



City of Northfield

Zoning Department

1600 Shore Road
Northfield, New Jersey 08225

APPLICATION FOR CERTIFICATE OF BUSINESS

BLOCK _____ LOT _____ ZONE _____ USE _____ S.I.C. CODE _____

ADDRESS _____

NEW BUSINESS NAME: _____

PREVIOUS USE OF PROPERTY: _____

ANTICIPATED OPENING DATE: _____ SQUARE FOOTAGE: _____

APPLICANT: NAME: _____

HOME ADDRESS: _____

PHONE: _____

OWNER OF PROPERTY: _____ PHONE: _____

ADDRESS: _____

A NON-REFUNDABLE FEE OF \$65.00 TO BE PAID WHEN SUBMITTING APPLICATION.

CHECK NO. _____ CASH _____ DATE: _____ COLLECTED BY _____

This application does not guarantee the issuance of a Certificate of Business and/or Mercantile License. You may be referred to the Zoning/Planning Board. **A Certificate of Occupancy is required before moving in.** You must obtain appropriate building permits for all work to be done and change of signs at this location. All contractors must have a valid contractor's license.

CERT. OF BUSINESS APPROVED: NO ___ YES ___ DATE: _____

MERCANTILE LICENSE REQUIRED: YES ___ NO ___

PLANNING BOARD APPROVAL: REQUIRED ___, RECEIVED ___, NOT NEEDED _____

IF REQUIRED, REASON: _____ ARTICAL / SECTION: _____



City of Northfield

Code Enforcement

1600 Shore Road

Northfield - New Jersey - 08225

Michael Dattalo
Zoning and Housing Official

(609) 641-2832
Ext 140

CERTIFICATE OF BUSINESS REQUIREMENTS

Fill out application for **Certificate of Business**. On a **separate piece of paper** write a brief description of the business to be conducted at this location including the following items:

1. Applicants name, address, and phone number.
2. Business address, unit number.
3. Detailed description of business.
4. Projected number of employees.
5. Hours of operation.
6. Parking requirements, parking provided.
7. Any other important information. If retail, type of items to be sold if not stated in Nr. 3 above.

Return both papers, with a check for \$65.00, to the Zoning Officer. You will receive approval, or denial, within 10 business days.

Thank You,

Michael Dattalo
Zoning and Housing Official