on completing the sanitary sewer system inventory. I will be meeting with the Public Works Director on March 9, 2020, to go over a portion of the plan and to determine the section sewer main that needs to be inspected. We are finalizing the list for the portion of the sewer main to be videoed. Waiting to hear back from Contractor if able to work. (10-16-2020) working on the schedule to move forward with to video portion of the sanitary sewer pipes. (3-12-2021) Will be starting to video the sewer main on Monday the 22nd, I am meeting with Qwin to finalize the scope of this portion of the project. (4-1-2021) The contractor had to reschedule the work to mid-April. (4-15-2021) Did not get the new schedule from the Contractor yet. (4-30-2021) The contractor started to video the sewer main, we encountered a few issues which need to be addressed in the asset management plan. (5-14-21) waiting for the contractor to send the pipe videos for me to review. (6-11-2021) reviewed the tapes, there are additional few minor issues, and the recommendations will be incorporated into the final document. **(8-10-2023) Working on the report.**

NF13-27 Grant Applications:

(5-22-2020) working on the 2021 Municipal Aid Grants for the reconstruction and widening of Merritt Drive, portion of Ridgewood Drive and possible drainage system upgrade. Also, I received an email from the ACIA stating that the municipality does not qualify for CDBG for recreational use (we do not meet the LMI requirements as set by HUD) the only project we can apply for are ADA compliance or projects for Senior Citizen. (6-12-2020) Finalizing the Municipal Aid Grant application for Merritt Drive and working on the CDBG grant to upgrade ADA access to the picnic area at Birch Grove Park. (7-10-2020) The 2021 Municipal Aid Application has been submitted and there is a resolution on the agenda, which needs to be sent to the NJDOT no later than July 31, 2020. Nothing new to report. (10-16-2020) we had a zoom meeting with the NJDOT Local Aid to discuss the Transportation Alternative Set-Aside program grant for the bike path upgrade. (11-6-2020) working with Mary Canesi on the grant application and getting all the supporting documents and preparing a concept plan to be submitted with the application. (11-20-2020) The bike path grant application will be submitted by the 24th. Grant Application was submitted November 24, 2020. (4-15-2021) New grant opportunity for recreational facility from the NJDEP, to be discussed. (4-30-2021) We need to file the new CDBG Grant by May 14, 2021. (5-14-2021) CDBG application was submitted to the ACIA, and currently working on the recreational grant offered by NJDCA.

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(6-11-2021) the DCA grant application was submitted, the Urban Parks Grant application will not comply with most of the environmental restrictions and requirements. (7-9-2021) Submitted the 2021 Municipal Aid Grant Application for the reconstruction of Oak Avenue. (11-5-2021) We received the NJDOT Municipal Aid Grant for the reconstruction of Oak Avenue in the amount of \$285,000.00. (5-6-2022) The application for the CDBG grant from ACIA is completed and will be submitted on Monday. (5-20-2022) The Municipal Aid grant application is open we need to finalize which road will be included in the application. (6-10-2022) Ridgewood Drive between Route 9 and Sutton is a possible road for the grant. (6-24-2022) Grant application was submitted to the NJDOT. (7-15-2022) Resolution has been uploaded in PMRS. (8-15-2022) We have a pre application meeting setup for 8-15-2022 for the Transportation Alternative Set-Aside Grant. (10-21-2022) working on the Transportation Alternative Set-Aside Grant and flood mitigation grant with Tim Joo. (11-10-2022) We submitted the Transportation Alternative Set-Aside Grant and are working on flood mitigation grant with Tim Joo. (11-25-2022) Grant application was submitted, also we have received the 2023 Municipal Aid Grant for the reconstruction of Ridgewood Drive in the amount of \$261,640. (12-8-2022) I am working on the recreational grant application; we will have on the meeting agenda a resolution to authorize the filing on this application. (1-13-2023) finishing the recreational grant application to be submitted by the 20th. (4-28-2023) We received \$80,000 grant for the bandstand area upgrade at BGP, also Qwin requested a \$25,000 grant from NJDEP to assist New Jersey municipalities in upgrading their MS4 Stormwater Programs to comply with the requirements of the 2023 Tier A MS4 Permit renewal. Also, we need to determine which street reconstruction project we want to apply to the Fiscal 2024 Municipal Aid grant. (7-14-2023) The 2024 Municipal Aid Grant was submitted. **(8-10-2023) I am working on the NJDOT 2024 Safe Routes to School Grant.**

NF13-03 New Jersey American Water Company System Upgrade:

(1-19-2020) Multiple water main upgrade projects were completed last year, so far there are no new projects scheduled within the Municipal Roadways. (2-24-2021) I had a meeting with Tim Green from the NJAWC to discuss the main relocation along Birch Grove Park Road. (3-12-2021) Received the street opening application for the main relocation along Birch Grove Park Road. (4-1-2021) South State subcontractor will remove the trees on the 5th, so the NJAWC will be able to relocate the water main. (5-14-2021) waiting on the NJAWC schedule. (6-11-2021) the water main has been relocated. (7-9-2021) NJAWC finished the work along Birch Grove Park Road. (9-10-2021) Working with the NJAWC on the covered valves issue. (9-23-2021) NJAWC applied for 6 Street Opening Permits. (11-19-2021) The NJAWC is planning to replace the entire water main (approximately 4,400') along Herbert Drive and Shepherd Circle West, also the NJAWC will be replacing the water main along Hemsley Road. (3-4-2022) The NJAWC will start the water main renewal along Herbert Drive, Shepherd Circle and Shepherd Circle West on March 7th, it will take approximately 5 weeks to finish the main installation and another 5 weeks to finish all connections. (4-8-2022) Contractor finished the main installation portion of this project, they will start on the water main replacement along Hemsley Place on Monday. (5-20-2022) The contractor will start the individual water connections at Herbert Drive this coming Monday. (6-10-2022) the contractor finished the individual connections along Hemsley and finished more than 50% of the connections for Herbert and Shepherd portion of the project. (6-24-2022) All work has been completed; paving will start after 60 days. (9-2-2022) We marked the limits of paving for the final restoration at Hemsley, Herbert and Shepherd, the work is scheduled for the first week in October. (9-15-22) Contractor sent all required paperwork for additional paving. (10-7-2022) the Paving was completed at Shepherd and Herbert, Hemsley to be finished on Monday. (10-21-2022) Pavement restoration has been completed. (3-17-2023) I scheduled to appear at court on March 28, 2023, regarding the illegal street opening done by the NJAWC. (3-31-2023) The prosecutor recommended that we work this issue out with the NJAWC, I directed them to Chapter 330: Streets and Sidewalks § 330-15: Newly paved streets, at this point they will need to pave the entire block. (4-14-2023) I was contacted by the NJAWC to arrange for the repaving of Putting Green block between Broad and Cecil. (4-28-2023) we had an emergency opening at 2200 Cornwall Avenue on 4-27-2023. (6-9-2023) The NJAWC started the main upgrade along Oak Avenue on 6/5/2023. Work should be completed by min July. (6-23-2023) The main from Mill Road to Cedar Bridge has been completed and the contractor will finish the main installation by July 6. During the main installation the contractor had to remove approximately 350' of existing drainage pipe, the NJAWC will replace this pipe within 30 days. (7-14-2023) The main replacement was completed, the Contractor is installing the individual services, should be completed by the end of July, also the drainage pipe will be replaced by mid-August, Final paving will be scheduled 45 days after the completion of all under groundwork. **(8-10-2023) the NJAWC has completed the main replacement and re-established all services.**

NF13-03 Street Opening:

(8-10-2023) 1 opening permit was processed.

NF13-44 2020 Local Road Paving Program

(10-2-2020) This project originally included portion of Second Street, Portion of Franklin Avenue, portion of Fairbanks Avenue, Portion of Bates Avenue, Portion of Maple Avenue including drainage, Half width Haddon Avenue, portion of Wabash Avenue, Half width of portion of Ridgewood Avenue, Half width of portion of Glencove Avenue. During the design process a portion of Cedar Bridge, Cedar Spring Court and the re-alignment of Birch Grove Park Road were added to the scope of this project, design plan and bid packages will be ready for Council's review and approval at the October 20th meeting. (10-16-2020) bid package and plans needed additional revisions and was not completed on time for the Council's approval at this meeting, the package will be ready for the next Council meeting. (11-6-2020) Bid package was delivered to the Clerk's Office; we are requesting an authorization to proceed with the bid. (11-20-2020) Bid opening is set for December 10th. (12-11-

2020) We received 6 bids, and the lowest bid was from South State, Inc. in the amount of \$527,756.00, the recommendation of award is on the Council's agenda for approval for this meeting. (1-14-2021) we had the pre-construction meeting on the 11th, the contractor tentatively will start the drainage component of the project in February. (2-26-2021) We sent the notice to proceed, the contractor is starting the drainage improvements on March 1, 2021. (3-12-2021) The drainage pipe along Maple has been completed, and the Contractor will start the concrete work next week. (4-1-2021) The concrete work will start on the 5th. (4-15-2021) Contractor is not finished with the concrete work. (4-30-2021) All concrete has been completed, working with the Contractor on the paving schedule. (5-14-2021) Nothing new to report. (6-11-2021) the contractor started the paving portion of this project on 6/9/2021. (8-6-2021) The contractor will finish the paving and start on the punch list items the week of August 9th. (8-26-2021) The Contractor started the work on the punch list items, we sent him an email indicating the time for project completion is no later than September 15, if not finished by then, the Municipality could assess liquidated damages. (9-10-2021) the contractor finished 80% of the punch list items. (10-22-2021) Working on the payment request and the final change order. (11-19-2021) Working on the final change order, also we ordered the core sample testing to determine actual asphalt thickness and composition. (7-15-2022) Working on the final change order, so we can close out this project. (1-13-2023) I had a meeting with the Contractor to finalize the quantities for the change order and final payment. **(8-10-2023) No update**

PROJECT IS COMPLETED

NF13-48 Reconstruction of Merritt Dr. and p/o of Ridgewood Dr. (Municipal Aid FY 2021)

On November 16, 2020, The City was selected to receive \$ 310,000.00 from the NJDOT Fiscal Year 2021 Municipal Aid Program the Reconstruction of Merritt Drive and portion of Ridgewood Drive between Route 9 and Wabash Avenue. Nothing New to report. (1-14-2021) we started the project design. (4-15-2021) Working on the design plan should be completed by the end of April. (5-14-2021) The plan and specification will be at the Clerk's Office by the end of May for review and approval by Council. (6-11-2021) the plans and bid package are at the Municipal Clerk's office for the Council members to review. (7-9-2021) sent the package to the NJDOT for their concurrence. (8-26-2021) we received the NJDOT comments on the plans and bid package, we addressed all the issues and sent back the revised package for the NJDOT concurrence, so we can advertise the bid. (9-10-2021) the project has been advertised for bidding. (9-23-2021) No Update. (10-8-2021) We had a bid opening on the 5th and I have submitted the recommendation for award for the Council members review and approval. (10-22-2021) We received the Award Concurrence from the NJDOT, so we can move forward with the pre-construction meeting and schedule the work with the contractor. (11-5-2021) The pre-construction meeting is scheduled for November 9th. (11-19-2021) The Contractor will work with Public Works to determine if the existing drainage system needs any additional upgrade. (3-4-2022) Starting dated was pushed toward the end of April, due to the water main connection for the new school at the corner of Route 9 and Ridgewood Drive. (3-18-2022) We sent the notice to proceed to the contractor for April 1, 2022. (4-8-2022) The Contractor will start the concrete portion of this project on Monday the 11th. (4-22-2022) Concrete work has been completed; we have an issue with a shallow stormwater pipe crossing along Merritt Dr. we are in the process of replacing this pipe, also we have removed three existing trees, one tree for sight distance and two trees for motorist safety. (5-6-2022) Drainage pipe replacement has

been completed; we have a 30-day settlement period before paving can start. (5-20-2022) The contractor is scheduling the paving portion for Mid-June. (6-10-2022) The paving portion of the project has been completed. (6-24-2022) Line striping has been finished; the project is substantially completed. (7-15-2022) Final inspection by NJDOT is scheduled for 7-19-2022. (8-12-2022) Working on the final punch list items, core sample testing was completed asphalt material and construction complies with the approved specifications. (9-15-2022) the contractor is working on correction of a couple drainage issues along Merritt and Ridgewood. (10-7-2022) The contractor corrected the drainage issue along Merritt and Ridgewood, and still needs to correct the minor puddle by Route 9. (10-21-2022) Final change order has been finalized and needs Council's approval before we can close out this project with the NJDOT. (4-28-2023) Waiting on the NJDOT representative to help in updating the PMRS. **(8-10-2023) I am in the process of updating the PMRS so we can close out this project.**

NF13-49 Slip Line Portion of the Existing Sanitary Sewer Mains

(8-6-2021) On June 15, 2021, The City awarded the slip lining contract to En-Tech Corop of NJ, for the sum of \$221,277.63. We had the pre-construction meeting on July 29, 2021. During the meeting the contractor requested that an employee from public works be present when they are slip lining the sewer main, to monitor the sewer flows and to address any issue that might come up, the work is scheduled to start the first week of September.

(8-26-2021) No update. (9-10-2021) Contractor will start the pipe cleanup next week he had an issue with the NJAWC allocating a fire hydrant for their use. (9-10-2021) the Contractor is scheduled to start on the 14th. (9-23-2021) Contractor started the pipe cleaning on September 20, 2021. (10-8-2021) The contractor finished cleaning the lines and will start the slip lining on the 11th, project should be completed by October 22nd. (10-22-2021) The project was completed we have an issue with a section of the liner near Roosevelts and Route 9, the Contractor will repair on Monday, total sewer main lined is 4,480'. (11-5-2021) The project has been completed, I still need to review all the videos for the completed work, meanwhile there is a small issue with the main along Roosevelt Avenue near Tilton Road, the Contractor will fix. (12-10-2021) Received the payment request, and all the prep and post installation videos for our review. (1-14-2022) Spoke with the contractor regarding the issue with the slip line at the intersection of Tilton and Roosevelt waiting on his time frame to fix, so we can process the payment. (2-6-2022) Due to the weather the repair can't take place until the temperature is in the upper 40, at this time we recommended a partial payment to the Contractor. (4-8-2022) We prepared the final change order for approval by Council, mainly this change order reflects few discrepancies between the as-built plan and the actual conditions in the field. (4-22-2022) We received the final payment request from the Contractor on 4-20-22, it will be on the next Council meeting agenda for payment. (5-6-2022) Final payment has been submitted, Contractor provided the required maintenance bond. (9-15-2022) Project is completed, only one punch list item remains to be completed. (10-7-2022) We are going to prepare a bid package for another section of the deep sewer to be slipped lined. (10-21-2022) Bid package has been completed and will be going out to bid next week. (11-25-2022) Bid opening is scheduled for December 2, 2022. (12-8-2022) I prepared the recommendation of award for the Council to approve for Phase II. (1-13-2023) we have the pre-construction meeting setup for January 26, 2023(3-3-2023) Contractor started the slip lining on 2-27-2023. (3-17-2023) The Contractor is attempting to fix the damaged liner along New Road in front of McDonald, the Contractor will try next week one more method to remove the damaged liner, if it fails, they will need to excavate and replace the pipe. (3-31-2023) The Contractor is not able to fix the liner without removing the pipe, they are in the process of getting the contractor to get this work done, it will take 2 nights to fix it. (4-14-2023) the contractor is in the process of removing the damage liner the night work started on April 18th and will be completed by the 18th. (4-28-2023) the repair to damaged liner was completed on 4-20-2023. (6-9-2023) There is a one-point repair needed, the contractor was on site on June 8th this work should be completed by June 16, 2023. (7-14-2023) The project has been completed, I am preparing the NJDOT application for the street opening permit, so the contractor can finalize the Route 9 paving. **(8-10-2023) A portion of Oak Avenue needs to be lined, there is approximately 1,000' of liner available from the current contract, I will contact the contractor to see if we can utilize these quantities for Oak Avenue.**

NF13-52 2021 Local Road Paving Program

(3-18-2022) This project originally included full width repaving W Revere Ave (Rt 9 & Leeds Ave), Leeds Ave (W Revere & Oakcrest), W Oakcrest (Leeds & Rt 9), Northwood Court, Chestnut Ave (Rt 9 & Maple), Virginia Ave (Shore Rd & Broad St), Jenny Lynn Drive, Catherine Place, Cedarbridge (Oak Ave & Delmar Ct), Franklin Ave (Bike path & Broad St), Putting green (Shore Rd to Broad Street), Madison Ave, and half width repaving for Cedarbridge (Delmar & Zion) and Putting Green (Bike path & Broad St), Mazza Drive was added to the scope of this project. (4-8-2022) We are working on the engineering plans and the bid specifications. (4-22-2022) We

completed the field work for Casey Drive, which was added to the last Council meeting and should have the plans and specifications ready early next month. (5-6-2022) Plans and bid specifications are completed and at the Clerk's office for review. We need Council's approval to go out to bid the project. (6-10-2022) We have bid opening scheduled for June 17, 2022. (6-24-2022) I submitted the recommendation of award for the Council review and approval. (7-15-2022) we had the pre-construction meeting, and the contractor is scheduled to start the first week in August with anticipated completion by November 1st. (8-12-2022) Working on the final punch list items, core sample testing was completed asphalt material and construction complies with the approved specifications. (8-12-2022) The contractor started the concrete work on 8-8-2022. (9-2-2022) Paving is completed at Cedarbridge, Madison, Mazza, Jenny Lynn, West Oakcrest and West Revere. The contractor will finish Northwood on the 7th and will mobilize back the week of September 19th to complete the paving. (9-15-22) The contractor finished 55 % of the project. Will mobilize to finish the paving on September 19th. (10-7-2022) All paving has been completed, the contractor will be the asphalt driveways and the punch list item. (10-21-2022) Contractor completed the line striping, working on the final change order amount and punch list items. (11-10-2022) Project will be under budget, working on the final change order amount and punch list items. (11-25-2022) working on the punch list items. The NJAWC had a main leak at the intersection of Wilson Drive and Wilson Drive. The opening was about 7'X6', I am working with the NJAWC on the limits of the pavement restoration. **(8-10-2023) no updates.**

NF13-53 Reconstruction of Oak Avenue (Municipal Aid FY 2022)

The City of Northfield has been awarded FY2022 NJDOT Municipal Aid program grant in the amount of \$285,000.00 for the above referenced project. The reconstruction limits are West Mill Road to the east and Burroughs Avenue to the west. Contractor's bids were received for the project known as "Reconstruction of Oak Avenue" at the Municipal Building on January 4, 2023. The lowest bidder for the project was Arawak paving Co, Inc with a total bid of \$268,900.00. (3-31-2023) The Contractor asked if we want to postpone the paving until the school is out. **(8-10-2023) Pavement is on hold until the NJAWC main upgrade and services are finished.**