

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
JANUARY 19, 2016**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

**FLAG SALUTE**

**ROLL CALL:** Dewees, Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline

**PRESENTATION OF PROCLAMATION** – Bob Coffey, MRHS Football Coach, *Retired*

**APPROVAL OF MINUTES** – January 5, 2016

**COMMITTEE REPORTS**

**Councilman Perri** - Sewer Inter Local, Planning Board, Senior Citizens

**Councilman O'Neill** - Court/Violations, FAN, Library, Shared Services

**Councilman Piergiovanni** – Insurance and Safety, Chamber of Commerce, Municipal Alliance, Northfield School

**Councilman Dewees** - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1<sup>st</sup> Street Playground, Birch Grove, Public Works, Roads, Engineering, Little League/Babe Ruth, Sign Sub Committee

**Councilman Murray** - Finance/Collections, Mainland Regional, Economic Development, Traffic Safety

**Councilman Lischin** – Fire Department/EMS, Inspections, Code Enforcement, Housing/Zoning, Technology/MRHS Channel 2, Cultural Committee, Green Team, Sign Sub Committee

**Council President Travagline** – Sign Sub Committee

**MAYOR'S REPORT**

**CITY ENGINEER'S REPORT**

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**RESOLUTIONS**

- 40-2016** Authorizing Award of Professional Services Contract for Continuing Disclosure Agent Services and Independent Registered Municipal Advisor of Record
- 41-2016** To Approve an Application for Use of Facilities Mainland Lacrosse
- 42-2016** Acknowledging Retirement of Frank Weisgerber, Senior Mechanic
- 43-2016** End of Seasonal Employment for Birch Grove Park Employee

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
JANUARY 19, 2016**

- 44-2016** Recognizing Family Association of Northfield Basketball Coaches for 2016 Season
- 45-2016** Final Work Change Order No. 1 2014 Road Paving Project
- 46-2016** Authorizing Release of a Performance Guarantee and Remaining Inspection Escrow Funds, and the Posting of a 2-Year Maintenance Guarantee for Block 71, Lots 1-3, and 26-28
- 47-2016** To Approve an Application for Use of Facilities - Jersey Shore Baseball (Rosenfeld)
- 48-2016** To Approve an Application for Use of Facilities – Jersey Shore Baseball (Bunting)
- 49-2016** To Approve an Application for Use of Facilities - Atlantic County Baseball League
- 50-2016** A Resolution of the City of Northfield Authorizing a Shared Services Agreement with the Atlantic County Improvement Authority for Participation in a County-Wide Registration Program for Abandoned Properties

**ORDINANCES**

- 1-2016** An Ordinance Providing for and Establishing Salary Ranges of Officers and Employees of the City of Northfield and Repealing all Ordinances Heretofore Adopted, the Provisions of Which are Inconsistent Herewith  
*Introduction/No Public Input/Published in the Press of Atlantic City 1/23/2016  
2<sup>nd</sup> Reading/Public Hearing/Final Adoption 2/9/2016*
  
- 2-2016** An Ordinance Requiring the Registration and Maintenance of Certain Real Property by Mortgagees; Providing for Penalties and Enforcement, as well as the Regulation, Limitation and Reduction of Abandoned Real Property within the Municipality; Providing for Severability, Repealer, Codification, and an Effective Date  
*Introduction/No Public Input/Published in the Press of Atlantic City 1/23/2016  
2<sup>nd</sup> Reading/Public Hearing/Final Adoption 2/9/2016*
  
- 3-2016** Amending Chapter 268 of the City of Northfield Municipal Code, Entitled Property Maintenance  
*Introduction/No Public Input/Published in the Press of Atlantic City 1/23/2016  
2<sup>nd</sup> Reading/Public Hearing/Final Adoption 2/9/2016*
  
- 4-2016** An Ordinance Amending Chapter 220 of the City of Northfield Municipal Code Governing Licensed Occupations  
*Introduction/No Public Input/Published in the Press of Atlantic City 1/23/2016  
2<sup>nd</sup> Reading/Public Hearing/Final Adoption 2/9/2016*

**PAYMENT OF BILLS**

**MEETING NOTICES**

City Council                      February 9<sup>th</sup>                                      6pm Work Session

**ADJOURNMENT**

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 40-2016**

**AUTHORIZING AWARD OF PROFESSIONAL SERVICES CONTRACT  
FOR CONTINUING DISCLOSURE AGENT SERVICES AND  
INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD**

**WHEREAS**, there exists within the City of Northfield the need for the appointment of a Continuing Disclosure Agent and Independent Registered Municipal Advisor of Record; and

**WHEREAS**, funds are available for this purpose; and

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Phoenix Advisors, LLC, 4 West Park Street, Bordentown, NJ as the Continuing Disclosure Agent for the City of Northfield, for the 2016 fiscal year, for the sum of \$950.00. The Agreement is attached as "Exhibit A".

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 19th day of January 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 41-2016**

**TO APPROVE AN APPLICATION FOR USE OF FACILITIES**

**WHEREAS**, Amy Murray has properly submitted an Application for Use of Facilities requesting use of the Football Field Mondays through Fridays, March 1st through May 31<sup>st</sup> from 5:00pm to 7:00pm for girls ages 11 to 14 lacrosse practice only and May 7<sup>th</sup> and 14<sup>th</sup> for games from 9:00am to 7:00pm.

**WHEREAS**, Mainland Youth Lacrosse Club will supply and maintain at their expense a portable toilet; and

**WHEREAS**, Mrs. Murray has submitted said field use application in anticipation of Mainland Youth Lacrosse; and

**WHEREAS**, the President of the Family Association of Northfield has advised that the field use request can be granted.

**THEREFORE, BE IT RESOLVED**, that the City Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mrs. Murray subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 19<sup>th</sup> day of January, 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 42-2016**

**ACKNOWLEDGING RETIREMENT OF FRANK WEISGERBER,  
SENIOR MECHANIC**

**WHEREAS**, City Council approved the hiring of Frank Weisgerber commencing May 6, 1996; and

**WHEREAS**, Frank Weisgerber submitted a letter of retirement with an effective date of December 31, 2015.

**NOW THEREFORE, BE IT RESOLVED**, that the Governing Body of the City of Northfield does hereby memorialize the acknowledgement of the retirement of Frank Weisgerber from the position of Senior Mechanic effective December 31, 2015.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 19th day of January 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 43-2016**

**END OF SEASONAL EMPLOYMENT  
FOR BIRCH GROVE PARK EMPLOYEE**

**WHEREAS**, City Council approved the appointment of Stephen McKeone for the position of Seasonal Maintenance Employee at Birch Grove Park beginning August 31, 2015; and

**WHEREAS**, Mr. McKeone's seasonal assignment ended effective December 31, 2015.

**NOW THEREFORE, BE IT RESOLVED**, that the Governing Body of the City of Northfield does hereby memorialize the end of the seasonal employment assignment of Stephen McKeone as of Birch Grove Park Seasonal Maintenance Employee effective December 31, 2015.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 19<sup>th</sup> day of January, 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 44-2016**

**RECOGNIZING FAMILY ASSOCIATION OF NORTHFIELD  
BASKETBALL COACHES FOR 2016 SEASON**

**IT IS HEREBY RESOLVED** by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that the following persons have been named Volunteer Coaches of Family Association of Northfield for the 2016 basketball season and are hereby approved, ratified and confirmed:

Baretta, Jason	Bucci, George	Fahy, Chris
Barnhart, Jon	Burke, Keith	Grasso, Nick
Barron-Guebtner, Kristen	Delcher, Zach	Haymaker, Jay
Bean, Brent	Deritchie, John	Hickman, William
Blanchet, JP	Deritchie, Kathy	Ingram, Darryl
Bruno, Mark	Derosa, Angelo	Juckett, Tom
Buccafurni, Anthony	Englert, Brian	Kerrigan, George
Kintish, Steve	Russo, Jamie	VonColln, Heather
Malia, Steve	Russo, Joe	Zappala, Rich
McCarthy, Pat	Schallus, Jojo	
Meade, William	Sher, Mike	
Murray, Chris	Sher, Tom	
Pickering, Melissa	Torres, Ray	
Piereth, David	Travagline, James	

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 19th day of January, 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 45-2016**

**FINAL WORK CHANGE ORDER NO. 1  
2014 ROAD PAVING PROJECT**

**WHEREAS**, the City of Northfield did award a contract for the “2014 Road Paving Project” and did enter into a contract with Arawak Paving Company, Inc. for the amount of \$517,400.00 and;

**WHEREAS**, during performance of the project, the contract quantities were adjusted as required to meet the actual amounts used during the construction, and some additional work was required to properly complete and enhance the project, with the adjusted quantities and additional work being identified herein;

<b>Item No.</b>	<b>Description</b>	<b>Original Bid</b>	<b>Total to Date</b>
1	Site Clearing, Mobilization and final clean up	\$51,700.00	\$51,700.00
2	Roadway Recycle	\$12,375.00	\$11,601.50
3	Mill existing pavement	\$517.50	\$517.50
4	Roadway Excavation	\$1.60	0
5	Dense Graded Aggregate	\$1.50	\$0.98
6	Hot Mix Asphalt, Surface	\$279,950.00	\$266,618.00
7	Hot Mix Asphalt, Driveway	\$2,000.00	0
8	Concrete Driveway Apron	\$46,500.00	\$32,311.82
9	Concrete Curb	\$36,735.00	\$50,695.54
10	Concrete Sidewalk	\$3,575.00	\$1,750.32
11	Concrete Gutter	\$4,005.00	0
12	Reset Existing Casting	\$0.19	\$0.09
13	Traffic Markings	\$1,268.00	\$940.00
14	Parge Existing Curb	\$1,800.00	0
15	Traffic Control	\$51,700.00	\$51,700.00
16	ADA Detachable Ramp	\$4,675.00	\$275.00
17	Rip-Rap Stone	\$5,250.00	\$273.00
18	Steel Curb Plate at Tree	\$5,046.00	\$3,393.00
19	Bicycle Safety Grate	\$299.91	0
20	Asphalt Price Adjustment	\$7,500.00	-\$10,677.00
21	Fuel Price Adjustment	\$2,500.00	-\$898.50
	<b>TOTAL</b>	<b>\$517,400.00</b>	<b>\$460,835.08</b>

**NOW, THEREFORE, BE IT RESOLVED** that the Contract for “2014 Road Paving Project” be amended from \$517,400.00 to \$460,835.08 for a net decrease of \$56,564.92.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 19<sup>th</sup> day of January, 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 46-2016**

**AUTHORIZING RELEASE OF A PERFORMANCE GUARANTEE  
AND REMAINING INSPECTION ESCROW FUNDS  
AND THE POSTING OF A 2-YEAR MAINTENANCE GUARANTEE FOR  
BLOCK 71, LOTS 1-3, AND 26-28**

**WHEREAS** the owner of Block 71, Lots 1-3 and 26-28 has requested their Performance Guarantee and remaining Inspection Escrow funds be returned; and

**WHEREAS**, the Planning Board Engineer has inspected the improvements and has found that all work completed was done in substantial compliance with the requirements of the approved site plan; and

**WHEREAS**, the Planning Board Engineer's recommendation is to release the Performance Bond in the amount of \$88,207.92, and 10% cash guarantee in the amount of \$9,800.88, as well as any remaining Inspection Escrow funds; and

**WHEREAS**, said recommendation is conditioned upon the posting by the owner of a 2-year 15% Maintenance Guarantee in the amount of \$14,701.32 with the Municipal Clerk; and

**WHEREAS**, the maintenance guarantee in the amount of \$14,701.32 has been posted with the Municipal Clerk.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Governing Body of the City of Northfield that the Performance Bond in the amount of \$88,207.92 be returned, and the 10% cash guarantee in the amount of \$9,800.88 be refunded to John Mirenda, 1555 Zion Road, Suite 204, Northfield, NJ, 08225/

**BE IT FURTHER RESOLVED**, that the remaining Inspection Escrow funds in the amount of \$ 3,190.44, plus \$ 21.01 in interest, also be returned to John Mirenda, 1555 Zion Road, Suite 204, Northfield, NJ, 08225.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 19<sup>th</sup> day of January, 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 47-2016**

**TO APPROVE AN APPLICATION FOR USE OF FACILITIES**

**WHEREAS**, Mr. Blair Rosenfeld on behalf of Jersey Shore Baseball has properly submitted an Application for Use of Facilities requesting use of the Babe Ruth Baseball Field one day per week from the first week of May 2016 until the first week of October 2016 (Wednesday nights, in conjunction with Joe Bunting); and

**WHEREAS**, Mr. Blair Rosenfeld has submitted said field use application in anticipation of sponsoring a team in the Mens' Senior Baseball League; and

**WHEREAS**, the President of the Babe Ruth Baseball of Northfield has advised that the field use request can be granted, with specific dates to be determined based upon the future needs of the Babe Ruth Baseball program.

**THEREFORE, BE IT RESOLVED**, that the City Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Joe Bunting subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 19<sup>th</sup> day of January, 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 48-2016**

**TO APPROVE AN APPLICATION FOR USE OF FACILITIES**

**WHEREAS**, Mr. Joe Bunting has properly submitted an Application for Use of Facilities requesting use of the Babe Ruth Baseball Field one day per week from the first week of May 2016 until the first week of October 2016 (Wednesday nights in conjunction with Blair Rosenfeld; and

**WHEREAS**, Mr. Joe Bunting has submitted said field use application in anticipation of sponsoring a team in the Mens' Senior Baseball League; and

**WHEREAS**, the President of the Babe Ruth Baseball of Northfield has advised that the field use request can be granted, with specific dates to be determined based upon the future needs of the Babe Ruth Baseball program.

**THEREFORE, BE IT RESOLVED**, that the City Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Joe Bunting subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 19<sup>th</sup> day of January 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 49-2016**

**TO APPROVE AN APPLICATION FOR USE OF FACILITIES**

**WHEREAS**, Mr. Joe Bunting has properly submitted an Application for Use of Facilities requesting use of the Babe Ruth Baseball Field one day per week from the fourth week of May 2016 until the first week of August 2016 (Monday nights); and

**WHEREAS**, Mr. Joe Bunting has submitted said field use application in anticipation of sponsoring a team in the Atlantic County Baseball League; and

**WHEREAS**, the President of the Babe Ruth Baseball of Northfield has advised that the field use request can be granted, with specific dates to be determined based upon the future needs of the Babe Ruth Baseball program.

**THEREFORE, BE IT RESOLVED**, that the City Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Joe Bunting subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 19<sup>th</sup> day of January 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 50-2016**

**A RESOLUTION OF THE CITY OF NORTHFIELD AUTHORIZING A  
SHARED SERVICES AGREEMENT WITH THE ATLANTIC COUNTY  
IMPROVEMENT AUTHORITY FOR PARTICIPATION IN A COUNTY-  
WIDE REGISTRATION PROGRAM FOR ABANDONED PROPERTIES**

**WHEREAS**, the present mortgage foreclosure crisis has serious negative implications for all communities trying to manage the consequences of property vacancies and abandoned real properties; and

**WHEREAS**, the municipalities in Atlantic County and the Atlantic County Improvement Authority (hereinafter "Authority") have a vested interest in protecting neighborhoods against decay caused by vacant and abandoned properties and conclude that it is in the best interests of the health, safety, and welfare of its citizens and residents to impose registration and certification requirements on abandoned and vacant properties located within the Municipalities; and

**WHEREAS**, Community Champions Corporation is a corporation that provides Property Registration Programs pursuant to a contract with the Authority, a copy of which is attached as Exhibit A. The terms of said contract are hereby incorporated into this Agreement; and

**WHEREAS**, the Authority has established a County-wide registration program administered by Community Champions Corporation that will identify a contact person to address safety and aesthetic concerns to minimize the negative impacts and blighting conditions that occur as a result of the foreclosures; and

**WHEREAS**, the parties now wish to enter into a Shared Services Agreement, a copy of which is attached as Exhibit B, for the participation of the City of Northfield into the County-wide registration program established by the Authority and administered by Community Champions Corporation; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., specifically authorizes governmental entities to enter into Shared Services Agreements.

**THEREFORE, BE IT RESOLVED** that the Mayor and City Clerk are hereby authorized to enter into and execute the Shared Services Agreement for the participation of the City of Northfield in the County-wide registration program.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 19<sup>th</sup> day of January, 2016.

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Mary Canesi, RMC, Municipal Clerk