

**CITY OF NORTHFIELD
SOLICITOR/PEDDLER LICENSE APPLICATION**

For Internal Use Only:

License # _____
Fee _____

Application for Mercantile License for Peddler, Solicitor, Transient Merchant, Itinerant Merchant, Canvasser, Handbill Distributor, Taxi or Limousines.

1. Name of business: _____
2. Physical Address of business: _____
3. Billing/Mailing address of business: _____
4. If the business is not to be conducted out of or from a permanent premises within Northfield, set forth:
 - a. Address of applicant _____
 - b. Address of principal place of business of applicant _____
 - c. Address of location from which business to be licensed shall be conducted and name of the owner of the premises _____
5. Local telephone # of business _____ Telephone # of applicant _____
6. State ID # of business _____ Federal ID # of business _____
7. Name and address of owner of business _____

8. Name and address of Registered Agent of Business, if applicable _____

9. Name and address of applicant _____
 - a. Include any other name, nicknames or aliases under which applicant is or has been known _____
 - b. If applicant is not an individual, state the names, titles and resident addresses of all officers and managers of the business _____
 - c. If applicant has additional employment, set forth the name and address of the employer, the employer's principal type and place of business and a letter of affidavit establishing the relationship between employer and employee and authorizing the employee to file for a mercantile license (this shall be notarized if requested by the mercantile tax collector) _____

10. Title of applicant and relationship of applicant to business _____

11. Prior licensing history of business and applicant, together with all other names and locations under which this applicant has conducted business. Also, set forth the identity of all other partners with whom applicant has conducted such prior business _____

12. Does applicant presently hold a mercantile license from any other municipality? If yes, name of the municipality and type of business carried on, together with the name under which the license has been issued _____
13. Has applicant ever had a mercantile license suspended or revoked? If yes, name of municipality in which the license was suspended, name under which license was issued, date of suspension, and reason for suspension _____

14. Do you seek an exemption from payment of the required fee? If so set forth the basis of your request _____

15. Set forth a list of all misdemeanors, felonies, or violations of any Municipal Ordinance for which the applicant has been convicted, the nature of the offense, and the punishment assessed. If the applicant is not an individual this provision shall apply to its officers and manager _____

16. The place or places within the City of Northfield where of the applicant proposes to carry on business, peddle, solicit, canvas, or distribute, and the length of time he proposes to do so _____

17. The place or places within or without the City of Northfield where applicant has carried on business, peddled, solicited, canvassed or distributed in the past two years _____

18. A statement of the nature, character and quality of the goods, wares or merchandise to be sold or offered for sale, the place where the goods or property proposed to be sold or orders taken for the sale thereof, the place where the wares or merchandise are manufactured or produces, the location where such goods or products are located at the time of the filing of the application and the proposed method of delivery _____

19. Personal identification information of the applicant and of every individual who is intending to participate in the peddling, solicitation, vending, canvassing, or distributing (each of which must be licensed). Include height, weight, identifying marks, and a photograph _____

20. Statement of nature and character of advertising done or proposed to be done to attract customers _____

21. Credentials from the person, firm or corporation for which the applicant proposes to do business authorizing the applicant to act

| References | Name | Address | Phone # |
|--------------|-------|---------|---------|
| (1) Business | _____ | _____ | _____ |
| (2) Personal | _____ | _____ | _____ |
| (3) Personal | _____ | _____ | _____ |

| Fee Schedule: | Amount: |
|---------------------------------|-------------------------------------------------|
| License for Peddlers | \$100.00 per year |
| Solicitors and Canvassers | \$50.00 per application and \$5.00 per day |
| Transient of Itinerant Merchant | \$50.00 per application and \$5.00 per day |
| Handbill Distributors | \$50.00 per application and \$5.00 per day |
| Taxi and Limousines | \$25.00 per driver and \$50.00 per limo or taxi |

THE FEE STATED ON THIS APPLICATION IS TENTATIVE AND SUBJECT TO CHANGE UPON REVIEW OF THIS COMPLETED APPLICATION FORM BY THE CITY CLERK. FEES ARE REGULATED ACCORDING TO CHAPTER 220 OF THE CITY OF NORTHFIELD MUNICIPAL CODE.

MERCANTILE LICENSES ARE RENEWABLE BY JUNE 30TH ANNUALLY.

RETURN THE COMPLETED APPLICATION WITH CHECK PAYABLE TO **CITY OF NORTHFIELD**, TO THE **CITY CLERK'S OFFICE, 1600 SHORE ROAD, NORTHFIELD, NEW JERSEY 08225**.

Signature of Applicant _____ Date _____

DATE RECEIVED _____

CITY CLERK _____

City Clerk's Office, City Hall, 1600 Shore Road, Northfield, NJ 08225
(609)641-2832x125



RELEASE AUTHORIZATION

TO ALL COURTS, PROBATION DEPARTMENTS, AND GOVERNMENT AGENCIES

I, _____ am making application for a permit as a solicitor/peddler/canvasser with the City of Northfield, New Jersey. As a result, an investigation is being conducted to determine my eligibility.

I voluntarily consent to a criminal background check the purpose of verifying my qualifications for said permit. Therefore, you are authorized to release to the City of Northfield or its representative any and all information, documentary or otherwise, pertaining to me that they may request.

A photocopy of this authorization will be considered as evidence and valid as the original.

Signature

ACKNOWLEDGEMENT

State of New Jersey :
: SS
County of Atlantic :

On this, the ____ day of _____, 20____, before me a notary public, the undersigned officer, personally appeared _____, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument, and acknowledged that he executed the same for the purposes therein contained. In witness hereof, I hereunto set my hand and official seal.

Notary Public

(Seal)